



Te Kaunihera-ā-Rohe o Ngāmotu

NEW PLYMOUTH DISTRICT COUNCIL

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## **AGENDA**

# **KAITAKE COMMUNITY BOARD**

**Monday, 10 November 2014  
at 4.30pm**

**Oakura Surf Life Saving Club**

|              |    |         |          |
|--------------|----|---------|----------|
| Chairperson: | Mr | Doug    | Hislop   |
| Members:     | Mr | Paul    | Coxhead  |
|              | Mr | Mike    | Pillette |
|              | Mr | Keith   | Plummer  |
|              | Cr | Richard | Jordan   |

**KAITAKE COMMUNITY BOARD  
MONDAY 10 NOVEMBER 2014**

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***Community Boards***

**Role of community boards (s52 Local Government Act 2002)**

- a) represent, and act as an advocate for, the interests of its community; and
- b) consider and report on matters referred by the council and other matters of interest
- c) maintain an overview of services provided by the council within the community; and
- d) prepare an annual submission to the council for expenditure within the community;
- e) communicate with community organisations and special interest groups within the community; and
- f) undertake any other responsibilities that are delegated to it by the territorial authority.

**Addressing the community board**

Members of the public have an opportunity to address a community board during the public forum section or as a deputation.

*A public forum section* of up to 30 minutes precedes all community board meetings. Each speaker during the public forum section of a meeting may speak for up to 10 minutes. In the case of a group a maximum of 20 minutes will be allowed.

A request to make a *deputation* should be made to the secretariat within two working days before the meeting. The chairperson will decide whether your deputation is accepted. The chairperson may approve a shorter notice period. No more than four members of a deputation may address a meeting. A limit of 10 minutes is placed on a speaker making a presentation. In the case of a group a maximum of 20 minutes will be allowed.

**Purpose of Local Government**

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. Unless otherwise stated, the recommended option outlined in each report meets the purpose of local government and:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

**APOLOGIES**

None advised

**PUBLIC FORUM**

None advised.

**DEPUTATIONS**

None advised.

**A ITEM FOR DECISION BY KAITAKE COMMUNITY BOARD**

**A1 UNCONFIRMED MINUTES OF KAITAKE COMMUNITY BOARD**

Recommendation:

That the minutes of the Kaitake Community Board meeting held on 29 September 2014 be confirmed as a true and accurate record.

**B ITEMS FOR RECOMMENDATION TO COUNCIL**

**B1 OKATO DOMAIN – LEASES TO OKATO SQUASH CLUB, OKATO BOWLING CLUB AND OKATO RUGBY FOOTBALL CLUB**

The matter for consideration by the Council is the issue of two new ground leases and variation of one existing ground lease.

**B2 TEMPORARY ROAD CLOSURE – OKATO DISTRICT 150 YEAR JUBILEE**

The matter for consideration by the Council is to recommend the temporary closure of various roads in Okato to allow the Okato District 150 Year Jubilee committee to hold a parade.

**KAITAKE COMMUNITY BOARD  
MONDAY 10 NOVEMBER 2014**

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**UNCONFIRMED MINUTES OF KAITAKE COMMUNITY BOARD**

**FILE REFERENCE:** DP-14-02 DM1600302v1  
**MEETING DATE:** Monday 29 September 2014 at 4.30pm.  
**VENUE:** Oakura Surf Life Saving Club  
**MEMBERS PRESENT:** Mr Doug Hislop (Chair), Mr Paul Coxhead,  
 Mr Keith Plummer and Cr Richard Jordan

**APOLOGIES:** Mayor Andrew Judd

**STAFF IN ATTENDANCE:** Jayne Beer, Anna Crawford and Sean Zieltjes

**NON-MEMBERS PRESENT:** Deputy Mayor Heather Dodunski, Cr Shaun Biesiek  
 and Daisy Lean (TRC Councillor)

**PART A****MATTERS FINALLY DETERMINED BY THE KAITAKE COMMUNITY BOARD UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**1. **Confirmation of Minutes***Resolved:*

That the minutes of the Kaitake Community Board meeting held on 18 August were confirmed as a true and accurate record.

2. **Members Activity Report**

File Reference: DP-14-03, DM1598812

This report advises of the community board activities of Doug Hislop in the period to 16 September 2014.

*Resolved:*

That having considered all matters raised in the report, the report be noted.

**PART B****ITEMS FOR FINAL DETERMINATION BY THE COUNCIL**3. **New Plymouth Old Boys' Swimming And Surf Club – Proposed New Lease Including Road Stopping**

File Reference: CM 08 20; DM 1589917

The matter for consideration by the Council is a new lease with new lease area and clauses allowing commercial activity for the New Plymouth Old Boys' Swimming and Surf Club at Oakura Beach, involving stopping of road and the acquisition of land for road.

*Recommendation:*

That having considered all matters raised in the report:

**ITEM A1****ITEM FOR DECISION**

- a) The stopping of road and amalgamation with the adjoining reserve and acquisition of land for road under Section 114 (1), 116 (1) and 117 (3) of the Public Works Act 1981, identified in the plan attached as Appendix One be approved.

SCHEDULE  
ROAD TO BE STOPPED

| Shown     | Adjoining                                             | Adjoining Title Reference | Area               |
|-----------|-------------------------------------------------------|---------------------------|--------------------|
| Section 1 | Lot 2 DP 448749 & Pt<br>Section 3 Oakura Town<br>Belt | CFR 583806                | 2100m <sup>2</sup> |
| Section 2 | Lot 2 DP 448749                                       | CFR 583807                | 240m <sup>2</sup>  |

LAND TO BE ACQUIRED FOR ROAD

| Shown     | Description     | Title Reference | Area             |
|-----------|-----------------|-----------------|------------------|
| Section 3 | Lot 3 DP 448749 | CFR 503806      | 25m <sup>2</sup> |

- b) Subject to Section 54(1)(c) of the Reserves Act 1977, approval be given for a new lease to the New Plymouth Old Boys' Swimming and Surf Club for a term of 11 years with two 11 year right of renewals for approximately 560m<sup>2</sup>, being part Corbett Park Domain (Oakura Beach) shown in Appendix Four, including an extension to the lease footprint and enable the club to sub-let part of its premises to appropriate operators for the purposes of commercial activity subject to:
- i) The Council receiving a rental for that commercial part of the lease based on 4% of the gross turnover of the commercial operations being payable annually to the Council by the club, and
  - ii) The club submitting individual subletting/commercial operation proposals for assessment against the Council's Commercial Activity Policy and approval by the Manager Parks.
  - iii) The New Plymouth Old Boys' Swimming and Surf Club paying a portion of the road stopping and legal costs to prepare the lease documentation.
  - iv) The final terms and conditions of the lease being consistent with the existing lease and approved by the Manager Parks.
- c) The concessional rental payable for the non-commercial aspect of the lease being \$210 per annum (plus GST) noting that the concessional rental will be reviewed once the Council adopts a concessional rental policy.

- d) That the Kaitake Community Board request a meeting with the Manager Parks to discuss the commercial activity policy as it relates to the Oakura foreshore.

4. **New Plymouth District Plan: Plan Changes PLC13/00040 and PLC14/00043 Regarding Waahi Taonga/Sites of Significance To Māori and Archaeological Sites**

File Reference: PP-11-02-04.PLC13/00040&43, DM 1493601

The matter for consideration by the Council is the approval of proposed Plan Changes PLC13/00040 and PLC14/00043 to the New Plymouth District Plan (District Plan) for public notification in accordance with the Resource Management Act 1991 (RMA).

Recommendation:

That having considered all matters raised in the report, that pursuant to Schedule 1 of the Resource Management Act 1991 proposed Plan Change PLC13/00040 (Updating Provisions applying to Waahi Taonga/Sites of Significance to Māori and Archaeological Sites) and proposed Plan Change PLC14/00043 (Confirming the location and extent of Waahi Taonga/Sites of Significance to Māori and Archaeological Sites in the Ngāti Rahiri Rohe) and their accompanying Section 32 reports to the New Plymouth District Plan are approved for public notification.

The meeting closed at 5.08pm







**OKATO DOMAIN – LEASES TO OKATO SQUASH CLUB, OKATO BOWLING CLUB AND OKATO RUGBY FOOTBALL CLUB**

PREPARED BY: Catherine Croot (Team Leader Property Management)  
TEAM: Parks  
APPROVED BY: Steve McGill (Acting Manager Parks)  
WARD/COMMUNITY: Kaitake  
DATE: 30 October 2014  
FILE REFERENCE: CM 08 20 v07, ID 6180, DM 1603160

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**MATTER**

The matter for consideration by the Council is the issue of two new ground leases and variation of one existing ground lease.

**RECOMMENDATION FOR CONSIDERATION**

That having considered all matters raised in the report:

- a) Pursuant to Section 59A(1) of the Reserves Act 1977, approval be given to the granting of land leases being part of Okato Domain, legally described as part section 31 Okato District as follows:
  - i) 550 square metres more or less to Okato Squash Club Incorporated for the purpose of squash club headquarters and the playing of squash, for a term of twenty years with one ten year right of renewal commencing 1 December 2014.
  - ii) 2,200 square metres more or less to Okato Bowling Club Incorporated for the purpose of bowling club headquarters and the playing of bowls, for a term of twenty years with one ten year right of renewal commencing 1 December 2014.
- b) A variation to the lease dated 3 April 2014 to Okato Rugby Football Club Incorporated be approved extending the initial lease term for an additional eighteen years (expiring 30 November 2034) with one ten year right of renewal.
- c) Approval be given to the concessional rentals payable being \$1 per annum (plus GST) if demanded, noting that the concessional rental will be reviewed 3-yearly by the adjustments set in the Annual Plan or if not in the Annual Plan by CPI.

**ITEM B1****ITEM FOR RECOMMENDATION**

| <b>COMPLIANCE</b>                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Significance                                | This matter is of low significance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Options                                     | <p>This report identifies and assesses the following reasonably practicable options for addressing the matter:</p> <ol style="list-style-type: none"> <li>1. Approve new ground leases to Okato Squash Club and Okato Bowling Club for a term of 20 years with one ten year right of renewal, at a rental of \$1 per annum.</li> </ol> <p>Approve a variation to the existing ground lease to Okato Rugby Football Club extending the initial lease term for an additional eighteen years (expiring 30 November 2034) with one ten year right of renewal.</p> <ol style="list-style-type: none"> <li>2. Approve new ground leases to Okato Squash Club and Okato Bowling Club and variation to existing ground lease to Okato Rugby Football Club at a different lease term and rental.</li> <li>3. Decline to grant new leases or extend the term of the existing ground lease.</li> </ol> |
| Affected persons                            | <p>The persons who are affected by or interested in this matter are users of the domain and members of the three sporting clubs.</p> <p>The chair of Nga Mahanga a Tairi hapu has indicated no concerns with the proposed leases.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Recommendation                              | This report recommends option 1 for addressing the matter.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Long-Term Plan / Annual Plan Implications   | The matter considered in this report has no implication on the annual or long term plans.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Significant Policy and Plan Inconsistencies | Option 1 is consistent with the Okato Domain Management Plan and Community Funding Investment Policy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

**BACKGROUND**

New Plymouth District Council administers the Okato Domain by way of appointment to control and manage as a consequence of the abolishment of the elected Domain Board under the 1989 local government reorganisation. The former Domain Board now operates with limited powers in the form of a Domain Committee. The committee's functions are specified in the Okato Domain Management Plan.

The Okato Squash Club, Okato Bowling Club and Okato Rugby Football Club established significant facilities at the domain with approval from the former Okato Domain Board, however no lease agreements exist for the buildings or improvements owned by these clubs.

The clubs have now requested long term ground leases for the sites they exclusively occupy, refer Appendix 1 for lease boundaries. The lease requests originated from consultation as a result of the Office of Treaty Settlements request for a right of first refusal over part of the Okato Domain as part of the settlement process for Taranaki iwi.

Commencing 1 December 2013, under delegated authority, a three year lease was issued to the Okato Rugby Football Club to enable the club to submit a funding application to carryout repairs to its building. The club had requested a long term lease but due to Council meeting dates would have been unable to meet the funding application deadline therefore a short term lease was issued as an interim measure. It is recommended the lease term be extended to be consistent with other domain leases.

The Okato Domain Sports Management Plan anticipates the continued use of the reserve by the clubs and the establishment of lease agreements. Consultation was undertaken during preparation of the Management Plan, additionally Nga Mahanga a Tari have been consulted and have no concerns with the proposal to issue long term leases to the current domain users.

It is recommended the rentals be set at \$1 per annum (plus GST) and reviewed at 3-yearly intervals in accordance with adjustments set out in the Annual Plan. While there is currently no concessional lease policy the recommended rental is consistent with recently approved new leases and is consistent with the Council's Community Funding Investment Policy which includes eligibility and criteria for concessional leases.

The cost of preparing the new lease documentation is estimated at \$800 plus GST and disbursements and \$450 plus GST and disbursements for the variation. All costs will be met by the clubs.

## SIGNIFICANCE

In accordance with the Council's Significance Policy, this matter has been assessed as low significance because the granting of ground leases to existing occupiers of the land will have little effect on the Council's ability to meet its statutory responsibilities and strategic objectives and has been anticipated in the Okato Domain Sports Management Plan.

## OPTIONS

**Option 1** Approve new ground leases to Okato Squash Club and Okato Bowling Club for a term of 20 years with one ten year right of renewal, at a rental of \$1 per annum.

Approve a variation to the existing ground lease to Okato Rugby Football Club extending the initial lease term for an additional eighteen years (expiring 30 November 2034) with one ten year right of renewal.

**ITEM B1****ITEM FOR RECOMMENDATION**

This option is consistent with the Council's policy and plans and all costs associated with preparing lease documentation are the responsibility of the applicants. The clubs have requested long term leases and Nga Mahanga a Tari have no concerns with the proposal.

A public notice for the lease is not required as the lease is anticipated in the Okato Domain Management Plan.

**Option 2** Approve new ground leases to Okato Squash Club and Okato Bowling Club and a variation to existing ground lease to Okato Rugby Football Club at a different lease term and rental.

Under this option that Council could approve a new lease for a different term and rental.

The maximum term a lease can be granted for is 35 years before the lease is deemed to be a subdivision of land under the Resource Management Act 1991.

A public notice for the lease is not required as the lease is anticipated in the Okato Domain Management Plan.

**Option 3** Decline to grant new leases to Okato Squash Club and Okato Bowling Club or extend the term of the existing ground lease to Okato Rugby Football Club.

Declining to grant leases will allow the status quo to continue without setting out the obligations and responsibilities of the clubs and the Council.

**Recommended Option**

This report recommends option 1. This option grants the clubs new leases with a term that they desire and will clearly define the obligations of all parties. The new lease option is the most cost effective for business and households in supporting the three clubs.

**APPENDICES**

Appendix 1 Lease Plan

Appendix 1 – Lease Plan







## TEMPORARY ROAD CLOSURE – OKATO DISTRICT 150 YEAR JUBILEE

PREPARED BY: KATE KEEGAN (BUSINESS ADMINISTRATOR)  
 TEAM: REGULATORY  
 APPROVED BY: MARY-ANNE PRIEST (MANAGER CUSTOMER AND REGULATORY SERVICES)  
 WARD/COMMUNITY: WHOLE DISTRICT  
 DATE: 30 OCTOBER 2014  
 FILE REFERENCE: ECM 6025613

### MATTER

The matter for consideration by the Council is to recommend the temporary closure of various roads in Okato to allow the Okato District 150 Year Jubilee committee to hold a parade.

### RECOMMENDATION FOR CONSIDERATION

That having considered all matters raised in the report, the road closures for the following event be approved:

#### Okato District 150 Year Jubilee Parade

##### Roads to be closed:

- Carthew Street (SH 45).
- Curtis Street.
- Oxford Road from Curtis Street to Old South Road.
- Hickford Place.
- Old South Road.
- Cumming Street.
- Gossling Street.
- Fox Street.

##### Affected roads:

- South Road (SH 45).
- Hampton Road.
- Oxford Road.

**Date and period of closure: from 10am to 12pm on Saturday 7 March 2015.**

**The above road closure is subject to the conditions outlined in letter sent to Okato 150 Years Jubilee, dated 6 October 2014.**

**ITEM B2****ITEM FOR RECOMMENDATION**

| <b>COMPLIANCE</b>                           |                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Significance                                | This matter is of low significance.                                                                                                                                                                                                                                                                                                                                                                                                |
| Options                                     | <p>This report identifies and assesses the following reasonably practicable options for addressing the matter:</p> <ol style="list-style-type: none"> <li>1. Approval of this road closure application to allow effective and safe traffic management during the Okato 150 Jubilee parade.</li> <li>2. If this road closure application is opposed the event will not be able to safely go ahead on the intended route.</li> </ol> |
| Affected persons                            | The persons who are affected by or interested in this matter are residents and businesses on the closed and affected roads, people travelling through Okato and those attending the parade.                                                                                                                                                                                                                                        |
| Recommendation                              | This report recommends option one for addressing the matter.                                                                                                                                                                                                                                                                                                                                                                       |
| Long-Term Plan / Annual Plan Implications   | No.                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Significant Policy and Plan Inconsistencies | No.                                                                                                                                                                                                                                                                                                                                                                                                                                |

**EXECUTIVE SUMMARY**

This report recommends the temporary road closure of roads in Okato to safely manage traffic, pedestrians and spectators during the Okato District 150 Year Jubilee parade.

**BACKGROUND**

In accordance with the 10<sup>th</sup> Schedule of the Local Government Act 1974, the intention to close the roads was advertised in the Taranaki Daily News on Saturday 11 October 2014. Submissions closed on 29 October 2014 and no objections were received.

**SIGNIFICANCE**

In accordance with the Council's Significance Policy, this matter has been assessed as low significance. The impact it has on the public is limited to residents and businesses in the closed area, people travelling through Okato and those who are attending the parade. All residents and businesses in the affected area have been notified of the proposed road closure by a notice delivered to their letterboxes. Vehicles travelling on SH 45 will be advised by electronic notice boards to expect a short delay as they move through Okato. As the parade



moves around the town traffic will be allowed through at intervals, at the discretion of the traffic management organisers.

### OPTIONS

**Option 1** Approval of the road closure application to ensure the safety of traffic and spectators during the Okato District 150 Year Jubilee parade.

**Option 2** If this road closure is not approved the Okato District 150 Year Jubilee parade will not be able to safely take place on the intended route.

#### **Recommended option**

This report recommends option one for addressing the matter.

### APPENDICES

1. Letter from NPDC to Okato 150 Jubilee Committee, outlining conditions of road closure.
2. Maps of affected area.



## APPENDIX 1



Te Kaunihera-ā-Rohe o Ngāmotu  
**NEW PLYMOUTH DISTRICT COUNCIL**  
 newplymouthnz.com

When replying please quote: DM 1602934 RTC14/00158

6 October 2014

OKATO 150 YEARS JUBILEE  
 C/- R M Neilson  
 377 Dover Road  
 RD 4  
 NEW PLYMOUTH 4374

Attention: Rex Neilson

Dear Rex,

**ROAD CLOSURE UNDER THE LOCAL GOVERNMENT ACT 1974 – OKATO 150 YEARS JUBILEE PARADE**

We acknowledge your application requesting the closure of various roads in Okato to enable the organisers of the Okato 150 Years Jubilee to stage the above event.

**Roads to be closed:**

- Carthew Street (SH 45).
- Curtis Street.
- Oxford Road from Curtis Street to Old South Road.
- Hickford Place.
- Old South Road.
- Cumming Street.
- Gossling Street.
- Fox Street.

**Affected roads:**

- South Road (SH 45).
- Hampton Road.
- Oxford Road.

**Date and period of closure:** From 10am to 12pm on Saturday 7 March 2015.

**Please Note:** These roads could be opened earlier.

Council will consider this application on 4 December 2014 in accordance with Schedule 10 of the Local Government Act 1974.

The Council must give public notice of the proposed closure in accordance with the Act and then consider any objections or submissions received in that respect.

The Council requires your organisation to: -

Lisdat Street, Private Bag 2025, New Plymouth 4342, New Zealand  
 Phone: 06-759 6060, Fax: 06-759 6072, Email: [enquiries@mpdc.govt.nz](mailto:enquiries@mpdc.govt.nz)  
 RDTRC1REL, Jun 11 V1

**TARANAKI**  
 DISTRICT COUNCIL



- a) Pay the cost of the public notice.
- b) Make personal contact with all residential and commercial property occupiers affected by the proposed closure, to inform them of the event. Where personal contact cannot be made, a letter outlining the proposed closure and the right to make a submission must be given to the affected party instead. This contact should be completed at least seven days before closure of the submissions on 24 October 2014 (and in any event allowing sufficient time for an affected party to make a submission). **A copy of your visitation list and/or letter to affected parties is required by the Council immediately after that date.**
- c) Provide a traffic management plan (TMP) compiled by an authorised Site Traffic Management Supervisor to the Council before 24 October 2014 setting out signage, barrier details, crowd control procedures and access arrangements.

#### ROAD CLOSURE CONDITONS

If the Council gives its consent to the closure and the event, you must comply with the following conditions:

1. You must give formal notice of the event to the Police and the New Zealand Fire and Ambulance Services.
2. You must ensure that the approved TMP is strictly adhered to throughout the event.
3. You must provide at your cost sufficient marshals to control and direct vehicles and pedestrians at all points where the closed road intersects with any open road and elsewhere as necessary. All marshals shall wear traffic safety vests or other high visibility clothing whilst on or adjacent to the roadway.
4. You must make adequate provisions to give emergency vehicles, property owners and occupiers within the area and their invitees, customers or employees reasonable access to and from properties on the closed road. For through roads make adequate provisions for reasonable access through the closed section. Details must be included in the TMP required under condition 2.
5. Upon completion of the event, and no later than the time specified for the end of the closure, you must remove all signs and barricades restricting access, and clear all litter and debris from the road to the satisfaction of the Council.
6. You are required to advise the Council of any damage to the road surface, shoulders, drainage channels, verges, signs or other Council property whatsoever resulting from the event and pay all costs incurred by the Council in making good any such damage, whether reported or not.
7. You must notify the Police, New Zealand Fire and Ambulance Services and the Council in the event that the road closure is no longer needed.



**ITEM B2****ITEM FOR RECOMMENDATION**

8. Where a late cancellation of the event takes place (i.e. after road closure signs, barriers etc have been placed at the venue), you will ensure that the full TMP shall remain in place for the approved road closure time period; or until such time as the Site Traffic Management Supervisor can liaise with the Police to ensure that there would be no risk to vehicular or pedestrian traffic if the event was cancelled and the TMP conditions removed.
9. You are responsible for taking out public liability insurance to indemnify the Council against any claims or actions that may arise from the staging of the event to a minimum of \$1 million in respect of any one claim or accident. A copy of the policy or a cover note must be provided to the Council no less than 28 days prior to the meeting of the Council that will make the decision.
10. You must comply with, and ensure that all parade participants comply with, all relevant laws and regulations not waived by the temporary road closure under Section 342 and Schedule 10 of the Local Government Act 1974.
11. You are responsible for meeting all costs associated with the temporary closure of the road(s) including the costs to contract a person/company qualified to prepare the TMP and undertake traffic management for the activity and to hire signs or other traffic controls devices. You will also be required to meet the reasonable cost of any Council staff required in relation to the event.

The Local Government Act 1974 requires the Council to give public notice of any intended road closure. We will place an appropriate public notice for the event in the *Taranaki Daily News* on Saturday 11 October. We will request that the account for this advertisement be forwarded to you.

We will contact you after the Council meeting on 4 December 2014 and advise you of the Council's decision. If you require any further information please do not hesitate to call.

For further information, you can also check the Council's Temporary Road Closure and Disruption to Traffic Policy and Guidelines on New Plymouth District Council's website by following the link below:

<http://www.newplymouthnz.com/CouncilDocuments/Policies/TemporaryRoadClosureandDisruptiontoTrafficPolicyandGuidelines.htm>

Yours faithfully

Kate Keegan  
BUSINESS ADMINISTRATOR

cc: Roading Approvals  
Emergency Services  
Manager Customer and Regulatory Services, New Plymouth District Council  
Roading Assets, New Plymouth District Council



APPENDIX 2



