

APPENDIX 2

2A COUNCIL CRITERIA FOR SUBMITTING ROAD NAMES

Proposing a road name

- a) Council will only accept, in either hard copy or email, a proposed road name on a completed official Council *Name/Renaming Request Form*;
- b) All requests must include an explanation about how the proposed name meets the relevant criteria in this policy;
- c) Where Council has received an application to name or rename a road on the official Council request form, a receipt of acknowledgement will be sent to the submitter;
- d) Council may decline a request to name or rename a road, if the official Council form has not been correctly completed, or if there is insufficient information to be able to fully assess the merits of the proposed name;
- e) Where a road naming request is declined, Council will notify the submitter, and include the reason(s) why;
- f) A proposed Māori road name must be accompanied by a written endorsement from an appropriately mandated tangata whenua entity or entities;
- g) While a mandated iwi authority or PSGE may propose a road name, proposals from a mandated authority or PSGE representing the Treaty settlement interests of tangata whenua for the immediate area concerned will be prioritised; and
- h) Where a road name has been proposed, either informally, or as part of road name or renaming application, and has not been used, the Council may contact the submitter to request that it be added to an approved list of unused names to be used in the future.