Te Kaunihera-ā-Rohe o Ngāmotu
NEW PLYMOUTH DISTRICT COUNCIL
newplymouthnz.com

FORM
Parking infringement notice - explanation form

Note: the cancellation of a parking ticket will only be considered when exceptional circumstances apply.

1. Driver details

1a. Full name
First name | Surname

1b. Date of birth

1c. Residential address

1d. Postal address

1e. Contact details
Phone | Mobile | Fax

1f. Email

1g. Preferred means for formal correspondence
◯ Mail ◯ Email ◯ Fax

2. Infringement details

2a. Notice number

2b. Vehicle registration number

2c. Matter for consideration (please outline what happened and why)

◯ Expired WOF
◯ Expired registration
◯ Expired time limit
◯ Incorrect bay number entered
◯ Pay machine not working
◯ Failed to activate meter for space occupied
◯ Other

Driver's signature | Date

OFFICE USE ONLY

Date received | Document # | Reference type
Received by | Reply doc # |

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