



Te Kaunihera-ā-Rohe o Ngāmotu

NEW PLYMOUTH DISTRICT COUNCIL

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# **AGENDA**

## **KAITAKE COMMUNITY BOARD**

**Monday 21 May 2018**  
**at 7pm**

**Omata School Hall, Omata**

Chairperson

Mr Doug Hislop

Members

Mr Graham Chard

Mr Paul Coxhead

Mr Mike Pillette

Cr Roy Weaver

## **Community Boards**

### **Role of community boards (s52 Local Government Act 2002)**

- a) represent, and act as an advocate for, the interests of its community; and
- b) consider and report on matters referred by the council and other matters of interest
- c) maintain an overview of services provided by the council within the community; and
- d) prepare an annual submission to the council for expenditure within the community;
- e) communicate with community organisations and special interest groups within the community; and
- f) undertake any other responsibilities that are delegated to it by the territorial authority.

### **Addressing the community board**

Requests for public forum and deputations need to be made at least one day prior to the meeting. The Chairperson has authority to approve or decline public comments and deputations in line with the standing order requirements.

#### Public Forum

Public Forums enable members of the public to bring matters to the attention of the committee which are not contained on the meeting agenda. The matters must relate to the meeting's terms of reference. Speakers can speak for up to 5 minutes, with no more than two speakers on behalf of one organisation.

#### Deputations

Deputations enable a person, group or organisation to speak to the meeting on matters contained on the agenda. An individual speaker can speak for up to 10 minutes. Where there are multiple speakers for one organisation, a total time limit of 15 minutes, for the entire deputation, applies.

### **Purpose of Local Government**

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. Unless otherwise stated, the recommended option outlined in each report meets the purpose of local government and:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

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END

## **HEALTH & SAFETY**

## **APOLOGIES**

## **CONFLICTS OF INTEREST**

## **PUBLIC COMMENT**

Erin Hoskin re Access to Oakura Marae

## **DEPUTATIONS**

None advised

## **COMMUNITY BOARD MINUTES**

### **Recommendation**

That the minutes of the Kaitake Community Board dated 16 April 2018 (ECM7693643) and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and correct record.

### **Recommendation**

That the minutes of the Kaitake Community Board Extraordinary Meeting held 9 May 2018 (ECM7715044) and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and correct record.

## **REPORTS**

## **ITEMS FOR RECOMMENDATION TO COUNCIL**

- 1 Temporary Road Closure – Taranaki Car Club Okato Rally Sprint

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END



Item for Recommendation

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## **TEMPORARY ROAD CLOSURE - TARANAKI CAR CLUB OKATO RALLY SPRINT**

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### **MATTER**

The matter for consideration by the Council is an application from the Taranaki Car Club to close roads in the New Plymouth district to hold the Okato Rally Sprint.

### **FOR CONSIDERATION**

**That having considered all matters raised in the report the temporary road closures for the following event be approved:**

#### **Taranaki Car Club Okato Rally Sprint**

**a) Rally Base**

**Date and period of closure: from 7.30am to 5pm on Saturday 30 June 2018.**

**Roads to be closed:**

- **Carthew Street from South Road (SH 45) to Curtis Street.**
- **Curtis Street from Carthew Street to Oxford Road.**

**b) Oxford Rally Course**

**Date and period of closure: from 9am to 4pm on Saturday 30 June 2018.**

**Roads to be closed:**

- **Oxford Road from the intersection of Oxford Road and Saunders Road to Carrington Road.**
- **Carrington Road from 3009 Carrington Road to the intersection of Carrington Road and Upper Pitone Road.**
- **Dover Road from Carrington Road to 300m north of the intersection of Dover Road and South Road (SH 45).**

**The above road closures are subject to the conditions outlined in correspondence to the Taranaki Car Club dated 28 March and 2 May. Refer Appendix 1.**

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 Item for Recommendation
 

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<b>COMPLIANCE</b>	
Significance	This matter is assessed as being of some importance.
Options	<p>This report identifies and assesses the following reasonably practicable options for addressing the matter:</p> <ol style="list-style-type: none"> <li>1. Approval of the temporary road closure application.</li> <li>2. Not approve the temporary road closure application.</li> </ol>
Affected persons	The persons who are affected by or interested in this matter are people occupying properties in the road closure area, road users affected by the detour routes and closures, and motorsport enthusiasts interested in attending the event.
Recommendation	This report recommends option one for addressing the matter.
Long-Term Plan / Annual Plan Implications	No.
Significant Policy and Plan Inconsistencies	No.

**EXECUTIVE SUMMARY**

The recommendation is to approve the temporary closure of roads in the New Plymouth District to allow the Taranaki Car Club to hold the Okato Rally Sprint, a motorsport event.

**BACKGROUND****History**

The Taranaki Car Club initially applied for temporary road closures in the Okato district to hold the Taranaki Tarmac Rally. After difficulties within the car club organising the larger Tarmac Rally event, the club withdrew their request to close sections of road in the vicinity of Upper Carrington, Plymouth and Pitone road. The request for the remaining temporary road closures stand, which if approved will enable the club to run a smaller event called the Okato Rally Sprint.

In 2016 the Taranaki Car Club held the Tarmac Rally which was the last time roads in the Okato location were closed. The sole issue following this event was a complaint from Taranaki Regional Council about access to Pukeiti. This will not be in issue in 2018 as the Okato Rally Sprint does not include the section of Carrington Road where Pukeiti is located.

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### **Event details**

Taranaki Car Club anticipate the Okato Rally Sprint will attract around 30-35 entrants and up to 100-200 spectators. There is no charge for public to view the event. A number of competitors and their support crew will travel from outside Taranaki to participate in the event. No motorsport racing will take place within the Okato road closure which is primarily for participants and crew to base themselves in-between competing.

### **SIGNIFICANCE AND ENGAGEMENT**

In accordance with the Council's Significance and Engagement Policy, this matter has been assessed as being of some importance because the requested road closures restrict access to a number of properties and an entry point to the Egmont National Park.

### **Affected persons**

The matter does impact on people living on the closed roads, who will be unable to access their properties by vehicle during the closure times. In rural areas the Taranaki Car Club are required to tape each driveway entering onto the closed roads and provide contact numbers, should a resident need to leave their property. Emergency vehicles will have unrestricted access at all times, including those associated to the Okato Fire Station which is situated on the closed section of Carthew Street.

Road users will also be impacted by use of detour routes and longer travel times around the closure area. Prior to the rally, Taranaki Car Club will complete a second letter box drop to affected properties and display signage along the route advising of the upcoming event and road closure.

The closure of Carrington Road will impact on people wishing to access the Egmont National Park by the Dover Road track. When notified, the Department of Conservation advised due to low use during the winter months they have no issue with the road closure.

### **Consultation**

As required under the 10<sup>th</sup> Schedule of the Local Government Act 1974 the intention to close roads was advertised in the *Taranaki Daily News* on Saturday 7 April, and uploaded to the Council website and Twitter pages on the week commencing 9 April. A submission period was advertised to close at 4pm on Friday 20 April. No submissions have been received.

During the submission period properties located within the requested road closure area were contacted by the Taranaki Car Club and advised of the application, and provided with details on the event and submission process. These visits were completed by 14 April. The Taranaki Car Club have advised overall feedback regarding the road closures was positive and residents were looking forward to watching the event.

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Council has completed routine notification of the requested closures by providing details to emergency services and road user groups.

### **OPTIONS ASSESSMENT**

The following assessment relates to both options.

**a) Financial and Resourcing Implications**

The Taranaki Car Club are required to meet all costs associated with the temporary closure of roads and running of the event. They are also responsible for covering the costs of repairing any damage to Council assets or private property generated by the temporary road closures or events.

The cost to Council for administrating the request to close roads is covered by the temporary road closure application fee, charged to the Taranaki Car Club.

**b) Risk Analysis**

The risks associated to the temporary closure of roads, have been addressed in the traffic management plan supplied by the applicant and approved by the Council.

All risks associated to running the Okato Rally Sprint have been addressed within the applicant's event management and health and safety plans.

**c) Promotion or Achievement of Community Outcomes**

Approval of the requested temporary road closure promotes the building of a lifestyle capital, by enabling the Taranaki Car Club to organise an event on the districts Roothing network which can be enjoyed by both motorsport enthusiasts and residents living on the event route.

**d) Statutory Responsibilities**

The requested temporary road closure is proposed and managed under the 10<sup>th</sup> Schedule of the Local Government Act 1974.

**e) Consistency with Policies and Plans**

The requested road closure and associated conditions are consistent with the Council's Temporary Road Closure and Disruption to Traffic Policy.

**f) Participation by Māori**

Temporary road closures are an operational matter and Maori have not participated in decision making to date.

**g) Community Views and Preferences**

During previous Taranaki Car Club events the community have enjoyed watching the motorsport activity. There may be some residents on the closed roads who are not supportive of the event as it restricts access to their properties.

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### OPTIONS

- Option 1**                      Approval of the road closure application to allow the Taranaki Car Club to hold the Okato Rally Sprint.
- Option 2**                      To not approve the road closure application meaning Taranaki Car Club would not be able to hold the Okato Rally Sprint.

### Recommended Option

This report recommends option one for addressing the matter.

### APPENDICES

1.     [Correspondence to Taranaki Car Club from New Plymouth District Council outlining conditions of the temporary road closure.](#) ECM 7678681.
2.     [Map of the road closure area for Okato Rally Sprint.](#) ECM 7705616
3.     [Map of the road closure area for rally base in Okato.](#) ECM 7678835.

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### Report Details

Prepared By:	Kate Keegan (Customer and Regulatory Liaison Officer)
Team:	District Services
Approved By:	Katrina Brunton (Customer and Regulatory Solutions Manager)
Ward/Community:	Whole district
Date:	Thursday 3 May
File Reference:	ECM 7678690

-----*End of Report*-----

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APPENDIX 1



Te Kaunihera-ā-Rohe o Ngāmotu  
NEW PLYMOUTH DISTRICT COUNCIL  
newplymouthnz.com

When replying please quote Application Number: RTC18/00270

2 May 2018

TARANAKI CAR CLUB INC  
PO Box 704  
NEW PLYMOUTH 4340

Attention: Secretary, Taranaki Car Club (Garnett Henderson)

Dear Garnett,

**AMENDED ROAD CLOSURE UNDER THE LOCAL GOVERNMENT ACT 1974 –  
Taranaki Car Club Okato Rally Sprint**

We acknowledge your application requesting the closure of roads in the New Plymouth district on 30 June to enable the Taranaki Car Club to use the closed roads as a venue for the Okato Rally Sprint motorsport event.

As outlined in your phone call and email on 20 April we understand the Taranaki Car Club wish to withdraw the request to close roads for the Pitone Rally Stage which had been requested as part of the Tarmac Rally (Pitone, Albion, Carrington and Plymouth roads) but continue with the road closures listed below to hold an alternative event called the Okato Rally Sprint:

**1) Okato – Rally Base**

Date and period of closure: from 7.30am to 5pm on Saturday 30 June 2018.

Roads to be closed:

- Carthew Street from South Road (SH 45) to Curtis Street.
- Curtis Street from Carthew Street to Oxford Road.

**2) Oxford – Rally Sprint Route**

Date and period of closure: from 9am to 4pm on Saturday 30 June 2018.

Roads to be closed:

- Oxford Road from the intersection of Oxford Road and Saunders Road to Carrington Road.
- Carrington Road, from 3009 Carrington Road to the intersection of Carrington Road and Upper Pitone Road.
- Dover Road from Carrington Road to 300m north of the intersection of Dover Road and South Road (SH 45).

**Emergency Vehicles will have unrestricted access at all times.**

Liardet Street, Private Bag 2025, New Plymouth 4342, New Zealand  
Phone: 06-759 6060, Fax: 06-759 6072, Email: [enquiries@mpdc.govt.nz](mailto:enquiries@mpdc.govt.nz)  
RDTRC1REL, Jun 11 V1



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Council will consider this application on Thursday 7 June 2018 in accordance with Schedule 10 of the Local Government Act 1974.

The Council must give public notice of the proposed closure in accordance with the Act and then consider any objections or submissions received in that respect.

The Council requires your organisation to:

- a) Pay the cost of the public notice.
- b) Make personal contact with all residential and commercial property occupiers affected by the proposed closure, to inform them of the event. Where personal contact cannot be made, a letter outlining the proposed closure and the right to make a submission must be given to the affected party instead. This contact should be completed at least seven days before closure of the submissions (and in any event allowing sufficient time for an affected party to make a submission). Submissions must be with the Council by 4pm on Friday 20 April, so visits to all properties affected by the road closure must be completed a week prior to this date.

When visiting each property please record the physical address, business name/person spoken with and the date visited. **A record of this visiting list and a copy of the letter given to affected parties is required by the Council immediately after visits are completed, and before the submission period closes.**

We acknowledge these visits have been completed, as per our correspondence to you dated 28 March.

- c) Provide a Traffic Management Plan (TMP) compiled by an authorised Site Traffic Management Supervisor (STMS) to the Council by Friday 11 May setting out signage, barrier details, crowd control procedures and access arrangements.
- d) Ensure that all risks associated to the event have been identified, and that a Health and Safety Plan is in place for the duration of the road closure and event. Evidence of this must be provided to Council.

### ROAD CLOSURE CONDITONS

If the Council gives its consent to the road closure and the event, you must comply with the following conditions:

1. You must give formal notice of the road closure event to the Police and the New Zealand Fire and Ambulance Services.
2. Emergency Vehicles will have unrestricted access at all times.
3. You must ensure that the approved TMP is strictly adhered to throughout the event.

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4. You must provide at your cost sufficient marshals to control and direct vehicles and pedestrians at all points where the closed road intersects with any open road and elsewhere as necessary. All marshals shall wear traffic safety vests or other high visibility clothing whilst on or adjacent to the roadway.
5. Please ensure that warning tape is placed over any vehicle access to closed road, to ensure residents are aware of the event. Signage on the tape should provide warning to the effect that: 'Rally in progress – keep off road – contact details (*Provide mobile phone number(s)*).'
6. You must make adequate provisions to give emergency vehicles, property owners and occupiers within the area and their invitees, customers or employees reasonable access to and from properties on the closed road. For through roads make adequate provisions for reasonable access through the closed section. Details must be included in the TMP required under condition 2.
7. Upon completion of the event, and no later than the time specified for the end of the closure, you must remove all signs and barricades restricting access, and clear all litter and debris from the road to the satisfaction of the Council.
8. You are required to advise the Council of any damage to the road surface, shoulders, drainage channels, verges, signs or other Council Property whatsoever resulting from the event.
9. You are responsible to pay all costs incurred in making good any damage to Council Property or any third party property and pay all costs incurred by the Council or any third party in making good any such damage, whether reported or not.
10. You must notify the Police, New Zealand Fire and Ambulance Services and the Council in the event that the road closure is no longer needed.
11. Where a late cancellation of the event takes place (i.e. after road closure signs, barriers etc. have been placed at the venue), you will ensure that the full TMP shall remain in place for the approved road closure time period; or until such time as the Site Traffic Management Supervisor can liaise with the Police to ensure that there would be no risk to vehicular or pedestrian traffic if the event was cancelled and the TMP conditions removed.
12. You are responsible for taking out public liability insurance to indemnify the Council against any claims or actions that may arise from the staging of the event to a minimum of \$1 million in respect of any one claim or accident. A copy of the policy or a cover note must be provided to the Council by the date submissions close.
13. You must comply with, and ensure that all competitors comply with, all relevant laws and regulations not waived by the temporary road closure under Section 342 and Schedule 10 of the Local Government Act 1974.
14. You are responsible for meeting all costs associated with the temporary closure of the road(s) including the costs to contract a person/company qualified to prepare the TMP and undertake traffic management for the activity and to hire signs or other traffic

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controls devices. You will also be required to meet the reasonable cost of any Council staff required in relation to the event.

The Local Government Act 1974 requires the Council to give public notice of any intended road closure. We have previously placed an appropriate public notice for the event in the *Taranaki Daily News* on Saturday 7 April 2018, and the Council’s website and social media pages.

To ensure the Council receives all documentation associated to the ~~Okato~~ Rally Sprint road closure application and we can continue to process the application to meet the 7 June Council meeting date, we need you to submit a completed Application for a Temporary Road Closure checklist no later than **Friday 11 May**.

Following the Council meeting on Thursday 7 June we will advise you of the Council’s decision regarding your requested temporary road closures. If you require any further information before this date please do not hesitate to make contact with us.

For further information, you can also check the Council’s Temporary Road Closure and Disruption to Traffic Policy and Guidelines on New Plymouth District Council’s website by following the link below:

<http://www.newplymouthnz.com/CouncilDocuments/Policies/TemporaryRoadClosureandDisruptiontoTrafficPolicyandGuidelines.htm>

Yours faithfully



Katrina Brunton  
CUSTOMER AND REGULATORY SOLUTIONS MANAGER

- cc: Emergency Services
- Road User Groups
- Venture Taranaki
- Taranaki Regional Council
- Department of Conservation
-  nsportation, New Plymouth District Council
- Traffic Management Solutions

Item for Recommendation

**APPENDIX 2**



Item for Recommendation

APPENDIX 3

