

MINUTES OF INGLEWOOD COMMUNITY BOARD

FILE REFERENCE: DP-14-02 DM 1491067
MEETING DATE: Tuesday 12 November 2013 at 1.30pm.
VENUE: Inglewood Library & Service Centre
MEMBERS PRESENT: Jenny Bunn, Donald McIntyre, Kevin Rowan, Phillip Rowe and Cr Marie Pearce

NON-MEMBERS PRESENT: Mayor Andrew Judd (from 1.40pm), Crs Shaun Biesiek, Grant Coward, Richard Jordan and John McLeod.

STAFF IN ATTENDANCE: Jan Higley, Julie Straka, Jayne Beer

PART A

MATTERS FINALLY DETERMINED BY THE INGLEWOOD COMMUNITY BOARD UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD

1. **Election of Chairperson**

File Reference: DP-14-02 DM 1489633

The purpose of this report is to outline the process for the election of a chairperson for the Inglewood Community Board.

Resolved:

That having considered all matters raised in the report:

- a) Voting System A be used to elect the chairperson of the Inglewood Community Board.
- b) Phillip Rowe be elected chairperson of the Inglewood Community Board.

2. **Election of Deputy Chairperson**

File Reference: DP-14-02 DM 1489625

The purpose of this report is to outline the process for the election of a deputy chairperson for the Inglewood Community Board.

Resolved:

That having considered all matters raised in the report:

- a) Voting System A be used to elect the deputy chairperson of the Inglewood Community Board.
- b) Donald McIntyre be elected deputy chairperson of the Inglewood Community Board.

PART B
ITEMS FOR FINAL DETERMINATION BY THE COUNCIL

3. **Development of a Local Approved Products Policy**

File Reference: PP-07-02.v02, DM 1479359

The purpose of this report is to present to the Council a proposal to develop a draft Local Approved Products Policy (LAPP), as permitted under the Psychoactive Substances Act 2013. The policy can regulate locations where the sale and supply of legal psychoactive substances are permitted within the district.

Resolved:

That having considered all matters raised in the report approval is given for the development of a Local Approved Products Policy (LAPP).

4. **Bylaw Review 2014 – Initiation of Review**

File Reference: PP-07-02.v02, DM 1479121

The purpose of this report is to present to the Council information on the proposed initiation of a review of the Water, Wastewater, Trading in Public Places and Public Places Bylaws and the proposed development of a Stormwater Bylaw. The report seeks to satisfy the provisions of section 155(1) of the Local Government Act 2002 (LGA), which requires the Council to determine that a bylaw is the most appropriate way of addressing a perceived nuisance or problem prior to the development or revision of a bylaw.

Resolved:

That having considered all matters raised in the report:

- a) In accordance with Section 159 of the Local Government Act 2002, a review of the following New Plymouth District Council Bylaw 2008 is initiated for:
 - i) Part 1 Introductory;
 - ii) Part 5 Public Places (clause 10 only)
 - iii) Part 12 Trading in Public Places;
 - iv) Part 14 Wastewater; and
 - v) Part 15 Water Supply.
- b) As permitted under section 145 of the Local Government Act 2002, commence a process to develop a Stormwater Bylaw.
- c) In accordance with section 155(1) of the Local Government Act 2002, a bylaw is determined as the most appropriate way to deal with the perceived problems that arise in relation to:

- i) Public Places (clause 10);
- ii) Trading in Public Places;
- iii) Wastewater;
- iv) Water Supply; and
- v) Stormwater.

5. **Recommendations from the Paperless Meeting Trial June-September 2013**

File Reference: DM 1475179

The purpose of this report is to provide the results of the paperless meeting trial (June-September 2013) and recommend the implementation of iPads for the Mayor and Councillors.

Resolved:

That having considered all matters raised in the report the Council:

- a) Provide iPads for Councillors.
- b) Cease provision of hard copy agendas for the Mayor and Councillors.
- c) Cease provision of PC's and printers for Councillors.
- d) On the basis that agendas are available online:
 - i) Cease production of hard copy agendas for the media.
 - ii) Cease production of hard copy Standing Committee and Council agendas for community board members excluding:
 - Community Board Chairpersons attending the majority of Standing Committee and/or Council meetings.
 - Community Board members attending the majority of Standing Committee and/or Council meetings.
 - iii) Cease production of hard copy agendas for Venture Taranaki Trust and the Taranaki Chamber of Commerce.
- e) Include provision in the fees and charges schedule to charge for hard copy agendas (or part thereof). Provision of hard copy agendas to members of the public (including organisations) can then be assessed on a case-by-case basis and a fee may or may not be charged.
- f) Continue use of the Goodreader iPad app, but investigate other options for delivery of electronic agendas.

g) Not provide SIM cards for use with Councillor's iPads.

6. **Customer and Regulatory Services Activity Report – Quarter 1 (July – September 2013/2014)**

File Reference: DM 1482618

The purpose of this report is to provide information to Council on current activity levels within regulatory services.

Resolved:

That having considered all matters raised in the report the Council note the information provided.

7. **Temporary Road Closures – Inglewood First**

File Reference: RT-15-14, DOC 1488546

The purpose of this report is to recommend the temporary road closure of various streets in Inglewood to enable the organisers of Inglewood First Trust to hold a street party for Americarna entrants.

Resolved:

That having considered all matters raised in the report,

a) The road closures for the following event be approved:

Inglewood Americarna 2014

Roads to be closed to ordinary traffic:

- Matai Street from Rata Street to and including the Kelly Street intersection.
- Rata Street from Cutfield to Rimu streets.
- Richmond Street from Matai Street to the Inglewood Fire Station.

Time and date of closure:

- From 2pm to 9pm on Thursday 27 February 2014.

Please Note: These roads could be opened earlier.

b) That INGLEWOOD FIRST be required to:

- i. Give formal notice of the holding of the event to the Police and the New Zealand Fire and Ambulance Services. Failure to do so may result in the cancellation of the event. This is a requirement of the 10th schedule of the Local Government Act 1974.
- ii. Ensure that an approved traffic management plan (TMP) shall be strictly adhered to throughout the closure and the barriers shall be removed as soon as possible after the event concludes.

- iii. Provide sufficient marshals to control and direct vehicles and pedestrians at all points where the closed road intersects with any open road and elsewhere as necessary. All marshals shall wear traffic safety vests or other high visibility clothing whilst on or adjacent to the roadway.
- iv. Make adequate provisions to permit emergency vehicles, property owners and occupiers within the area and their invitees, customers or employees reasonable access to and from properties on the closed road. For through roads make adequate provisions for reasonable access through the closed section. Details are to be included in the traffic management plan required under condition ii.
- v. Upon completion of the event, and no later than the time specified for the end of the closure, remove all signs and barricades restricting access, and within 24 hours of the completion of the event clear all litter and debris from the road.
- vi. Advise the Council of any damage to the road surface, shoulders, drainage channels, verges, signs or other road furniture resulting from the event and pay all costs incurred by the Council in making good any such damage, whether reported or not.
- vii. Where a late cancellation of the event takes place (i.e. after road closure signs, barriers etc have been placed at the venue), the full TMP shall remain in place for the approved road closure time period; and until such time as the site traffic management supervisor can liaise with the police to ensure that there would be no risk to vehicular or pedestrian traffic if the event was cancelled and the TMP conditions removed.
- viii. Take out Public Liability Insurance to indemnify the Club and the Council against any claims or actions that may arise from the staging of the event to a minimum of \$1,000,000 in respect of any one claim or accident. A copy of the policy or cover note must be provided to the General Manager Community Services no less than 28 days prior to the meeting.
- ix. Comply with, and ensure that all members of the public comply with, all relevant laws and regulations not waived by temporary road closure under Section 342 and the 10th Schedule of the Local Government Act 1974.

The Inglewood Community Board meeting closed at 1.53pm.