

Home Energy Scheme

Fee: \$200

EECA is the government agency that promotes the Healthy Homes project by providing grants towards ceiling and underfloor insulation to low-income home owners and tenants. New Plymouth District Council (the Council) supports the objectives of that project by providing funding assistance to qualifying homeowners.

Application

An application for funding assistance shall be made by the Ratepayer. By completing and signing this application the ratepayer agrees to be bound by the funding assistance terms and conditions if their application is accepted by the Council. The Council's funding assistance does not include any EECA funds that may be available.

Funding costs

The Council's funding assistance shall be subject to a funding cost of 7 per cent per annum which is reviewed annually.

Fee

A \$200 fee applies to each successful Home Energy Scheme funding application.

Eligibility

- Funding assistance is available only to the Ratepayer of the property.
- The property must be located in the New Plymouth District.
- Rate payments on the property must be up to date and not have been in arrears within the past three years.
- The rates must be paid by direct debit.
- The property is not subject to an existing voluntary targeted rate (VTR).

1. Applicant details

1a. Ratepayers

i.

First name(s)

Surname

ii.

First name(s)

Surname

iii.

First name(s)

Surname

iv.

First name(s)

Surname

1b. Contact person

1c. Postal address

1d. Contact details

Phone

Mobile

1e. Email

2. Property details

2a. Site address

(Specify unit/level number, location of building within site/block number, building name and street name)

2b. Property ID

(From rates invoice)

Please turn over

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Date received

Time received

Received by

Owner ID

Property ID

Land ID

Legal ID

Document #

Application # VTR /

Invoiced or Receipt #

Amount paid \$

3. Home details

3a. Was your home built before 2000?

No

If you tick no, then you are ineligible for insulation funding.

Yes

3b. Is your home insulated? Only insulated homes qualify for further home energy solutions.

No, I am applying to insulate my home.

Yes, I am applying for the following home energy solution:

Solar water heating

Clean heat product

Heat pump water heating

3c. Name of service provider

4. Product details

Only Energy Star clean heat and solar water heating products may be installed. Only EECA registered service providers may install insulation. Only heat pump hot water products registered with the NZ Hot Water Association may be installed.

A copy of the service provider's quote and copy of the product specification must be attached to this form. The product specification must show the energy star rating of the clean heat or solar product, and the approval of the heat pump hot water by the NZ Hot Water Association.

4a. Product

4b. Brand

4c. Energy star rating

4d. Service provider's quote for total cost of home energy solution (GST incl.)

4e. Amount of EECA insulation grant (if applicable) (GST incl.)

4f. Amount the Council will contribute (GST incl.)

Funding Assistance Terms and Conditions

1. Definitions

'Application' means the Home Energy Scheme ratepayer funding application.

'Funding' means the Council funding assistance for the approved home energy solution.

'Home energy solution' means the supply and installation of an approved home energy product.

'Home energy product' means either insulation, clean heat, heat pump water heating, or solar hot water system.

'Provider' means the approved service provider who shall supply and install the approved home energy solution.

'Ratepayer' means the person who is named as a ratepayer in the rating information database and the district valuation roll.

2. Introduction

2.1 The Ratepayer has made application for funding to install a specified home energy solution in the Ratepayer's home.

2.2 The Ratepayer, by signing this agreement, confirms that the information provided in the application is true and correct and agrees to the terms and conditions of this agreement.

2.3 The Council has agreed to provide funding to the Provider to supply and install the home energy solution.

2.4 The Council will recover by instalments the funding and related costs through a targeted rate on the Ratepayer's property over nine years.

3. The Council agrees to:

3.1 Notify the Ratepayer that the Ratepayer's application has been approved.

3.2 Provide funding for the approved home energy solution.

3.3 Notify the Provider of the approved application and funding.

3.4 Pay the Provider's invoice for the funding.

3. The Council agrees to - continued

3.5 Invoice EECA for any applicable EECA grant which the Ratepayer may be eligible to claim.

4. The ratepayer agrees:

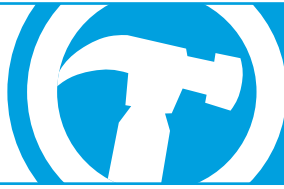
- 4.1 Unsatisfactory standard or Dispute:** To notify the Council within 10 working days after completion of the work if:
 - 4.1.1** The Provider has not completed the work to a satisfactory standard, or
 - 4.1.2** The Ratepayer has a work related dispute with the Provider.
- 4.2 EECA:** To notify EECA if the work has not been completed to a satisfactory standard and an EECA grant is payable.
- 4.3 Pay provider:** To pay the Provider all amounts over the funding.
- 4.4 Funding:** That funding covers only the approved part of the home energy solution and that if the contract price increases, or there are other costs in relation to the home energy solution the Council will not increase its funding.
- 4.5 Repayment:** To repay the funding by a targeted rate by direct debit.
- 4.6 Rate default:** That if they fail to pay the rates invoice for the property by the due date, the provisions of the Local Government (Rating) Act 2002 shall apply, and the ratepayer will incur penalties in accordance with the Council's policy.
- 4.7 No liability:** That, subject to the extent that parties are not, by law, able to limit or exclude liability or obligation, the Council has no liability to the ratepayer, whether in contract, tort, breach of statutory duty or otherwise, arising out of or in connection with the provision of the home energy solution to the property or the acts or omissions of the Provider. This clause does not affect any liability the Provider may have to the Ratepayer.
- 4.8 No compensation:** That the Ratepayer is not entitled to any compensation from the Council in respect of defects or damage to, or arising as a consequence of the provision of the home energy solution, to the property or the acts or omissions of the Provider.
- 4.9 No limitation:** That this agreement does not limit or restrict any of the rights, powers, remedies and immunities from liability which the Council now or in the future possesses, or is entitled to by virtue of any statute or at common law.

5. The ratepayer acknowledges that:

- 5.1 Assess Targeted Rate:** The Council will assess a targeted rate (plus GST) on the property each year, for nine years to pay for the funding.
- 5.2 Use of Targeted Rate:** The targeted rate will be used to recover all of the Council's costs in relation to the funding including the **funding cost** and a portion of the Council's administrative costs.
- 5.3 LIM:** The Council will include any targeted rate on the Land Information Memorandum for the property.
- 5.4 Intention to Sell:** If the Ratepayer intends to sell the property during the period of the targeted rate, the Ratepayer must:
 - 5.4.1 Notify** the Council in writing of the Ratepayer's intention to sell, and
 - 5.4.2 Inform** the prospective purchaser of the outstanding amount of the targeted rate, and
 - 5.4.3 Record** the Purchaser's agreement to pay the targeted rate in the Sale and Purchase Agreement.
 - 5.4.4 Provide** a copy of the signed Sale and Purchase Agreement to the Council.
- 5.5 Failure to disclose:** If the Ratepayer fails to comply with clause 5.4 the Ratepayer shall repay the full amount of the targeted rate outstanding at the time of the sale and purchase settlement. If the Ratepayer fails to repay the full amount outstanding at the time of settlement the Council shall demand that the Ratepayer pay that amount within 21 days.
- 5.6 Repayment period:** The Council will recover targeted rates from the Ratepayer over a nine year period which will be sufficient to recover the funding and associated costs. One of the associated costs is the **funding cost** (interest rates are subject to annual review), therefore the targeted rate will change if the interest rate changes.
- 5.7 Insulation audit:** Where the property has been selected for an insulation audit the Ratepayer will allow the auditor access to the property and will assist the auditor, wherever possible, to enable the audit to be completed in a timely manner.
- 5.8 Privacy Act:** The Privacy Act 1993 applies to personal information provided in the application by the Ratepayer. For the purposes of the funding the Council may disclose that personal information to EECA and/or the Provider. The Ratepayer is entitled to have access to, and request correction of, that personal information.

SIGNED by the ratepayer(s)

Name	Signature	Date
Name	Signature	Date
Name	Signature	Date
Name	Signature	Date



How to use this checklist

Use this checklist when finalising your Home Energy Scheme funding application. This will assist you to lodge a complete application and avoid delays in processing.

- ✔ All items on this checklist must be ticked to show that they have been attached to your application (Y) or that they have already been provided or are not applicable to your application (P or N/A).

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Applicant use

Y P or N/A

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Completed and signed Home Energy Scheme application form.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Completed and signed Home Energy Scheme agreement.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	There is no existing VTR on the property.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A copy of the registered service provider's quote.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	A copy of the product specification (not required for insulation or heat pumps).
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	\$200 administration fee paid.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Proof of ID for all owners (e.g. driver's licence).
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Proof of authorised legal signatories named on the application form - for a property owned by a registered company.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Installer is a Council-approved contractor.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Direct debit form attached (if not already paying by Direct debit).
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Building Consent application for clean heat product (e.g. fireplace).
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Application is signed by all owners registered against the property.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Rate payments are up to date.

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Further information required? Yes No

Application accepted? Yes No

Date of acceptance

Officer