



**1. Applicant details**

Applicant name

First name

Surname

Postal address

  


Contact numbers

 ( )     ( )     ( )

Phone

Mobile

Fax

Email

**2. Property owner details**

2a. Property owner

As stated on section 1, proceed to item 2b.

If different from the applicant, provide details below

Name

Postal address

  


Contact numbers

 ( )     ( )     ( )

Phone

Mobile

Fax

Email

2b. Preferred means for formal correspondence

Mail

Email

Fax

**3. Project details**

3a. Property address

  


3b. Legal description

3c. Type of project

New fence

Replacement fence

Repairs to existing fence due to storm damage

Have you notified your insurance provider?

Yes

No

Please provide details of your claim.

**OFFICE USE ONLY**

Date received

File reference

PR-12-07

Application #

Received by

Document #

Property ID

Land ID

### 3. Project details - continued

Please note: Fences higher than 2.5m require a building consent - the cost of which will be met by you. Fences higher than 2m must meet the requirements of the District Plan.

3d. Fence dimensions  
(in lineal metres)

Length

Height

3e. Type of fence proposed

Post and rail fence

7 or 8 wire fence

Close boarded fence

9 or 10 wire fence

Paling fence

Pre-fabricated (netting) fence

Panel fence

Other (please specify below)

Masonry wall

3f. Cost of work (incl GST)

\$

3g. Builder details

Name

Address

Contact numbers

( ) ( ) ( )

Phone

Mobile

Fax

Email

### 4. Supporting document required

Make sure that you have attached the following documents:

- Copy of property title.
- Clear recent photo showing the requirement for a new or replacement fence, or repairs for a damaged fence.
- Evidence of the boundary along which the work is to be done and proposed line of fence.
- Copy of the quote for work from the builder or quote for the materials if you intend to complete the work yourself.

### 5. Privacy statement and declaration

#### Privacy statement

The personal information supplied by you in this form will be used only for purposes directly related to this matter and will be held in accordance with the provisions of the Privacy Act 1993 and the Local Government Official Information and Meetings Act 1987.

Your personal information will be kept confidential to the Council so far as permitted by law.

You have the right to access and request changes to your personal information at any time.

I confirm that I have read and understood the privacy statement above and declare that the information provided on this application form is true and correct.

Signature

Date

Name (print clearly)

Note: For organisations such as a sports club or kindergarten, please check the details of your responsibility regarding the construction of boundary fences as stated in the lease agreement.