



**1. Property details**

- 1a. Address \_\_\_\_\_
- 1b. Lot number \_\_\_\_\_
- 1c. DP number \_\_\_\_\_
- 1d. Flat DP  
(if a cross-lease property)
- 1e. Current owner (if known)

We want to supply information for the correct property. If you are unsure of the property details please ask a Customer Services Officer or phone New Plymouth District Council (NPDC).

**2. Applicant details**

- 2a. Full name  
 First name(s) \_\_\_\_\_ Surname \_\_\_\_\_
- 2b. Postal address  
(include postcode and rural delivery details)  
 \_\_\_\_\_
- 2c. Contact details  
 Phone \_\_\_\_\_ Mobile \_\_\_\_\_
- 2d. Email \_\_\_\_\_
- 2e. Preferred means for formal correspondence  
 Mail \_\_\_\_\_ Email \_\_\_\_\_
- 2f. Please indicate below how you would like to receive the LIM:  
 Email  
 OR:  
 Hard copy  
 Post to the above address  
 Please phone me and I will collect my LIM

**3. Fees - 1 July 2021 - 30 June 2022**

3a.	Residential/rural <b>standard</b> (10 working days)	<b>\$280</b>	Residential/rural <b>urgent</b> (seven working days)	<b>\$400</b>
3b.	Industrial/commercial (motels, resthomes, factory farming) <b>Standard - base fee*</b>	<b>\$380</b>	Industrial/commercial <b>Urgent - base fee*</b>	<b>\$530</b>

**\* Base fee includes up to 2.5 hours technical processing time.**

**Complex or large-scale industrial/commercial LIMs are likely to exceed processing and research time covered by the base fee. Where this occurs additional time will be invoiced and charged at \$120 per hour.**

- 3c. **Cancellation fee.** A \$60 cancellation fee will apply, or the actual processing and research costs, whichever is greater

Please turn over

**OFFICE USE ONLY**

Date received	_____	Applicant #	_____	Application #	LIM / _____
Time received	_____	Property #	_____	Document #	_____
Received by	_____	Land #	_____	Amount paid	\$ _____

Liardet Street, Private Bag 2025, New Plymouth 4340, New Zealand. Phone: 06-759 6060, Fax: 06-759 6072, Email: enquiries@npdc.govt.nz, Web: www.newplymouthnz.com

The completed LIM report will include information found in NPDC's records relating to the following matters:

- Known hazards such as flooding or known fill.
- Information on stormwater and sewer services to or within the property.
- Information on the availability of water services.
- A summary of the rates account.
- Government valuation.
- Building consents/permits and related information.
- Other consents, licences and certificates.
- Requisitions, orders and notices.
- Swimming pool compliance.
- District Plan information.
- Information related to known historic sites or buildings.

Please note that this LIM does not provide information from the files and records of the Taranaki Regional Council (TRC). Such information, if required, will need to be requested in writing from the TRC under the Local Government Official Information and Meetings Act.

**Uses for this information:**

- Pre-purchase or pre-lease check.
- Property valuation.
- ISO certification.
- To provide assurance to prospective purchasers, e.g. at an auction.
- To assure lenders and insurers.
- Have available to interested parties prior to a property auction or when marketing a property.

**To apply:**

- Accurately complete an application form (overleaf).
- Deliver the completed form and fee to NPDC.
- Email this form together with confirmation of internet banking to [LIMS@npdc.govt.nz](mailto:LIMS@npdc.govt.nz).

**Payment**

**Internet banking:**

Internet banking is available for LIM report payments.

- NPDC bank account: 03-0713-0357528-08.

When making internet payments please provide the following details:

- Particulars: enter your surname.
- Code: LIM.
- Reference: street address.

**In person:** Pay at the Civic Centre in Liardet Street or the Inglewood, Waitara or Bell Block library and service centres.

**Payment is required before LIM report processing will take place.**

**Can I fast-track my LIM report?**

Yes, it is possible to upgrade a LIM from standard to urgent within three days from lodgement of the initial application. Additional fees apply.

*Disclaimer*

*The information supplied in a LIM represents information held on NPDC files but any information supplied to NPDC by a third party has not been independently verified. The applicant should not rely on the information supplied for any purpose without personally verifying its accuracy and completeness on-site.*

*NPDC does not provide interpretation of this information or advice on how to interpret or utilise this information. Your own independent and appropriate professional advice should be sought.*