



**1. Owner details**

1a. Full name    
First name(s) Surname

1b. Title  Mr  Mrs  Ms  Miss  Other

1c. Date of birth

1d. Postal address (include postcode and rural delivery details)

1e. Contact details     
Home phone Work phone Mobile

1f. Email

1g. Have you owned a dog in New Plymouth District before?  Yes  No  
 Do you wish to become a select owner?  Yes  No

1h. Have you owned a dog in **another** District before?  Yes  No  
 If yes, were you a selected owner?  Yes  No

As a select owner you will receive reduced registration fees and an Animal Control Officer's assistance in helping you provide a healthy and safe environment for your dog.

**2. Dog details**

2a. Physical address at which the dog(s) is kept

2b. Dog(s) name

2c. Dog(s) date of birth

2d. Breed    
Primary breed Primary breed  
   
Secondary breed Secondary breed

2e. Colour    
Primary colour Primary colour  
   
Secondary colour Secondary colour

2f. Sex  Male  Female  Male  Female  
 Entire  Neutered  Entire  Neutered

2g. Tag number(s)

2h. Microchip number(s)

**3. Dog owner's declaration**

**PRIVACY STATEMENT:**

Information provided in this application is required to process your application. That information may be subject to an information request. In such an event and where necessary NPDC will redact personal information such as private contact details. Under the Privacy Act 1993, you have the right to access your personal information held by NPDC and request NPDC to correct the personal information held by NPDC.

**DECLARATION:**

I have read and understood the above privacy statement. I confirm that the information provided on the application form is true and correct. I understand that NPDC will send all correspondence, invoices and refunds (if any) to me and I agree that I will be responsible for, and indemnify NPDC in respect of the payment of all fees in connection with this application.

Signature of dog owner Date

**OFFICE USE ONLY**

<b>Dog #</b>	<input type="text"/>	<b>Dog #</b>	<input type="text"/>
<b>Date received</b>	<input type="text"/>	<b>Received by</b>	<input type="text"/>
<b>Time received</b>	<input type="text"/>	<b>Property #</b>	<input type="text"/>
		<b>Select Fee \$</b>	<input type="text"/>
		<b>Document #</b>	<input type="text"/>
		<b>Total fees due \$</b>	<input type="text"/>

## Registration requirements

Under section 42 of the Dog Control Act 1996:

- **All dogs over the age of three months must be registered.**
- It is an offence to keep a dog older than three months which is unregistered.
- You could be liable to an infringement fine of \$300 or on conviction a court may impose a fine of up to \$3,000 for failure to register your dog(s).
- If any dog over the age of three months is found not wearing a current registration tag on land or premises other than its owner's land or premises, or in any public place, the dog may be seized and impounded.

For the purposes of the Dog Control Act 1996, you are the owner of a dog if:

- You own the dog, or
- You have the dog in your possession whether the dog is at large or in confinement, otherwise than for a period not exceeding 72 hours for the purpose of preventing the dog causing injury, damage, or distress, or for the sole purpose of restoring a lost dog to its owner, or
- You are the parent or guardian of a person under the age of 16 who is the owner of the dog and who is a member of your household living with and dependent on you.

All dog owners with dogs ordinarily kept in New Plymouth District must register their dogs with New Plymouth District Council (NPDC).

It is an offence, when applying for the registration of a dog, to make any written statement knowing the statement to be false. On conviction, a court may impose a fine of up to \$3,000.

Replacement tags may be obtained from NPDC if the current tag has been lost or stolen.

Any dog that is not wearing a current registration tag will, until the contrary is proved, be treated as unregistered.

## Control of dogs

Under sections 52, 53, and 54A Dog Control Act 1996, the owner of a dog must keep the dog under control at all times and, when in a public place, must use or carry a leash at all times.

A dog will be treated as not being under control:

- If it is found at large on any land and premises other than a public place or a private way without the consent (express or implied) of the occupier or person in charge of the land or the premises, or
- If it is found at large in any public place or in any private way in contravention of any regulation or bylaw.

You will commit an offence and be liable on conviction to a fine not exceeding \$3,000 or an infringement fee of \$300 if you fail to comply with this provision.

## Obligations of dog owners

Under section 54, Dog Control Act 1996 the owner of a dog must:

- Ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water and shelter, and
- Ensure that the dog receives adequate exercise.

You will commit an offence and be liable on conviction to imprisonment for up to three months or a fine not exceeding \$5,000 if you fail to comply with this provision.

## Obligations of a dog owner on owner's property

Under section 52A and 65, Dog Control Act 1996 the owner of a dog must ensure, when the dog is on land or premises occupied by the owner, that the dog is:

- Under the direct control of a person, or
- Confined within the land or premises in such a way that it cannot freely leave the land or premises.

You will commit an offence and be liable on conviction to a fine of \$3,000 or an infringement fee of \$300 if you fail to comply with this provision. In addition, a dog control officer or dog ranger may seize and impound the dog.

## Change of ownership

On change of ownership of any registered dog, both the previous owner and the new owner must give written notice within 14 days to NPDC (and any other relevant council) about the change of ownership, the residential address of the new owner and the address at which the dog will be kept. It is an offence not to comply with this requirement.

On conviction, a court may impose a fine of up to \$500.

If the owner's address is changed within the district, the owner must give written notice within 14 days of the change to NPDC.

If any dog is transferred to and kept in the district of another council, other than the one in which it has been kept, for one month or more, the owner must, within six weeks of the transfer, give written notice of the transfer to both councils, stating the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine up to \$500.

## Date of birth

Your date of birth is required to enable you to be distinguished from other persons with the same name. Certainty of identification is required in the enforcement of the provisions of the Dog Control Act 1996.

## Microchipping

All new dogs first registered on or after 1 July 2006 will be required to be microchipped. Working dogs are exempt from this requirement if they are kept principally for the purposes of herding or driving stock. Also from that date, all dogs classified as dangerous or menacing, including dogs classified since 1 December 2003, will be required to be microchipped. From 1 July 2006 any dogs that are impounded for the second time will be required to be microchipped prior to release.

## Update your details

To ensure we have the correct name and address information for you, please call us on 06-759 6060 or update your details online at [www.newplymouthnz.com/customerdetails](http://www.newplymouthnz.com/customerdetails).

## Note

The information provided overleaf will be kept by NPDC but may be used only for lawful official purposes and will not be generally available to the public. However, section 35 of the Dog Control Act 1996 allows the name and address of the owner of any specified dog to be made available to any person who has a written application for that information. Before supplying the information NPDC must be satisfied with the identity of the applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damage.

## Payment of fees

### Internet and phone banking:

[www.newplymouthnz.com/payingus](http://www.newplymouthnz.com/payingus).  
NPDC bank account: 03-0713-0357528-08.  
Code: use your Owner ID.

Please ensure you use the correct reference details with your payment.

The registration fees include GST.

**Online:** pay by credit card at [www.newplymouthnz.com/payingus](http://www.newplymouthnz.com/payingus)

**Cheques by post:** please include a remittance advice or note advising what the payment relates to and send your cheque to New Plymouth District Council, Private Bag 2025, New Plymouth 4340.

**In person:** pay at the Civic Centre in Liardet Street or the Inglewood, Waitara or Bell Block library and service centres.

If any dog is first required to be registered after 1 August in any registration year, the fee shall be 1/12th of the annual fee for each complete month remaining in the registration year after the date of such registration.

Owners wishing to claim a reduced fee for neutered dogs for the first time must produce a certificate from a registered veterinarian certifying that the dog has been neutered.

Where the fee for the registration of any dog for any year is paid and the dog dies before the commencement of or during that year, NPDC shall refund, upon request, the full fee paid when a dog dies before the commencement of the year, or the appropriate part of that fee when a dog dies during the year.

The part fee to be refunded shall be calculated on the basis of the number of complete months remaining in the registration year following the date of the request for the refund.