

Sustainable Homes Scheme

Ngā Whare Ora Taiao o Ngāmotu is a voluntary targeted rate scheme which provides support to households to undertake a wide range of sustainability improvements to their house and property and to repay the costs through a voluntary targeted rate over a five or nine year period.

Application

An application for funding assistance shall be made by the owner. By completing and signing this application the owner agrees to be bound by the Sustainable Homes policy terms and conditions if their application is accepted by New Plymouth District Council (NPDC). NPDC's funding assistance does not include any EECA funds that may be available for insulation and/or home heating applications that meet the criteria for this EECA subsidy.

Funding costs

For applications pre 30 June 2021, the owner may choose one of two repayment options:

- a. A nine year repayment term. Interest shall be charged at 3.25 per cent per annum. The interest rate is fixed for the term of the loan.
b. A five year repayment term. No interest shall be charged for the five years of this loan.

For applications from 1 July 2021, the owner may choose to either repay through a five year term or a nine year term. In both cases interest shall be charged at NPDC's average rate of borrowing stated in the relevant Annual Plan year.

The interest rate is fixed for the term of the loan. The interest rate will not be lowered if the average rate of borrowing decreases, nor increased if the average rate of borrowing increases.

Fees and Charges

NPDC may charge an application fee to cover administrative costs in accordance with NPDC's schedule of fees and charges. No administration fee will be charged from the adoption of this policy until 30 June 2021. The owner is responsible for obtaining and paying all necessary resource consents, building consents, and meeting any other applicable legal requirements (additional costs).

Eligibility

- Funding assistance is available only to the owner of the property.
• The property must be a residential rating unit (dwelling), including a residential dwelling on farmland or small holding (commercial/industrial properties are excluded from this policy) and located in New Plymouth District.
• Rate payments on the property must be up to date and not have been in arrears within the past three years.
• The rates must be paid by direct debit.
• The property is not subject to an existing voluntary targeted rate (VTR).

1. Applicant details

1a. Ratepayers

i.

Input fields for first name(s) and surname

First name(s)

Surname

ii.

Input fields for first name(s) and surname

First name(s)

Surname

iii.

Input fields for first name(s) and surname

First name(s)

Surname

iv.

Input fields for first name(s) and surname

First name(s)

Surname

1b. Contact person

Input field for contact person name

1c. Postal address (Include postcode)

Input field for postal address

1d. Contact details

Input fields for home phone, work phone, and mobile

Home phone

Work phone

Mobile

1e. Email

Input field for email address

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Form fields for Date received, Time received, Received by

Form fields for Applicant #, Property #, Land #

Form fields for Application #, Document #, Amount paid

2. Property details

- 2a. Property address
(Specify unit/level number,
location of building within site/
block number, building name
and street name)
- 2b. Property ID
(From rates invoice)

3. Home details

- 3a. Was your home built before 2000?
Yes No. If you tick no, then you are ineligible for insulation funding.
- 3b. Is your home insulated? Only insulated homes qualify for further home energy solutions.
No, I am applying to insulate my home.
No, I am applying to insulate my home and other sustainability improvement(s).
Yes, I am applying for sustainability improvement(s).

4. Product details

Only EECA registered service providers may install insulation and home heating products listed on their website. A copy of the service provider's quote and copy of the product specification/s must be attached to this form. The product specification must show the energy star rating of any insulation and heating products.

- 4a. Supplier and installer details (list here)

- 4b. Brand(s) (list here)

- 4c. Product(s) (list here) - include energy star ratings where applicable

- 4d. Service provider's quote
of home sustainability
improvements (GST incl.)

- 4e. Amount of EECA grant
(if applicable) (GST incl.)

- 4f. Amount NPDC will contribute
(GST incl.) - minimum \$1,000;
maximum \$10,000

- 4g. Repayment period

5 years

9 years

Sustainable Homes Scheme Terms and Conditions

1. Definitions

'Application' means the Sustainable Homes Scheme Voluntary Targeted Rates.

'Funding' means NPDC funding assistance for the approved sustainable homes solution.

'Home energy solution' means the supply and installation of an approved home energy/improvement product.

'Sustainability improvements' - see policy for guidelines.

'Provider' means the approved service provider who shall supply and install the approved sustainable homes solution.

'Owner' means the person who is named as an owner in the rating information database and the district valuation roll.

2. Introduction

2.1 The Owner has made application for funding to install a specified sustainable homes solution in the Owner's home.

2.2 The Owner, by signing this agreement, confirms that the information provided in the application is true and correct and agrees to the terms and conditions of this agreement.

2.3 NPDC has agreed to provide funding to the Provider to supply and install the sustainable homes solution.

2.4 NPDC will recover by instalments the funding and related costs through a targeted rate on the Owner's property over five or nine years.

3. NPDC agrees to:

- 3.1 Notify the Owner that the Owner's application has been approved.
- 3.2 Provide funding for the approved sustainable homes solution.
- 3.3 Notify the Provider of the approved application and funding.
- 3.4 Pay the Provider's invoice for the funding.
- 3.5 Invoice EECA for any applicable EECA grant which the Owner may be eligible to claim.

4. The Owner agrees:

- 4.1 **Unsatisfactory standard or Dispute:** To notify NPDC within 10 working days after completion of the work if:
 - 4.1.1 The Provider has not completed the work to a satisfactory standard, or
 - 4.1.2 The Owner has a work related dispute with the Provider.
- 4.2 **EECA:** To notify EECA if the work has not been completed to a satisfactory standard and an EECA grant is payable.
- 4.3 **Pay provider:** To pay the Provider all agreed amounts over the funding.
- 4.4 **Funding:** That funding covers only the approved part of the sustainable homes solution and that if the contract price increases, or there are other costs in relation to the sustainable homes solution NPDC will not increase its funding.
- 4.5 **Repayment:** To repay all rates by direct debit.
- 4.6 **Rate default:** That if they fail to pay the rates invoice for the property by the due date, the provisions of the Local Government (Rating) Act 2002 shall apply, and the Owner will incur penalties in accordance with NPDC's policy.
- 4.7 **No liability:** That, subject to the extent that parties are not, by law, able to limit or exclude liability or obligation, NPDC has no liability to the Owner, whether in contract, tort, breach of statutory duty or otherwise, arising out of or in connection with the provision of the home energy solution to the property or the acts or omissions of the Provider. This clause does not affect any liability the Provider may have to the Owner.
- 4.8 **No compensation:** That the Owner is not entitled to any compensation from NPDC in respect of defects or damage to, or arising as a consequence of the provision of the sustainable homes solution, to the property or the acts or omissions of the Provider.
- 4.9 **No limitation:** That this agreement does not limit or restrict any of the rights, powers, remedies and immunities from liability which NPDC now or in the future possesses, or is entitled to by virtue of any statute or at common law.

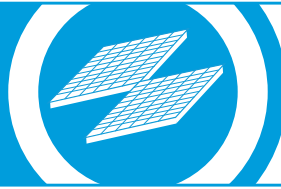
5. The Owner acknowledges that:

- 5.1 **Assess Targeted Rate:** NPDC will assess a targeted rate (plus GST) on the property each year for the selected period of either five or nine years to pay for the funding.
- 5.2 **Use of Targeted Rate:** The targeted rate will be used to recover all of NPDC's costs in relation to the funding including the **funding cost** and a portion of NPDC's administrative costs.
- 5.3 **LIM:** NPDC will include any targeted rate on the Land Information Memorandum for the property.
- 5.4 **Intention to Sell:** If the Owner intends to sell the property during the period of the targeted rate, the Owner must:
 - 5.4.1 **Notify** NPDC in writing of the Owner's intention to sell, and
 - 5.4.2 **Inform** the prospective purchaser of the outstanding amount of the targeted rate, and
 - 5.4.3 **Record** the Purchaser's agreement to pay the targeted rate in the Sale and Purchase Agreement.
 - 5.4.4 **Provide** a copy of the signed Sale and Purchase Agreement to NPDC.
- 5.5 **Failure to disclose:** If the Owner fails to comply with clause 5.4 the Owner shall repay the full amount of the targeted rate outstanding at the time of the sale and purchase settlement.

If the Owner fails to repay the full amount outstanding at the time of settlement NPDC shall demand that the Owner pay that amount within 21 days.
- 5.6 **Repayment period:** NPDC will recover targeted rates from the Owner over a five or nine year period which will be sufficient to recover the funding and associated costs. One of the associated costs is the **funding cost** (interest rates are subject to annual review), therefore the targeted rate will change if the interest rate changes.
- 5.7 **Insulation audit:** Where the property has been selected for an insulation audit the Owner will allow the auditor access to the property and will assist the auditor, wherever possible, to enable the audit to be completed in a timely manner.
- 5.8 **Privacy Act:** The Privacy Act 1993 applies to personal information provided in the application by the Owner. For the purposes of the funding NPDC may disclose that personal information to EECA and/or the Provider. The Owner is entitled to have access to, and request correction of, that personal information.

SIGNED by the Owner/s

<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Signature	Date



Sustainable Homes Scheme

Use this checklist when finalising your Sustainable Homes Scheme Voluntary Targeted Rates application. This will assist you to lodge a complete application and avoid delays in processing.

- All items on this checklist must be ticked to show that they have been attached to your application (Y) or that they have already been provided (P) or are not applicable (N/A) to your application.

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Applicant use

Y	P or N/A	
<input type="radio"/>	<input type="radio"/>	Completed and signed application form.
<input type="radio"/>	<input type="radio"/>	Application is signed by all owners registered against the property.
<input type="radio"/>	<input type="radio"/>	Proof of ID for all owners (e.g. driver's licence or passport).
<input type="radio"/>	<input type="radio"/>	Proof of authorised legal signatories named on the application form - for a property owned by a registered company.
<input type="radio"/>	<input type="radio"/>	There is no existing VTR on the property.
<input type="radio"/>	<input type="radio"/>	Rate payments are up to date.
<input type="radio"/>	<input type="radio"/>	Installer is an NPDC-approved contractor.
<input type="radio"/>	<input type="radio"/>	A copy of the approved service provider's quote.
<input type="radio"/>	<input type="radio"/>	A copy of the product specification (not required for insulation or heat pumps).
<input type="radio"/>	<input type="radio"/>	Building Consent application for clean heat product (e.g. fireplace).
<input type="radio"/>	<input type="radio"/>	Direct debit form (if not already paying by direct debit).
<input type="radio"/>	<input type="radio"/>	\$200 administration fee paid (not applicable between 1 July 2020 and 30 June 2021).

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Further information required? Yes No

Application accepted? Yes No

Date of acceptance

Officer