

MINUTES OF WAITARA COMMUNITY BOARD

File Reference: ECM 7670792
Meeting Date: Friday 16 March 2018 at 9am.
Venue: Waitara Library & Service Centre
Members Present: Mr Andrew Larsen (Chairman), Mr Joe Rauner, Mr Trevor Dodunski, Mr Jonathan Marshall and Cr Colin Johnston

Non-members Present: Councillors John McLeod, Alan Melody and John Williams, and Ken Bedford (Clifton Community Board Chair)

Staff in Attendance: Jayne Beer, Dave More and Peter Handcock

DEPUTATION

Rona Hooson & Clive Pryme, Waitara District History & Families Research Group spoke in support of Item 4.

PUBLIC COMMENT

Dave Haskell, Gina Blackburn and Terry Tamati of North Taranaki Sport & Recreation Inc sought support from the Board for the development of a Pump Park, playground and public toilets at Clifton Park.

Moved: Andrew Larsen)

Seconded: Jonathan Marshall)

That the Board support the concept of the development of a pump park, playground and public toilets at Clifton Park.

Carried

MATTERS FINALLY DETERMINED BY THE WAITARA COMMUNITY BOARD UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD

1. Confirmation of Minutes of Previous Meeting

File Reference: ECM7638787

Moved: Andrew Larsen)

Seconded: Colin Johnston)

Resolved:

That the minutes of the Waitara Community Board meeting dated 9 February 2018 and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and accurate record.

Carried

2. Members Activity Report – Andrew Larsen

File Reference: ECM7662381

This report advises of the community board activities of Andrew Larsen in the period to 2 March 2018.

Resolved:

Moved: Andrew Larsen)

Seconded: Colin Johnston)

That, having considered all matters raised in the report, the report be noted.

Carried

3. Members Activity Report – Trevor Dodunski

File Reference: ECM7670748

This report advises of the community board activities of Trevor Dodunski in the period to 2 March 2018.

Resolved:

Moved: Trevor Dodunski)

Seconded: Joe Rauner)

That, having considered all matters raised in the report, the report be noted.

Carried

ITEMS FOR FINAL DETERMINATION BY THE COUNCIL

4. Community-Wide Emissions Database and Climate Change Planning and Monitoring

File Reference: ECM7639836

The matter for consideration is whether the Council goes beyond the information gathering Carbon Disclosure Project ([CDP](#)) which we already participate in, and joins the more aspirational and publicly engaging Global Covenant of Mayors for Climate and Energy ([Global Covenant of Mayors](#)).

Recommendation:

Moved: Joe Rauner)

Seconded: Trevor Dodunski)

That having considered all matters raised in the report the Council continue to participate in the Carbon Disclosure Project (CDP) without public target setting or community engagement.

Carried

Note: Councillor Colin Johnston abstained from voting on this matter

5. Grant of a Concessional Ground Lease to the Waitara Districts History & Families Research Group - Memorial Place, Waitara

File Reference: ECM7561489

The matter for consideration by the Council is to Grant approval to issue a concessional (\$1 payable upon demand) ground lease to the Waitara Districts History and Families Research Group (incorporated) over three existing privately owned buildings located at Memorial Place. The lease dated 13 October 1989 (running on) is held by the no longer incorporated Waitara Memorial Village Trust that has transferred its assets in the buildings to the Waitara Districts History and Families Group.

Recommendation:

Moved: Andrew Larsen)

Seconded: Joe Rauner)

That having considered all matters raised in the report, the Council:

- a) Notes the Waitara Memorial Village Trust (no longer incorporated) that held a lease over three buildings it owned on Memorial Place which expired in 2010 has transferred all its assets including the buildings to the Waitara Districts History and Families Research Group (Incorporated).
- b) Approves granting a \$1 (if demanded) concessional ground lease over part of the Memorial Place land comprising parts of Sections 2 and 4 Block 85 Town of Waitara West (Part Computer Freehold Register TN58/245) comprising 289 square metres (building footprint highlighted blue in Appendix One) pursuant to Section 12 of the Local Government Act 2002 for a term of 13 years (common expiry date with neighbouring Waitara Community Arts and Crafts ground lease) *with a Right of Renewal*.
- c) Agrees that the Waitara Districts History and Families Research Group (Incorporated) meet the criteria for a Community Concessional Lease under the Council's Community Funding Investment Policy.
- d) Notes that the cost of the solicitor's fee for preparing the lease document (estimated to be \$900 exclusive of GST) will be invoiced to the Waitara Districts History and Families Research Group.
- e) Notes that the Waitara Districts History and Families Research Group shall be responsible for insuring the buildings and paying all outgoings in relation to maintenance and management of the buildings.

- f) Authorises the Property Manager to approve the final lease terms and any minor adjustment to the ground lease area.

Carried

6. Consultation on a Proposed Revised Naming and Renaming of Roads, Private Roads and Right-Of-Ways Policy

File Reference: ECM7324952

The matter for consideration by the Council is a proposal to undertake full public consultation on a draft *Naming and Renaming of Roads, Private Roads and Rights-of-Way* policy.

Recommendation:

Moved: Jonathan Marshall)

Seconded: Joe Rauner)

That having considered all matters raised in the report the draft Naming and Renaming of Roads, Private Roads and Rights-of-Way Policy be approved for full public consultation.

Carried

7. Policy Review – Approval Attendance at Conferences

The matter for consideration by the Council is revocation of the Approval for Attendance at Conferences Policy and adoption of a new policy to outline the approval process for elected member attendance at professional development events.

Recommendation:

Moved: Jonathan Marshall)

Seconded: Colin Johnston)

That having considered all matters raised in the report:

- a) Policy P01-014 Approval Attendance at Conferences be revoked.
- b) The Approval to Attend Professional Development Events Policy be approved.

Carried

8. Honorary Ambassadors Selection Criteria Policy Review

The matter for consideration by the Council is a review of the Honorary Ambassadors Selection Criteria Policy.

File Reference: ECM7626757

Recommendation

Moved: Jonatham Marshall)

Seconded: Colin Johnston)

That having considered all matters raised in the report the Council:

- a) Adopt the amended Honorary Ambassadors Selection Criteria Policy

- b) Revoke D98-009 Appointment of Honorary Ambassadors and delegate authority to the Mayor to consider nominations and make appointments of Honorary Ambassadors of the New Plymouth District.

Carried

9. Update on Seismic Status of Non-Council Owned Buildings in the CBD

File Reference: ECM7647891

This report provides an update of the current situation, following the introduction of the Building (Earthquake-prone Buildings) Amendment Act 2016, in respect of non-Council owned buildings located in the CBD. For clarity, the 'CBD' includes those areas at Moturoa, Waitara and Inglewood.

Recommendation:

Moved: Colin Johnston)

Seconded: Jonathan Marshall)

That, having considered all matters raised in the report, the report be noted.

Carried

10. Information Report on The Seismic Status Of Council Owned Buildings

File Reference: ECM7652357

This report provides an update on the current situation following the introduction of the Building (Earthquake-prone Buildings) Amendment Act 2016 in respect of Council owned buildings.

Recommendation

Moved: Jonathan Marshall)

Seconded: Joe Rauner)

That, having considered all matters raised in the report, the report be noted.

Carried

The meeting closed at 10.11am.