

## **MINUTES OF KAITAKE COMMUNITY BOARD**

**FILE REFERENCE:** DP-14-02 DM 1490890  
**MEETING DATE:** Monday 11 November 2013 at 4.30pm.  
**VENUE:** Oakura Surf Life Saving Club  
**MEMBERS PRESENT:** Paul Coxhead, Doug Hislop, Keith Plummer and Cr Richard Jordan

**STAFF IN ATTENDANCE:** Jan Higley, Julie Straka, Jayne Beer, Stuart Robertson, Conrad Pattison and Trevor Hornby

**NON-MEMBERS PRESENT:** Crs Biesiek, Coward and McLeod

### **PART A**

#### **MATTERS FINALLY DETERMINED BY THE KAITAKE COMMUNITY BOARD UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**

---

##### **1. Election of Chairperson**

File Reference: DP-14-02 DM 1489311

The purpose of this report is to outline the process for the election of a chairperson for the Kaitake Community Board.

Resolved:

That having considered all matters raised in the report:

- a) Voting System A be used to elect the chairperson of the Kaitake Community Board.
- b) Doug Hislop be elected chairperson of the Kaitake Community Board.

##### **2. Election of Deputy Chairperson**

File Reference: DP-14-02 DM 1489335

The purpose of this report is to outline the process for the election of a deputy chairperson for the Kaitake Community Board.

Resolved:

That having considered all matters raised in the report:

- a) Voting System A be used to elect the deputy chairperson of the Kaitake Community Board.
- b) Keith Plummer be elected deputy chairperson of the Kaitake Community Board.

**PART B**  
**ITEMS FOR FINAL DETERMINATION BY THE COUNCIL**

---

3. **Development of a Local Approved Products Policy**

File Reference: PP-07-02.v02, DM 1479359

The purpose of this report is to present to the Council a proposal to develop a draft Local Approved Products Policy (LAPP), as permitted under the Psychoactive Substances Act 2013. The policy can regulate locations where the sale and supply of legal psychoactive substances are permitted within the district.

Resolved:

That having considered all matters raised in the report approval is given for the development of a Local Approved Products Policy (LAPP).

4. **Bylaw Review 2014 – Initiation of Review**

File Reference: PP-07-02.v02, DM 1479121

The purpose of this report is to present to the Council information on the proposed initiation of a review of the Water, Wastewater, Trading in Public Places and Public Places Bylaws and the proposed development of a Stormwater Bylaw. The report seeks to satisfy the provisions of section 155(1) of the Local Government Act 2002 (LGA), which requires the Council to determine that a bylaw is the most appropriate way of addressing a perceived nuisance or problem prior to the development or revision of a bylaw.

Resolved:

That having considered all matters raised in the report:

- a) In accordance with Section 159 of the Local Government Act 2002, a review of the following New Plymouth District Council Bylaw 2008 is initiated for:
  - i) Part 1 Introductory;
  - ii) Part 5 Public Places (clause 10 only)
  - iii) Part 12 Trading in Public Places;
  - iv) Part 14 Wastewater; and
  - v) Part 15 Water Supply.
- b) As permitted under section 145 of the Local Government Act 2002, commence a process to develop a Stormwater Bylaw.
- c) In accordance with section 155(1) of the Local Government Act 2002, a bylaw is determined as the most appropriate way to deal with the perceived problems that arise in relation to:

- i) Public Places (clause 10);
- ii) Trading in Public Places;
- iii) Wastewater;
- iv) Water Supply; and
- v) Stormwater.

5. **Recommendations from the Paperless Meeting Trial June-September 2013**

File Reference: DM 1475179

The purpose of this report is to provide the results of the paperless meeting trial (June-September 2013) and recommend the implementation of iPads for the Mayor and Councillors.

Resolved:

That having considered all matters raised in the report the Council:

- a) Provide iPads for Councillors.
- b) Cease provision of hard copy agendas for the Mayor and Councillors.
- c) Cease provision of PC's and printers for Councillors.
- d) On the basis that agendas are available online:
  - i) Cease production of hard copy agendas for the media.
  - ii) Cease production of hard copy Standing Committee and Council agendas for community board members excluding:
    - Community Board Chairpersons attending the majority of Standing Committee and/or Council meetings.
    - Community Board members attending the majority of Standing Committee and/or Council meetings.
  - iii) Cease production of hard copy agendas for Venture Taranaki Trust and the Taranaki Chamber of Commerce.
- e) Include provision in the fees and charges schedule to charge for hard copy agendas (or part thereof). Provision of hard copy agendas to members of the public (including organisations) can then be assessed on a case-by-case basis and a fee may or may not be charged.
- f) Continue use of the Goodreader iPad app, but investigate other options for delivery of electronic agendas.

g) Not provide SIM cards for use with Councillor's iPads.

6. **Customer and Regulatory Services Activity Report – Quarter 1 (July – September 2013/2014)**

File Reference: DM 1482618

The purpose of this report is to provide information to Council on current activity levels within regulatory services.

Resolved:

That having considered all matters raised in the report the Council note the information provided.

The Kaitake Community Board meeting closed at 5.07pm.