

AUDIT AND RISK SUBCOMMITTEE

- FILE REFERENCE:** ECM 7056136
- MEETING DATE:** Wednesday 9 March 2016 at 4.30pm
- VENUE:** Plymouth Room
- MEMBERS PRESENT:** Councillor Richard Jordan (Chairperson); Mayor Andrew Judd (until Part Item B1), Councillors Gordon Brown, Heather Dodunski and Roy Weaver.
- NON-MEMBERS PRESENT:** Councillors Keith Allum, Harry Duynhoven, Richard Handley and Shaun Biesiek.
- STAFF IN ATTENDANCE:** Barbara McKerrow, Julie Straka, Rowan Betts, Sue Davidson, Phil Armstrong and David Langford.

MINUTES

Mayor Judd)
Cr Brown)

That the minutes of the Audit and Risk Subcommittee meeting (16 December 2015), and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and accurate record.

Carried

PART A

MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD

1. **Audit New Zealand Draft Audit Arrangement Letter for the Year Ended 30 June 2016 (2015/16)**

File Reference: DM 7048908

The matters for consideration are the Audit New Zealand Draft audit arrangements letter to the Council on the audit of New Plymouth District Council for the year ended 30 June 2016.

Resolved:

Mayor Judd)
Cr Weaver)

That, having considered all matters raised in the report, the draft letter be noted and approved for signing by the Mayor, subject to any minor changes.

Carried

Note: Prior to debate on this item the Council's Audit Director, Mr Clint Ramoo, addressed the committee via phone conference regarding the content of the Draft Audit Arrangement Letter.

2. **Risk Register Quarterly Update March 2016**

File Reference: DM 7049475

This report provides an update of the Corporate Risk Register (the register) for monitoring and review purposes. Please note that this update uses the approach previously endorsed by the Audit and Risk Subcommittee, with the intention that a revised approach will be used for future updates.

Resolved:

Cr Jordan)

Cr Dodunski)

That having considered all matters raised in the report, the updated risk register is noted.

Carried

3. **Outcome of the NZ Transport Agency Investment Audit**

File Reference: DM 7040648

This report provides a summary of the recently completed audit of NPDC's use of funding provided by NZ Transport Agency (NZTA) during 2012/13 to 2014/15. The NZTA's report (including officer feedback) is attached for members' information.

Resolved:

Cr Jordan)

Cr Weaver)

That, having considered all matters raised in the report, the report be noted.

Carried

Note: The positive contribution of staff to audit process was acknowledged.

4. **Post Project Review Bell Street Project**

File Reference: DM 7018875

This report provides a summary to the Audit and Risk Sub-Committee on the post project review on the Bell Street upgrade project and potential improvements to how such projects will be managed in the future.

Resolved:

Cr Dodunski)

Cr Brown)

That, having considered all matters raised in the report, the report be noted.

Carried

5. **Taranaki Civil Defence Emergency Management Group Minutes – 8 December 2015**

File Reference: DM 7040905

The purpose of this report is to present the minutes of the Taranaki Civil Defence Emergency Management Group meeting held on Tuesday 8 December 2015.

Resolved:

Cr Jordan)

Cr Dodunski)

That, having considered all matters raised in the report, the report be noted.

Carried

PART B

ITEMS FOR FINAL DETERMINATION BY THE COUNCIL

6. **Revised Risk Management Framework**

File Reference: ECM 7052054

The matter for consideration by the Council is the revised Risk Management Framework, which is presented for adoption.

Resolved:

Cr Jordan)

Cr Dodunski)

That having considered all matters raised in the report, the revised Risk Management Framework is adopted.

Carried

Mayor Judd left the meeting part way through the preceding item.

The Audit and Risk Subcommittee meeting closed at 5.58pm.