

MINUTES OF INGLEWOOD COMMUNITY BOARD

FILE REFERENCE: ECM 7339626.
MEETING DATE: Tuesday 31 January 2017 at 1.30pm.
VENUE: Inglewood Library & Service Centre
MEMBERS PRESENT: Mr Kevin Rowan (Chair), Mrs Jenny Bunn, Mrs Karen Moratti, Mr Phillip Rowe and Cr Marie Pearce.

STAFF IN ATTENDANCE: Julie Straka, Charlotte Dunning and Jayne Beer

NON-MEMBERS PRESENT: Councillors Richard Jordan, Murray Chong, John McLeod, Stacey Hitchcock, Harry Duynhoven, Mike Merrick and Alan Melody.

Robin Drake and Pat Sole – re Service Lane off Cutfield St.

Recommendation

Moved: Cr Marie Pearce)

Seconded: Karen Moratti)

That officers investigate options available to extend the northern leg of the service lane in Cutfield Street and the acquisition of 33 Cutfield St for future car parking for the Inglewood Town Hall. Options to be reported back to the Inglewood Community Board.

Ann Meads and Errol Richardson – re Damage caused by Trucks parking in Moa Street.

Recommendation

Moved: Cr Marie Pearce)

Seconded: Jenny Bunn)

That officers investigate options to solve the problem of trucks parking in Moa Street, between Standish and Rata Streets, and protecting the grass area from erosion. Officers to report back to the Inglewood Community Board at the next meeting to be held on 7 March 2017.

MATTERS FINALLY DETERMINED BY THE INGLEWOOD COMMUNITY BOARD UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD

1. **Confirmation of Minutes of Previous Meeting**

Moved: Jenny Bunn)
Seconded: Karen Moratti)

Resolved:

That the minutes of the Inglewood Community Board meeting dated 15 November 2016 and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and accurate record.

2. **Members Activity Report – Kevin Rowan**

File Reference: ECM7320916

This report advises of the community board activities of Kevin Rowan (Chair) in the period to 11 January 2017.

Resolved:

Moved: Kevin Rowan)
Seconded: Phil Rowe)

That, having considered all matters raised in the report, the report be noted.

3. **Inglewood Community Board – Request for Changes to Annual Plan 2017/18**

File Reference: ECM7320803

This report advises the Council of the Inglewood Community Board's (the Board) request for changes to the Annual Plan 2017/18. The changes are considered to be of importance to the Inglewood community, and as such the Board would like them to be included for consideration as part of the Annual Plan for 2017/18.

Resolved:

Moved: Kevin Rowan)
Seconded: Marie Pearce)

That, having considered all matters raised in the report:

a) The item "Water Quality" be amended to read:

Moved: Kevin Rowan)
Seconded: Karen Moratti)

"Water Quality"

The Inglewood Community Board endorses the upgrades planned for the Inglewood water supply and requests that council investigate all options for the improvement of quality of water in Inglewood. The board would also like to have assurance that remedial work will

commence in the 2017/18 year, so that water quality will be improved to an acceptable standard as soon as possible.

and

b) The item "New Footpath" be:

Moved: Cr Marie Pearce)

Seconded: Phil Rowe)

- kept in the Annual Plan; and
- An officers report be provided to the Inglewood Community Board

ITEMS FOR FINAL DETERMINATION BY THE COUNCIL

4. **Adoption of Local Governance Statement 2016-2019**

File Reference: ECN7293516

The purpose of this report is to present the Local Governance Statement 2016-2019 for adoption.

Recommendation:

Moved: Jenny Bunn)

Seconded: Cr Marie Pearce)

That, having considered all matters raised in the report the Local Governance Statement 2016-2019 be adopted and released.

5. **Schedule of Fees and Charges For 2017-18**

The matter for consideration by the Council is the adoption of the part Schedule of Fees and Charges for the 2017-18 financial year and the adoption of a statement of proposal for special consultative procedure on the remaining fees and charges relating to the proposed changes to trade waste and solid waste fees and charges.

File Reference: ECM 7311801

Recommendation:

Moved: Kevin Rowan)

Seconded: Karen Moratti)

- a) Adopt the part schedule of fees and charges for the 2017/18 financial year.
- b) Adopt the Statement of Proposal for Special Consultative Procedure on the proposed trade waste and solid waste fees and charges.

- c) Note that the submissions received on the Special Consultative Procedure will be assessed and reported to Council at a later date with a recommendation for the adoption of the fees and charges for trade waste and solid waste to complete the schedule of fees and charges for the 2017/18 financial year.

6. **Lions Club of Inglewood – Ground Lease at Jubilee Park Inglewood for the Purpose of Creating and Operating a Mini Putt Course**

File Reference: 7313108

The matter for consideration by the Council is the issue of a Concessional Ground Lease to Lions Club of Inglewood Incorporated to allow them to develop and operate a mini putt course at Jubilee Park, Inglewood.

Recommendation:

Moved: Cr Marie Pearce)

Seconded: Jenny Bunn)

That having considered all matters raised in the report, the Council:

- a) Approves a public notice proposing to amend the Carnival/Jubilee Park Sports Park Management Plan and to grant a ground lease of approximately 500 square metres more or less, over part of Jubilee Park (part of Section 230 and 231 Town of Inglewood) highlighted blue in Appendix One, to Lions Club of Inglewood, for a period of 33 years commencing 1 April 2017.
- b) Agrees officers will report the results of the public notice to the Council unless there are no objections received in which instance, officers will proceed with the lease and the amendment to the management plan on the basis that Council has approved these matters.
- c) Agrees that if the lease proceeds, the Management Plan amendment will identify that "In 2017 the Lions Club of Inglewood were granted a concessional ground lease for the purpose of recreation and to benefit the community. The lease is for a period of 33 years, expiring 2050, with no right of renewal". Any signage at the mini putt facility is to be approved by the Manager Parks and Open Spaces as per policy P06-001 Advertising Signs on Reserves.
- d) Notes that the cost of the solicitor's fee for preparing the lease document (estimated to be \$900 exclusive of GST) will be invoiced to the Lions Club of Inglewood Incorporated.
- e) Agrees that the Lions Club of Inglewood Incorporated meet the criteria for a Community Concessional Lease under the Council's

Community Funding Investment Policy and therefore a lease rental of \$1 per annum is approved.

- f) Authorises the Property Manager to approve the final lease terms and any minor adjustment to the ground lease area.

The meeting closed at 2.25pm.