



Te Kaunihera-ā-Rohe o Ngāmotu

NEW PLYMOUTH DISTRICT COUNCIL

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MEETING AGENDA

CREATIVE COMMUNITIES ADVISORY COMMITTEE

Friday 9 May 2014

at 2.30pm

Plymouth Room

Members:

Cr Gordon Brown
Cr Richard Jordan
Elaine Rollins
Keri Elvin
Wayne Morris

CREATIVE COMMUNITIES ADVISORY COMMITTEE
FRIDAY 9 MAY 2014

Addressing the subcommittee

Members of the public have an opportunity to address subcommittees during the public forum section or as a deputation.

A *public forum section* of up to 30 minutes precedes all subcommittee meetings. Each speaker during the public forum section of a meeting may speak for up to 10 minutes. In the case of a group a maximum of 20 minutes will be allowed.

A request to make a *deputation* should be made to the secretariat within two working days before the meeting. The chairperson will decide whether your deputation is accepted. The chairperson may approve a shorter notice period. No more than four members of a deputation may address a meeting. A limit of 10 minutes is placed on a speaker making a presentation. In the case of a group a maximum of 20 minutes will be allowed.

Definitions in reports

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. For the purpose of clarity, the following definitions apply:

Significance assessment refers to the degree of importance in terms of its likely impact on the current and future well-being of the district, as articulated by the seven Community Outcomes (Connected, Prosperous, Secure and Healthy, Skilled, Sustainable, Together and Vibrant); the persons likely to be affected by, or interested in, the matter; and the extent to which strength of feeling exists or is known to exist on the issue; changes or potential changes to the levels of services currently offered to the community and therefore the current and future capacity of the council to perform its roles, and the financial and other costs of doing so.

Views of those affected refers to those persons, including tangata whenua, who are likely to be affected by, or have an interest in, the issue. A description of the affected parties, a description of the processes, methods and levels of consultation used to identify their views, along with a summary of those views will provide a means of presenting the community viewpoint on the issue. Where the views of those affected have not yet been sought, the future means of seeking those views will be set out)

Tangata whenua considerations refers to those matters that the local authority must assess in relation to its undertaking of decisions. Where an option for the achievement of the objective of a decision involves a significant matter in relation to land or bodies of water, the local authority must take into account the relationship of Maori, and their culture and traditions with their ancestral land, water, sites, waahi tapu, valued flora and fauna and other taonga.

CREATIVE COMMUNITIES ADVISORY COMMITTEE
FRIDAY 9 MAY 2014

APOLOGIES

None advised.

PUBLIC FORUM

None advised.

DEPUTATIONS

1. Oakura Arts Trail
2. Performing Acts Collective
3. Mahia Mai A Whai Tara Trust

A ITEMS FOR DECISION BY COMMITTEE

A1 ELECTION OF CHAIRPERSON

The purpose of this report is to outline the process for the election of a chairperson for the Creative Communities Advisory Committee.

A2 ALLOCATION OF FUNDS FOR CREATIVE COMMUNITIES FUNDING ROUND TWO 2013/2014

The purpose of this report is to present Creative Communities funding applications to the Creative Communities Advisory Committee for consideration, and allocation of funding for Round Two 2013/14.



CREATIVE COMMUNITIES ADVISORY COMMITTEE
FRIDAY 9 MAY 2014

SELECTION OF CHAIRPERSON

PREPARED BY: Jan Higley (Democracy Advisor)
 TEAM: Democratic Services
 APPROVED BY: Julie Straka (Manager Democratic Services)
 WARD/COMMUNITY: Region Wide
 DATE: 30 April 2014
 FILE REFERENCE: DM 1548054

PURPOSE

The purpose of this report is to outline the process for the election of a chairperson for the Creative Communities Advisory Committee.

EXECUTIVE SUMMARY

The purpose of this report is to outline the process for the election of a chairperson for the Creative Communities Advisory Committee.

RECOMMENDATION

That having considered all matters raised in the report:

- a) **Voting System A be used to elect the chairperson of the Creative Communities Advisory Committee.**
- b) **be elected chairperson of the Creative Communities Advisory Committee.**

SIGNIFICANCE ASSESSMENT

In terms of the Council's Significance Policy this matter is of:

Low significance Medium significance High significance

This matter has been assessed as low significance because there are no budgetary or levels of service implications. The election of a chairperson is an administrative matter.

BACKGROUND

The Local Government Act 2002 requires each committee to elect a chairperson.

DISCUSSION

When electing a chairperson, the committee must first resolve which voting system to use. The voting systems available are prescribed in the Local Government Act

ITEM A1**ITEM FOR DECISION****Method of Voting System**

The committee must resolve to use one of two voting systems when electing a chairperson:

a) System A

A person is elected chairperson if they receive the votes of a majority of the committee members present and voting.

Procedure

- i) There is a first round of voting for all candidates
- ii) If no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- iii) If no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
- iv) In any round of voting, if 2 or more candidates tie for the lowest number of votes the person excluded from the next round is resolved by lot.

b) System B

Requires that a person is elected if he or she receives more votes than any other candidate;

Procedure

- i) There is only 1 round of voting; and
- ii) If 2 or more candidates tie for the most votes, the tie is resolved by lot.

OPTIONS

The Local Government Act 2002 requires the committee to elect a chairperson. The Act also prescribes the voting system options to be used when electing a chairperson.

IMPLICATIONS ASSESSMENT**Local Government Purpose**

The matter comes within the scope of the Councils lawful powers, including satisfying the purpose statement in section 10 of the Local Government Act 2002. The matter will enable Council to meet the current and future needs of communities for good quality (i.e. efficient, effective and appropriate to present and anticipated future circumstances):

- Local Infrastructure Local public services Performance of regulatory function

The election of a chairperson is an administrative matter.

Community Outcomes

This matter contributes to the following community outcomes:

- Connected Skilled Prosperous Secure and Healthy
 Together Vibrant Sustainable

Community outcomes are the outcomes that the Council aim to achieve in meeting the current and future needs of communities for good-quality local infrastructure, local public services and performance of regulatory functions.

The election of a chairperson is an administrative matter.

LTP / Annual Plan

Is this matter currently budgeted for? Yes No

Salary payments for the chairperson and members of committees have been budgeted for.

Consistency with Policy and Plans

The matter is consistent with the Council's plans and policies.

Legal

The Local Government Act 2002 requires the committee to elect a chairperson. The Act also prescribes the voting system options to be used when electing a chairperson.

Tangata Whenua Maori

In terms of the Local Government Act 2002 the election of a chairperson has no Tangata Whenua implications.

Community Views and Preferences

The members of the committee are the persons most likely to be affected by the election of a chairperson.

Risk Analysis

The committee is required to elect a chairperson.

ALLOCATION OF FUNDS FOR CREATIVE COMMUNITIES FUNDING ROUND TWO 2013/2014

PREPARED BY: Linda Russell (Funding Coordinator)
TEAM: Community Development
APPROVED BY: Leighton Littlewood (Manager Community Development)
WARD/COMMUNITY: District Wide
DATE: 29 April 2014
FILE REFERENCE: CS-08-03-02, DM1546800

PURPOSE

The purpose of this report is to present Creative Communities funding applications to the Creative Communities Advisory Committee for consideration, and allocation of funding for Round Two 2013/14.

EXECUTIVE SUMMARY

The Creative Communities Advisory Committee is required to consider the attached applications for allocation. There is a total of **\$36,722.88** available for allocation within this round. Thirteen eligible applications have been received, totalling \$34,446.01.

Applicant groups have been informed of their right to appear in the early stages of the meeting to speak to their applications.

RECOMMENDATION

That having considered all matters raised in the report, the Creative Communities Advisory Committee allocate the funding according to the criteria set down within the Creative Communities Funding (Round Two) 2013-2014.

SIGNIFICANCE ASSESSEMENT

In terms of the Council's Significance Policy this matter is of:

Low significance
 Medium significance
 High significance

While community funding is a significant activity within the Council's Community Plan, the Creative Communities Funding is provided by an external agency. The total amount to be allocated for 2013/14 Round Two is entirely provided by Creative NZ. Therefore the overall significance can be regarded as low.

BACKGROUND

The Creative Communities Scheme is funding provided by Creative New Zealand for allocation by Territorial Authorities. The purpose of the scheme is to support and encourage local communities to create and present diverse opportunities for accessing and participating

ITEM A2

ITEM FOR DECISION

in arts activities within their specific geographical area, including defined communities of interest, such as those that revolve around a specific location or place, cultural tradition, or commonly held interests or experience.

DISCUSSION

Creative New Zealand recommends grants are allocated in the range of \$500-\$2,500. Major projects demonstrating very high levels of community arts involvement and participation within a wide range of activities may exceed this; however allocations to a single project should not exceed \$5,000.

The Creative Communities Advisory Committee will be required to give careful consideration to the criteria outlined within the Creative Communities Assessors Guide, avoiding project duplication and giving consideration to the wider community benefits of each project.

The Funding Coordinator works one-on-one with groups requiring funding information and assistance when requested.

It is a requirement from Creative New Zealand, that all recipient allocations must be published in the local daily newspaper.

OPTIONS

The Creative Communities Advisory Committee must consider each application and make decisions to either partially fund, fully fund, or decline funding to these applications. These decisions must be made in accordance with the priorities outlined below and the criteria set out in the Assessors Guide. Funding allocations cannot exceed the limits recommended by Creative New Zealand and the total amount available for Round Two.

For this current round, **\$36,722.88** is available for allocation. Thirteen applications were received seeking **\$34,446.01**. Allocation decisions should primarily be based on the Creative Communities priorities outlined below, with additional consideration given to the project benefits for the wider community.

The priorities from Creative Communities are for arts and cultural projects that promote:

1. **Broad community involvement** – the project will create opportunities for local communities to engage with and participate in arts activities.
2. **Diversity** – the project will support the diverse arts and cultural traditions of local communities, enriching and promoting their uniqueness and cultural diversity.
3. **Young People** – the project will enable and encourage young people (under 18 years) to engage with and actively participate in the arts.

Committee members have been provided with an application marking sheet to complete *prior to* the allocation meeting to individually assess applications, according to the priorities outlined above. This marking sheet will form a discussion point and assist in the decision-making process when the committee convenes.

IMPLICATIONS ASSESSMENT

Local Government Purpose

The matter comes within the scope of the Council's lawful powers, including satisfying the purpose statement in section 10 of the Local Government Act 2002 Amendment Act 2012. The matter will enable the Council to meet the current and future needs of communities for good quality local public services (i.e. efficient, effective and appropriate to present and anticipated future circumstances):

Local Infrastructure Local public services Performance of regulatory function

Projects specified within the funding applications received contribute to a wide range of community outcomes. Each applicant has detailed how their project will contribute to and promote the community outcomes through their events or programmes that are considered to be a provision of a local public service.

Community Outcomes

This matter contributes to the following community outcomes:

Connected Skilled Prosperous Secure and Healthy
 Together Vibrant Sustainable

Arts activities discussed in this report predominantly contribute to the vibrant community outcome, however the projects specified within the funding applications received, also contribute to a wide range of other outcomes within the community.

LTP / Annual Plan

Is this matter currently budgeted for? Yes No

The funds are provided by Creative New Zealand and are covered in the annual plan budget.

Annual allocation from Creative New Zealand	\$51,164.00
less promotion costs of -	\$1041.12
plus carry forward (unallocated from last round)	\$3600.00
less third party agreement (NTCAC)	17,000.00
Total for allocation	\$34,446.01

Consistency with Policy and Plans

The Creative Communities Advisory Committee has delegated authority to approve the distribution of scheme funds annually, subject to reporting their decisions for the information of the Council.

Legal

There are no special legal considerations, apart from the need to adhere to the Creative Communities funding allocation criteria. All grants must be accounted for as per the Council accountability processes.

Tangata Whenua Maori

Creative Communities recognises the Treaty of Waitangi as the nation's founding document and as such recognises that Tangata Whenua have an interest in 'cultural well-being' to strengthen both participation and development of appropriate projects or artistic experiences.

Community Views and Preferences

Applicants were invited to speak to their applications and some have taken up this offer.

Risk Analysis

There are no known risks.

APPENDICES

Appendix One - Copies of applications with marking sheets (attached as a separate document).