



General information

Use this form if you are applying to waive or modify compliance with the New Zealand Building Code and:

- You have already submitted your building consent application, or
- Your building consent has already been issued.

Otherwise, your application for waiver or modification must be included with your building consent application.

Under the Building Act 2004:

- New Plymouth District Council is required to notify the Ministry of Business, Innovation and Employment (MBIE) when a building consent subject to waiver or modification is granted.

- Some applications for waiver or modification are subject to approval by the chief executive of MBIE.
- The Council may need to forward a building consent application to Fire and Emergency New Zealand (FENZ) if the waiver or modification application is for building code clauses C1 to C6, D1, F6 or F8.

Costs associated with the above items will be added to your account.

For more information on Building Act provisions or requirements for FENZ approval, contact MBIE on 0800 242 243 or send an email to info@building.govt.nz.

1. The building consent

1a. Building consent number

1b. Issued by

Other (please specify)

2. Application details

2a. This application is for	<input type="checkbox"/> Waiver	<input type="checkbox"/> Modification
2b. This application is made by	<input type="checkbox"/> Property owner Complete section 3	<input type="checkbox"/> Agent, as authorised by the property owner Complete sections 3 and 4

3. Property owner details

3a. Full name

3b. Contact person (If owner is a corporation, partnership or trust)

3c. Postal address (include postcode)

3d. Contact details

3e. Email

3f. Preferred means for formal correspondence Mail Email Fax

Please turn over

OFFICE USE ONLY

Date received	<input type="text"/>	Document #	<input type="text"/>
Time received	<input type="text"/>	Property ID	<input type="text"/>
Received by	<input type="text"/>	Land ID	<input type="text"/>
		Application #	<input type="text"/>

4. Applicant details

- 4a. Full name
First name(s) Surname
- 4b. Postal address (include postcode)
- 4c. Contact details
Phone Mobile Fax
- 4d. Email
- 4e. Preferred means for formal correspondence Mail Email Fax

5. Details of proposed waiver

- 5a. Proposed building code clause compliance to be waived or modified
- 5b. Summary and reason for seeking waiver

6. Attachments

Two sets of the following documents are attached to this application:

- Plans and specifications (a separate copy of relevant plans is to be provided)
- Opinions from suitably qualified professionals to support your application
- Legal documents, e.g. certificate of title, memorandum of encumbrance where waiver relates to the use of the adjoining land
- Previous decision in New Zealand or overseas to support your application
- Consent of any affected parties where fire rating reduction in relation to a boundary is sought. It is the applicant's responsibility to provide a consent from the Council where Council-owned land is affected.
- For applications that need to be forwarded to FENZ, the following additional documents must be provided in three copies:
 - Fire engineering drawings
 - Fire report
 - FENZ checklist dated and signed by the local Fire Safety Officer (FENZ).

7. Applicant's declaration

PRIVACY STATEMENT:

Information provided in this application is required under the Building Act 2004. This information, including your personal information, may on request be made available to other persons including the media, business organisations, and Council departments. Under the Privacy Act 1993 you have the right to access your personal information held by the Council and request the Council to correct the personal information held by the Council.

DECLARATION

I have read and understood the above privacy statement. I confirm that the information provided on the application form is true and correct. I understand that the Council will send all correspondence, invoices and refunds (if any) to me and I agree that I will be responsible for, and indemnify the Council in respect of the payment of all fees in connection with this application.

Signature of applicant

Date