

## **AUDIT AND RISK COMMITTEE**

**File Reference:** ECM 7673294  
**Meeting Date:** Wednesday 21 March 2018 at 2pm  
**Venue:** Council Chamber  
**Members Present:** Councillor Richard Handley (Chairperson), Mayor Neil Holdom, Councillor Richard Jordan and Ms Adrienne Young-Cooper

### **Non-members Present:**

Councillors Stacey Hitchcock, Colin Johnston, John Williams, John McLeod and Mike Merrick

David Seath, Deloitte Limited

### **Staff in Attendance:**

Alan Bird, Jan Holdt, Rowan Betts, Ali Trustrum-Rainey, Matt O'Mara, Rowan Williams, Cheryl McGrath, Peter Handcock, Mark Hall, Teresa Turner

### **Apologies:**

#### *Audit and Risk Committee Resolution:*

Cr Jordan )

Mayor Holdom )

That the apologies for absence from Cr Weaver be received.

Carried

### **Declarations:**

- Committee members confirmed there were no conflicts.
- Management confirmed that there had been no security breaches.
- Management confirmed that there were no concerns regarding internal controls.

### **Minutes**

#### *Audit and Risk Committee Resolution:*

Mayor Holdom )

Ms Young-Cooper )

That the minutes of the Audit and Risk Committee meeting (1 December 2017) be confirmed as a true and accurate record.

Carried

**MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY  
AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**

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1. **Risk Management Update March 2018**

ECM7661217

This report provides an update of risk management activities for monitoring and review purposes.

*Audit and Risk Committee Resolution:*

Ms Young-Cooper )

Mayor Holdom )

That, having considered all matters raised in the report, the report be noted.

Carried

*Committee Adviser's note:*

The Chief Financial Officer, on behalf of the CE, will provide a report on:

- The legal liability of erosion impacts on private properties.
- The legal liability of erosion on properties approved under the Onaero subdivision.
- The movement of coastal erosion zones and any liability to Council.

2. **Legal Compliance Summary March 2018**

ECM7661238

This report provides a summary of the process used to demonstrate legal compliance by Council staff and what actions are being taken to address the non-compliances identified.

*Audit and Risk Committee Resolution:*

Ms Young-Cooper )

Cr Jordan )

That, having considered all matters raised in the report, the report be noted.

Carried

*Mayor Holdom was not present for voting on the preceding matter.*

3. **Proposed Audit and Risk Committee Work Programme 2018**

ECM7615711

This report provides the Audit and Risk Committee with a draft work programme that will enable the Committee to fulfil its responsibilities as delegated by the full Council.

*Audit and Risk Committee Resolution:*

Mayor Holdom )

Ms Young-Cooper )

That, having considered all matters raised in the report, the draft work programme for the Audit and Risk Committee for 2018 be approved.

Carried

4. **Audit New Zealand Audit Engagement Letter for the Year Ended 30 June 2018 (2017/18)**

ECM7660878

The matter for consideration is the Audit New Zealand audit engagement letter to the Council on the audit of New Plymouth District Council for three years, including the year ended 30 June 2018. This was approved last year and is included for your information as it continues to apply for the current year audit.

*Audit and Risk Committee Resolution:*

Mayor Holdom            )

Cr Handley                )

That, having considered the report, that the letter signed last year, for the audit for the year ended 30 June 2018, be noted.

Carried

**ITEMS FOR FINAL DETERMINATION BY THE COUNCIL**

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5. **Disaster Recovery Reserve**

ECM7666392

The matter for consideration by the Council is the future of the Disaster Recovery Reserve.

*Audit and Risk Committee Recommendation:*

Cr Jordan                 )

Mayor Holdom            )

That having considered all matters raised in the report, the Disaster Recovery Reserve is retained as part of the NPDC Insurance Framework and the proposed approach for managing the Reserve is approved.

Carried

6. **Insurance Framework**

ECM7597257

The purpose of this report is to provide additional information to the Audit and Risk Committee to inform its recommendation to Council that NPDC's Insurance Framework (as discussed at the December 2017 Audit and Risk Committee meeting) be approved.

*Audit and Risk Committee Recommendation:*

Cr Handley                )

Mayor Holdom            )

That, having considered all matters raised in the report NPDC's Insurance Framework is approved.

Carried

7. **Exclusion of the public from the remainder of the meeting**

MMCM7660175

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public.

*Audit and Risk Committee Resolution:*

MMMayor Holdom )

Cr Jordan )

That having considered all matters raised in the report, the Council hereby resolves that, pursuant to the Local Government Official Information and Meetings Act 1987, the public be excluded from the following parts of the proceedings of this meeting:

a) Internal Audit Update

The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage, this particular interest being protected by section 7(2)(j) of the Act.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

Carried