

MINUTES OF INGLEWOOD COMMUNITY BOARD

FILE REFERENCE: DP-14-02 DM1521392
MEETING DATE: Tuesday 11 February 2014 at 1.30pm.
VENUE: Inglewood Library & Service Centre
MEMBERS PRESENT: Phillip Rowe (Chairperson), Donald McIntyre, Kevin Rowan, Jenny Bunn and Cr Marie Pearce

STAFF IN ATTENDANCE: Jan Higley, Julie Straka, Jayne Beer, Rachael Berndt, Mark Hall, Murray Grieg, Steve McGill

NON-MEMBERS PRESENT: Mayor Judd, Crs Heather Dodunski, Richard Jordan, Grant Coward, John McLeod and Shaun Biesiek

DEPUTATION

Myra Midgely, Dawn Roberts, Colin Roberts and John Clarke gave a deputation on the stormwater issues being experienced in Miro and Maire Streets.

PART A

MATTERS FINALLY DETERMINED BY THE INGLEWOOD COMMUNITY BOARD UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD

- 1. Confirmation of Minutes**
Resolved:
That the minutes of the Inglewood Community Board meeting held on 12 November 2014 were confirmed as a true and accurate record.
- 2. Code of Conduct – Community Boards**
File Reference: DM 1517675
The purpose of this report is to provide community boards with the option of adopting a Code of Conduct based on the New Plymouth District Council Elected Members Code of Conduct.
Resolved:
That having considered all matters raised in the report the Inglewood Community Board adopts the draft code of conduct attached to this report with an amendment to include the following clause. “The Chairperson may be removed from office by resolution of the community board.”
- 3. Members Activity Report – Kevin Rowan**
File Reference: DP-09-05, DM1517977
The purpose of this report is to provide an update of the Inglewood Community Board activities of Kevin Rowan in the period to 31 January 2014.
Resolved:
That having considered all matters raised in the report, that the report be received.

PART B
ITEMS FOR FINAL DETERMINATION BY THE COUNCIL

4. **Customer and Regulatory Services Report – Quarter 2 (October – December 2013/2014)**

File Reference: DM 1516080

This report presents data for the second quarter of 2013/2014 from Customer Support and the following regulatory areas: land use and subdivision consents and monitoring, building control, environmental health, animal control, parking, liquor and food licensing and control and bylaw enforcement.

Resolved:

That having considered all matters raised in the report the Council note the information provided.

5. **Activity Report – Environmental Strategy and Policy**

File Reference: DM 1517437 PP-05-05.v01

This report provides an update of the Environmental Strategy and Policy work programme.

Resolved:

That having considered all matters raised in the report this report be received for information.

6. **District Licensing Committee Administration Policy**

File Reference: DM1500820

The purpose of this report is to present the District Licensing Committee Administration Policy.

Resolved:

That having considered all matters raised in the report the District Licensing Committee Administration Policy (Appendix A) is adopted.

7. **Commercial Trading in Public Places Policy and Events in Parks and Reserves Policy**

File Reference: DM 1483329

The purpose of this report to is to adopt two new policies, one concerning the use of public space including parks and reserves and road reserves for commercial trading, and the second for events on parks and reserves.

Resolved:

That having considered all matters raised in the report:

1. The Commercial Trading in Public Places Policy (Appendix One) be adopted.
2. The Events on Parks and Reserves Policy (Appendix Two) be adopted.
3. The fees structure at Appendix Three be adopted.
4. The events (2.3.8) and commercial use (2.3.2) sections of the General Policies for Council Administered Reserves (2006) be revoked.

5. Policy P05-014 Organised and Commercial Activity on the Coastal Walkway be revoked.

8. **Quarterly Report on Council Energy Management & Greenhouse Gas Reduction Programme - 1 October to 31 December 2013**

File Reference: CM 10 05 04 v03, DM 1504851

The purpose of this report is to table the Energy Management Services Team report on savings made across the spectrum of Council operations in respect of electricity, gas, and fuel consumption and consequential reduction in green house carbon emissions through an in-house Energy Management Programme first initiated in 2006. The report covers the quarterly period 1 October – 31 December 2013.

Resolved:

That having considered all matters raised in the report it is noted that:

- a) Since 2006, an Energy Management Policy Programme has been in place with the objective of optimising efficient energy use in order to reduce its impact on the environment; eliminate waste and reduce expenditure for the benefit (both current and future) of the community and ratepayers.
- b) The Energy Management Programme is a continuous improvement programme including monitoring, tracking and reviewing results/targets using quarterly reporting.
- c) The Energy Management Programme is a combination of behavioural change and alterations to existing infrastructure.
- d) The Energy Programme covers the spectrum of energy resources that includes electricity, natural gas and liquid fuels (petrol and diesel) used in buildings; pumping of water (both potable and waste); treatment of wastewater; and vehicle fleet running.
- e) Since inception of the Energy Management Programme actual savings of greater than \$1.1m, and savings against “Business as Usual” of greater than \$1.8m have been made in expenditure.
- f) The Energy Management Report for the quarterly period 1 October to 31 December 2013 is attached as Appendix A.
- g) Unless directed otherwise, further quarterly reports will be provided.

9. **Performance Report – 1 July to 31 December 2013**

File Reference: PP-05-05, DM 1510739

The purpose of this report is to advise of the Council’s performance against the objectives in the Long-Term Plan 2012-2022 for the first half of the 2013/14 financial year (1 July 2013 to 31 December 2013).

Resolved:

That having considered all matters raised in the report, that the report on the performance against objectives for the period ending 31 December 2013 be received.

10. **Solid Waste Kerbside Collection Contract Renewal**

File Reference: WW-06-07-04; DM 1490575

The purpose of this report is to seek approval from the Council for Council officers to enter into contract negotiations with the preferred tenderer for the renewal the kerbside collection contract commencing October 2015.

Resolved:

That having considered all matters raised in the report and noting that tenders have been received for the renewal of the solid waste kerbside collection contract with effect from 1 October 2015:

- a) The inconsistency with the LTP forecast from 2015/16 onward is noted, along with the reasons for these inconsistencies as required by the section 80 of the Local Government Act.
- b) Council officers be authorised to enter into contract negotiations with the preferred tenderer and the Chief Executive be authorised to approve and execute the final contract agreement.
- c) Subject to successful tender negotiations, approval is given to adopt Option C of the solid waste kerbside collection contract, being the weekly collection of rubbish bags, fortnightly collection of 240L bin for mixed recyclables and fortnightly collection of a crate for glass (on alternating weeks).
- d) The opt-in greenwaste collection is not provided as part of the kerbside service.
- e) The purpose of the Solid Waste Development Fund (part of Council resolution of 1 November 1993) be revoked.
- f) The new purpose of the Solid Waste Development Fund be approved as follows:

To receive, hold and disburse monies primarily for capital, renewal and emergency maintenance works associated with the District's solid waste systems including landfills and transfer stations. Also to disburse monies to smooth the financial impacts of operational costs arising from service level changes. This may include expenditure on feasibility studies, design, land purchase, physical works and any other aspects of the overall project.
- g) It is noted that the Solid Waste Development Fund will be used to fund the purchase of the bins required for the new service and that \$1.5m from the fund will be used to fund a portion of operating costs in 2015/16 and 2016/17 in order to smooth the impact on rates of the new collection system.

The meeting closed at 2.25pm.