

## MINUTES OF COUNCIL MEETING

**File Reference:** ECM 7418671  
**Meeting Date:** Tuesday 16 May 2017 at 4.30pm  
**Venue:** Civic Centre, Liardet Street, New Plymouth.  
**Members Present:** Mayor Neil Holdom, Councillors Shaun Biesiek, Gordon Brown, Murray Chong, Harry Duynhoven, Richard Handley, Stacey Hitchcock, Colin Johnston, Richard Jordan, John McLeod, Alan Melody, Mike Merrick, Marie Pearce and Roy Weaver

### Non Member Present:

Community Board Member Jenny Bunn (Inglewood)

### Staff in Attendance:

Alan Bird, Liam Hodgetts, Teresa Turner, Wayne Leach, Jacqueline Baker, Andrea Smith, Katrina Brunton, Jan Holdt, Julie Straka, David Langford, Dion Cowley, Rowan Williams and Delwyn Masters

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### Apologies

#### Council Resolution:

Cr Pearce )

Cr Biesiek )

That the apology for absence from Cr Craig McFarlane be received.

Carried

### Public Forum

- Jill Nicholls and Jason Matthews (Taranaki Smokefree Coalition), Tess Delport (Taranaki Cancer Society) (ECM 7423352)

Mayor Holdom requested a report be brought back on what has occurred to date and what options are available to support SmokeFree Aotearoa New Zealand by 2025.

### Minutes

#### Council Resolution:

Cr McLeod )

Cr Melody )

That the minutes of the following meeting of the Council, and the proceedings of the said meeting, as circulated, be taken as read and confirmed as a true and correct record:

4 April 2017

Carried

### Committee Minutes

#### Council Resolution:

Cr Pearce )

Cr Johnston )

That the minutes of the following meetings, as circulated be received and:

- a) Decisions made under delegated authority by the committees be incorporated in the minutes of this meeting of the Council.

- b) Recommendations made by committees be included in the business to be considered at this meeting of the Council.

Planning Committee 2 May 2017  
Performance Committee 4 May 2017  
Audit and Risk Committee 9 May 2017

Carried

### **Decisions from the Planning Committee**

Meeting Date: Tuesday 2 May 2017 at 3.30pm  
Members Present: Councillor Roy Weaver (Chairperson); Mayor Neil Holdom, Councillors Stacey Hitchcock, Shaun Biesiek, Murray Chong, Richard Handley, Alan Melody, Mike Merrick  
Non-Members Present: Councillors Gordon Brown, Harry Duynhoven, Colin Johnston, Richard Jordan, John McLeod and Marie Pearce.  
Community Board Chairpersons Ken Bedford (Clifton), Doug Hislop (Kaitake) and community board members Jenny Bunn (Inglewood) and Trevor Dodunski (Waitara).

### **Minutes**

#### Planning Committee Resolution

Cr Biesiek )  
Cr Merrick )

That the minutes of the Planning Committee meeting (21 March 2017) and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and accurate record.

Carried

### **MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**

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#### **1 Significant Natural Areas (SNAs) Update**

ECM7384994

The purpose of this report is to provide an update on the progress on identification of Significant Natural Areas (SNAs) in the district and related projects relating to biodiversity.

#### Planning Committee Resolution:

Cr Handley )  
Mayor Holdom )

That, having considered all matters raised in the report, the report be noted.

Carried

#### **2. Planning Legislation Update**

ECM7390182

This report provides a summary on recent important planning legislation proposals and changes. There are currently a range of planning legislation changes that are at different stages of development and implementation and that have different impacts on the Councils approach to planning.

*Planning Committee Resolution:*

Cr Merrick )

Cr Hitchcock )

That, having considered all matters raised in the report, the report be noted.

Carried

Councillor Chong requested his vote against the preceding motion be recorded.

**3. Waahi Tapu and Archaeological Sites Review Update**

ECM7384993

The purpose of the report is to update the Council regarding progress on the Waahi Tapu and Archaeological Sites Review.

*Planning Committee Resolution:*

Cr Biesiek )

Cr Melody )

That, having considered all matters raised in the report, the report be noted.

Carried

**Decisions from the Performance Committee**

Meeting Date: Thursday 4 May 2017 at 3.30pm

Members Present: Councillor Richard Jordan (Chairperson); Mayor Neil Holdom, Councillors Marie Pearce, Gordon Brown, Harry Duynhoven, Colin Johnston, John McLeod

Apologies: Councillor Craig McFarlane.

Non-members Present: Councillors Alan Melody, Stacey Hitchcock, Roy Weaver, Richard Handley (until 4.20pm, part item 4) and Mike Merrick (from 3.39pm until 5.07pm part item 6).

Community board chairpersons Doug Hislop and Ken Bedford (from 4.18pm) and community board members Jonathan Marshall (Waitara) and Jenny Bunn (Inglewood).

**Deputations**

Amendments to Parking Controls, Coronation Avenue:

- Micky Zheng (Highlands Local Dairy) (ECM7410377)
- Mark Luff – Highlands Intermediate School

**Minutes**

*Performance Committee Resolution*

Cr Pearce )

Cr McLeod )

That the minutes of the Performance Committee meeting (23 March 2017) be confirmed as a true and accurate record.

Carried

**MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**

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**1. Venture Taranaki Trust Interim Report December 2016**

ECM7035510

The matter for consideration by the Council is to receive the interim report of Venture Taranaki Trust for the six months ended 31 December 2016.

Performance Committee Resolution:

Cr Mayor Holdom )

Cr Colin Johnston )

That having considered all matters raised in the report the Council notes the interim report of Venture Taranaki Trust for the six months ended 31 December 2016.

Carried

**2. Venture Taranaki Trust Quarter Three 2016/17 Report**

ECM7395908

The purpose of this report is to present the Venture Taranaki Trust (VTT) Quarter Three Report for the period 1 January to 31 March 2017 to the Council.

Performance Committee Resolution:

Mayor Holdom )

Cr Duynhoven )

That, having considered all matters raised in the report, the report be noted.

Carried

**3. Venture Taranaki Trust Statement of Intent 2017/18**

ECM7385971

The matter for consideration by the Council is to receive and accept the draft Statement of Intent for Venture Taranaki Trust for the 2017/18 financial year.

Performance Committee Resolution:

Cr Pearce )

Cr Brown )

That having considered all matters raised in the report, the Council:

- a) Adopt the draft Statement of Intent 2017/18.
- b) Notes that the draft Statement of Intent reflects a transitional period for Venture Taranaki Trust due to the development of the Economic Development and Destination Strategies.

Carried

**4. New Plymouth Airport Statement of Intent for the Year Ended 30 June 2018**

ECM7323834

The matter for consideration by the Council is to receive and adopt the Draft Statement of Intent for the year to 30 June 2018 for the New Plymouth Airport.

*Moved at the Performance Committee:*

Cr Pearce )

Cr Johnston )

That, having considered all matters raised in the report, the New Plymouth Airport Statement of Intent (SOI) for the year to 30 June 2018, be approved.

*Performance Committee Resolution:*

Cr Brown )

Cr Duynhoven )

That the New Plymouth Airport Statement of Intent for the Year Ended 30 June 2018 lay on table.

Carried

**5. Performance Report for Period 1 July 2016 to 31 March 2017**

ECM7385150

The purpose of this report is to advise of the Council's performance for three quarters (1 July 2016 to 31 March 2017) of the 2016/17 financial year.

*Performance Committee Resolution:*

Cr Brown )

Cr Duynhoven )

That having considered all matters raised in the report, the report be noted.

Carried

Councillor Handley left the meeting during discussion on the preceding item.

**6. Amendments to Parking Controls – Coronation Avenue Walking & Cycling Safety Improvements**

ECM7367956

The matter for consideration by the Council is the endorsement of the proposed walking and cycling safety improvements for Coronation Avenue (outside Highlands Intermediate), the associated amendments to parking prohibitions and restrictions between State Highway 3 and Tarahua Road and the endorsement of a shared pathway along Coronation Avenue.

*Performance Committee Resolution:*

Cr McLeod )

Cr Pearce )

That having considered all matters raised in the report:

- a) The Council notes that a budget of \$360k has been identified within the overall Let's Go capital budget of \$675k for the 2015-2018 NZTA funding period for improving safety for pedestrians and cyclists on Coronation Avenue. This is 66% funded by NZTA.

- b) Pursuant to the New Plymouth District Council Consolidated Bylaws 2008 Part 13: Traffic, the following parking controls on Coronation Avenue, New Plymouth District be imposed or revoked as appropriate in accordance with the following:

*Coronation Avenue*

1. Revoke parking prohibition on the east side of Coronation Avenue from 0.0m – 8.3m (8.3m) measured in a northerly direction from the prolongation of the north kerb of Evelyn Street.
2. Revoke a bus stop on the east side of Coronation Avenue from 8.3m – 36.0m (27.7m) measured in a northerly direction from the prolongation of the north kerb of Evelyn Street.
3. Revoke parking prohibition on the west side of Coronation Avenue from 66.3m – 101.8m (35.5m) measured in a southerly direction from the prolongation of the south kerb of Coronation Avenue (SH3).
4. Revoke a bus stop on the west side of Coronation Avenue from 68.7m – 79.2m (10.5m) measured in a northerly direction from the prolongation of the south kerb of Evelyn Street.
5. Revoke a bus stop on the west side of Coronation Avenue from 48.2m – 57.8m (9.6m) measured in a northerly direction from the prolongation of the south kerb of Evelyn Street.
6. Revoke parking prohibition on the west side of Coronation Avenue from 0.0m – 48.2m (48.2m) measured in a northerly direction from the prolongation of the south kerb of Evelyn Street.
7. Revoke parking prohibition on the west side of Coronation Avenue from 0.0m – 37.3m (37.3m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
8. Revoke parking prohibition on the west side of Coronation Avenue from 0.0m – 37.3m (37.3m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
9. Revoke a bus stop on the west side of Coronation Avenue from 37.3m – 67.0m (29.7m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
10. Revoke parking prohibition on the west side of Coronation Avenue from 47.0m – 64.5m (17.5m) measured in a northerly direction from the prolongation of the west kerb of Tarahua Road.
11. Revoke three time restricted parking spaces (P10) on the east side of Coronation Avenue from 94.8m – 112.6m (17.8m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
12. Revoke parking prohibition on the east side of Coronation Avenue from 0m – 29.8m (29.8m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.

13. Create parking prohibition on the east side of Coronation Avenue from 0m – 33.8m (33.8m) measured in a northerly direction from the prolongation of the north kerb of Evelyn Street.
14. Create parking prohibition on the east side of Coronation Avenue from 55.1m – 82.4m (27.3m) measured in a northerly direction from the prolongation of the north kerb of Evelyn Street.
15. Create parking prohibition on the east side of Coronation Avenue from 107.8m – 157.4m (49.6m) measured in a northerly direction from the prolongation of the north kerb of Evelyn Street.
16. Create a bus stop (operating from 8:15 – 8:45 am and 2:45-3:30pm on school days only) on the west side of Coronation Avenue from 81.8m – 115.7m (33.9m) measured in a northerly direction from the prolongation of the south kerb of Evelyn Street.
17. Create a bus stop (operating from 07:00am – 07:00pm Monday to Saturday) on the west side of Coronation Avenue from 47.9m – 81.1m (33.2m) measured in a northerly direction from the prolongation of the south kerb of Evelyn Street.
18. Create parking prohibition on the west side of Coronation Avenue from 0.0m – 37.9m (37.9m) measured in a northerly direction from the prolongation of the south kerb of Evelyn Street.
19. Create parking prohibition on the west side of Coronation Avenue from 0.0m – 96.1m (96.1m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
- ~~20. Create two time restricted parking spaces (P10) on the west side of Coronation Avenue from 96.1m – 108.1m (12.0m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.~~
20. Create restricted parking spaces (P10) on the west side of Coronation Avenue from 95.1m – 109.1m (14.0m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
- ~~21. Create parking prohibition on the west side of Coronation Avenue from 108.1m – 140.1m (32.0m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.~~
21. Create parking prohibition on the west side of Coronation Avenue from 109.1m – 140.1m (33.0m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
22. Create parking prohibition on the east side of Coronation Avenue from 120.1m - 180.1m (60.0m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
23. Create two time restricted parking spaces (P10) on the east side of Coronation Avenue from 96.1m - 108.1m (12.0m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
24. Create parking prohibition on the east side of Coronation Avenue from 86.5m – 96.1m (9.6m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.

25. Create a bus stop (operating from 07:00am – 07:00pm Monday to Saturday) on the east side of Coronation Avenue from 56.6m -75.5m (18.9m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
26. Create a bus stop (operating from 8:15 – 8:45 am and 2:45-3:30pm on school days only) on the east side of Coronation Avenue from 40.6m – 56.6m (16.0m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.
27. Create parking prohibition on the east side of Coronation Avenue from 0.0m – 40.6m (40.6m) measured in a southerly direction from the prolongation of the south kerb of Evelyn Street.

Carried

*An amendment was moved at the Performance Committee meeting*

Mayor Holdom        )

Cr Johnston         )

Ensure that the inset parking bay opposite Highlands Dairy allows safe egress and exit for up to a 12 metre vehicle.

The amendment was carried

The substantive motion was put and carried

*Committee Adviser's Note*

*Clauses 20 and 21 in the original motion were modified as a consequence of the amendment above.*

**7. Amendments to Speed Limits**

ECM7366884

The matter for consideration by the Council is amendments to speed limits in New Plymouth District.

*Performance Committee Resolution:*

Cr Pearce        )

Cr Brown        )

That having considered all matters raised in the report and pursuant to the New Plymouth District Council Consolidated Bylaws 2010 Part 5: Speed Limits, the following parking controls in the New Plymouth District be imposed:

*Henwood Road, Hillsborough*

1. Create an 80km/h permanent speed limit zone on Henwood Road from Manutahi Road to Egmont Road.

*Carrington Road, Hurworth*

2. Revoke a 70km/h permanent speed limit zone on Carrington Road from 406.5m south of Huatoki Street measured in a southerly direction from the prolongation of the southern kerb of Huatoki Street; for a distance of 638.3m.

3. Create a 50km/h permanent speed limit zone on Carrington Road from 406.5m south of Huatoki Street measured in a southerly direction from the prolongation of the southern kerb of Huatoki Street; for a distance of 638.3m.

*Princess Street, Tikorangi*

4. Create a 50km/h permanent speed limit zone on Princess Street from 99.5m south of Iwa Iti Street measured in a southerly direction from the prolongation of the south kerb of Iwa Iti Street; for a distance of 220.1m.

Carried

## **8. Temporary Road Closure – Taranaki Car Club Events June and July 2017**

ECM7375720

The matter for consideration by the Council is to recommend the temporary closure of roads in New Plymouth District to enable the Taranaki Car Club to hold two separate motorsport events, the De Havilland Drive Street Sprint and the Hurlstone Drive Street Sprint.

Performance Committee Resolution:

Cr Johnston            )

Cr Duynhoven         )

That having considered all matters raised in the report the road closures for the following events be approved:

- a) De Havilland Drive Street Sprint

Date and period of closure: from 7am to 5pm on Sunday 11 June 2017.

Roads to be closed:

- Swans Road from Cygnet Drive.
- De Havilland Drive from Corbett Road to 200 metres before Paraité Rd.
- Albatross Place.
- Hercules Place.
- Vampire Place.

- b) Hurlstone Drive Street Sprint

Date and period of closure: from 7am to 5pm on Sunday 30 July 2017.

Roads to be closed:

- Hurlstone Drive from Wendy Place to 200 metres from Katere Road.
- Cody Place.
- Wendy Place.

The above road closures are subject to the conditions outlined in two letters to the Taranaki Car Club dated 27 February 2017.

Carried

**9. Perpetual Investment Fund Performance Report March 2017**

ECM7398870

The purpose of this report is to present the performance of the Perpetual Investment Fund (PIF) for the nine months ended 31 March 2017.

Performance Committee Resolution:

Cr Pearce )

Mayor Holdom )

That having considered all matters raised in the report, the report be noted.

Carried

**Decisions from the Audit and Risk Committee**

Meeting Date: Tuesday 9 May 2017 at 10am

Members Present: Councillor Richard Handley (Chairperson); Mayor Neil Holdom, Councillors Richard Jordan and Roy Weaver and Ms Adrienne Young-Cooper

Non-members Present: Councillors Alan Melody, John McLeod, Stacey Hitchcock, Harry Duynhoven and Mike Merrick (from 10.15am Part Item 1)

**Minutes**

Cr Weaver )

Mayor Holdom )

That the minutes of the Audit and Risk Committee meetings (16 February 2017 and 23 March 2017), and the proceedings of the said meetings, as previously circulated, be taken as read and confirmed as a true and accurate record.

Carried

**MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**

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**1. Interim Audit Management Letter for the Year Ending 30 June 2017**

ECM 7394280

The matter for consideration by the Council is to note the Interim Management Letter prepared by Audit New Zealand as part of the annual audit of the 2017 Annual Report.

Resolved:

Mayor Holdom )

Cr Jordan )

That, having considered all matters raised in the report, the report be noted.

Carried

**2. Risk Management Update May 2017**

ECM 7398407

This report provides an update of risk management activities for monitoring and review purposes.

Resolved:

Cr Weaver )

Cr Jordan )

That, having considered all matters raised in the report, the report be noted.

Carried

3. **Insurance Arrangements**

ECM 7398413

This report provides an update of the work underway in preparation for the renewal of the Council's insurance arrangements for 2017/18.

*Resolved:*

Cr Jordan )

Mayor Holdom )

That, having considered all matters raised in the report, the work underway in preparation for the renewal of the Council's insurance arrangements for 2017/18 is noted.

Carried

4. **Report on the Council's Arrangements for Emergency Response and Business Continuity Planning**

ECM 7398426

This report provides information on the Council's emergency response arrangements and work underway to renew them.

*Resolved:*

Cr Weaver )

Ms Young-Cooper )

That, having considered all matters raised in the report, the report be noted.

Carried

*Council Resolution:*

Cr McLeod )

Cr Merrick )

That the following recommendation of the Planning Committee be adopted by the Council and form part of the proceedings of and be entered in the minutes of this council meeting.

Carried

**Recommendations from the Planning Committee**

Meeting Date: Tuesday 2 May 2017 at 3.30pm

Members Present: Councillor Roy Weaver (Chairperson); Mayor Neil Holdom, Councillors Stacey Hitchcock, Shaun Biesiek, Murray Chong, Richard Handley, Alan Melody, Mike Merrick

Non-Members Present: Councillors Gordon Brown, Harry Duynhoven, Colin Johnston, Richard Jordan, John McLeod and Marie Pearce.

Community Board Chairpersons Ken Bedford (Clifton), Doug Hislop (Kaitake) and community board members Jenny Bunn (Inglewood) and Trevor Dodunski (Waitara).

#### 4. **Emissions Database and Climate Change Planning/Monitoring**

ECM7374653

The Council is currently participating in the Carbon Disclosure Programme (CDP) which is a climate change emissions and adaptation reporting portal.

The Mayor has been invited by the International Council for Local Environmental Initiatives (ICLEI) to participate in the Compact of Mayors. This initiative establishes a common platform to capture the impact of cities' collective actions through standardised measurement of emissions and climate risk, and consistent, public reporting of their efforts.

The matter for consideration by the Council is whether the Council goes beyond the information gathering Carbon Disclosure Programme and joins the more formal, aspirational and publically engaging Compact of Mayors.

##### Planning Committee Recommendation:

Cr Merrick )

Mayor Holdom )

That having considered all matters raised in the report:-

- a) The Council continues to participate in the Carbon Disclosure Programme as the first step towards participating in the more formal Compact of Mayors.
- b) That officers report back on the progress of the Carbon Disclosure Programme to Council within 12 months.

Carried

##### Council Resolution:

Cr McLeod )

Cr Pearce )

That the following recommendation of the Performance Committee be adopted by the Council and form part of the proceedings of and be entered in the minutes of this council meeting.

Carried

#### **Recommendations from the Performance Committee**

Meeting Date: Thursday 4 May 2017 at 3.30pm

Members Present: Councillor Richard Jordan (Chairperson); Mayor Neil Holdom, Councillors Marie Pearce, Gordon Brown, Harry Duynhoven, Colin Johnston, John McLeod

Apologies: Councillor Craig McFarlane.

Non-members Present: Councillors Alan Melody, Stacey Hitchcock, Roy Weaver, Richard Handley (until 4.20pm, part item 4) and Mike Merrick (from 3.39pm until 5.07pm part item 6).

Community board chairpersons Doug Hislop and Ken Bedford (from 4.18pm) and community board members Jonathan Marshall (Waitara) and Jenny Bunn (Inglewood).

**10. Health & Safety Quarterly Report – Period Ended 31 March 2017 – Due Diligence Obligations**

ECM7374545

To present the Health and Safety Quarterly Report for the period ended 31 March 2017 as part of the Due Diligence obligations (Officers Charter - Obligation 4).

Performance Committee Recommendation:

Mayor Holdom )

Cr Duynhoven )

That, having considered all matters raised in the report, the report be noted.

Carried

Councillor Pearce left the meeting during discussion on the preceding item.

Council Resolution:

Cr Handley )

Cr McLeod )

That the following recommendations of the Audit and Risk Committee be adopted by the Council and form part of the proceedings of and be entered in the minutes of this council meeting.

Carried

**Recommendations from the Audit and Risk Committee**

Meeting Date: Tuesday 9 May 2017 at 10am

Members Present: Councillor Richard Handley (Chairperson); Mayor Neil Holdom, Councillors Richard Jordan and Roy Weaver and Ms Adrienne Young-Cooper

Non-members Present: Councillors Alan Melody, John McLeod, Stacey Hitchcock, Harry Duynhoven and Mike Merrick (from 10.15am Part Item 1)

**5. Risk Management Framework Review**

ECM 7398411

This report provides an update of risk management activities for monitoring and review purposes.

Recommendation:

Mayor Holdom )

Cr Jordan )

That, having considered all matters raised in the report, the revised Risk Management Framework is adopted.

Carried

**6. Draft Internal Audit Plan - Update**

ECM 7398414

This report seeks the Council's approval of the draft list of potential internal audits. That list will then be used as the basis of a programme of work for an external provider that will be appointed from 1 July 2017.

Recommendation:

Cr Jordan                    )  
Mayor Holdom            )

That, having considered all matters raised in the report, the draft list of potential internal audits be approved.

Carried

Mayor Holdom closed the meeting at 5.11pm.

The Council rose

Read and confirmed

MAYOR