



**Fee \$296.70**

1. This application must be accompanied by the prescribed fee.
2. The District Licensing Committee may require notice of this application to be given to any person or persons it may state.

**1. Applicant details**

1a. Name of applicant    
First name(s) Surname

1b. Company name

1c. Residential address

1d. Occupation

1e. Postal address (if different from residential address)

1f. Daytime contact details     
Phone Mobile Fax

1g. Email address

**2. Licence details**

2a. Type of licence  On-licence  Off-licence

2b. Existing licence number

**3. Premise details (for premise only)**

3a. Premise address

3b. Proposed trading name or other name (if any)

3c. Previously trading as

**4. Conveyance details (for conveyance only)**

4a. Type of conveyance

4b. Address of home base (if any)

4c. Proposed trading name or other name (if any)

4d. Previously trading as

**5. Further details**

5a. What right, title, estate, or interest does the applicant have:  
 - in the premise (or conveyance) to which the application relates?

- in any business conducted in the premise (or conveyance) to which the application relates?

Please turn over

**OFFICE USE ONLY**

Date received	<input type="text"/>	Applicant ID #	<input type="text"/>	Application #	<input type="text"/>
Time received	<input type="text"/>	Document #	<input type="text"/>	Receipt #	<input type="text"/>
Received by	<input type="text"/>	Property ID #	<input type="text"/>	Amount paid	<input type="text"/>
		Land ID #	<input type="text"/>		\$ <input type="text"/>

Liardet Street, Private Bag 2025, New Plymouth 4342, New Zealand, Telephone 06-759 6060, Fax 06-759 6072, Email enquiries@npdc.govt.nz, Website www.newplymouthnz.com

## 5. Further details - continued

5b. Does the applicant intend to carry on the sale and supply (or delivery) of alcohol personally? Yes No

If no, what is the full legal name, address and occupation of the person through whom the applicant intends to carry on the sale and supply (or delivery) of alcohol?

Full legal name

Address

Occupation

5c. What are the reasons for the application?

  

5d. On what date do you intend to start trading?

## 6. Certified manager details

When alcohol is being sold or supplied to the public a certified manager (appointed under Section 217 of the Sale and Supply of Alcohol Act 2012) must be on duty at all times.

6a. How many certified managers will be employed?

6b. Manager details

Full name

Address

Certificate number  Expiry date

Full name

Address

Certificate number  Expiry date

Full name

Address

Certificate number  Expiry date

## 7. Documents (and fee) to be submitted with this application

Evidence of Right of Title.

Application fee.

I.D. (e.g. driver's licence, passport or Hospitality NZ 18+ card).

Police questionnaire.

## 8. Applicant's declaration

### PRIVACY STATEMENT:

Information on this form is to be provided under the Sale and Supply of Alcohol Act 2012 and regulations and is required to process your application. This information, including your personal information, has to be made available to the members of the public and media, including business organisations, upon request. In appropriate circumstances, it may also be made available to other units of the Council, the Council's approved contractors and other government agencies. Under the Privacy Act 1993, you have the right to access the personal information held about you by the Council and you can also request that the Council corrects any personal information it holds about you.

I confirm that I have read and understood the privacy statement above and that the information provided on the application form is true and correct. I also understand that the Council will send all invoices and refunds for fees to me (the applicant) and I will be responsible for, and indemnify the Council in respect of, the payment of all fees in connection with this application. I further understand that all correspondence related to the application will be sent to me.

Signature of applicant

Date

Place where dated and signed, e.g. New Plymouth



## **TO: THE APPLICANT**

The Police are just one of the agencies tasked with promoting the principals of the Sale and Supply of Alcohol Act. It is well known that alcohol is a key aggravator in crime and in particular family violence, street disorder, anti-social behaviour and the road toll. Strategies have been put in place by the Police to reduce the numbers of such incidents and crimes occurring.

Police enquiries will be made to establish whether you are a fit and proper person to be granted the licence or certificate applied for, and whether you are considered capable of exercising proper control over the premises or the sale and supply of alcohol to patrons.

The Police may object to the granting of the licence or certificate if you have previous court convictions or if enquiries reveal that you have not operated the licence or certificate in such a way so as to contribute to the reduction of alcohol abuse in accordance with the objects of the Act. Previous convictions need not stop you getting an 'On' or 'Off' Licence or a Manager's Certificate, but they may be a factor in any decision made to object to the granting of your application.

Please complete the attached questionnaire to enable the Police to prepare a report to the District Licensing Committee in accordance with the provisions of the Act. Police Officers may visit your premises or check with you on the validity of answers given in the questionnaire.

If you have any queries please contact New Plymouth Police on 06-759 5500.



## QUESTIONNAIRE FOR ALL NEW APPLICANTS

Manager's Certificate   
  On-Licence   
  Off-Licence   
  Club Licence  
 (Please tick appropriate box or boxes)

1. Applicant's full name: \_\_\_\_\_  
 Male     Female

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

2. Driver's licence number: \_\_\_\_\_

3. Applicant's maiden or former name: \_\_\_\_\_

4. Applicant's address (physical location): \_\_\_\_\_  
 \_\_\_\_\_

5. Applicant's postal address: \_\_\_\_\_  
 \_\_\_\_\_

6. Telephone number(s): Home: \_\_\_\_\_ Business: \_\_\_\_\_ Mobile: \_\_\_\_\_

7. Applicant's previous address: \_\_\_\_\_  
 \_\_\_\_\_

8. Previous licensed premises - Managed or Employed:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Previous alcohol licenses or certificates held (date held and location):  
 \_\_\_\_\_  
 \_\_\_\_\_

10. Details of previous applicable courses attended:  
 \_\_\_\_\_  
 \_\_\_\_\_

11. Previous Court convictions (if in doubt, list):

OFFENCE	DATE	COURT LOCATION

New Zealand Police Questionnaire for all new applicants - continued

12. Are you a New Zealand citizen?:  Yes  No  
(If you answered no, please answer questions 13-18.)

13. Passport number : \_\_\_\_\_

14. What country are you from? \_\_\_\_\_

15. How long have you been in New Zealand? \_\_\_\_\_

16. What type of Visa do you hold? (i.e. Visitors Visa/Working Visa) \_\_\_\_\_

17. When does your Visa expire? \_\_\_\_\_

18. List of previous convictions from your own country:

OFFENCE	DATE	COURT LOCATION

Signature: \_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Note: If the applicant is a company, details of principals and proposed duty managers will also be required.**