



Te Kaunihera-ā-Rohe o Ngāmotu

NEW PLYMOUTH DISTRICT COUNCIL

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MEETING AGENDA

YARROW STADIUM JOINT COMMITTEE

Thursday 28 August 2014

at 1.00pm

**Taranaki Regional Council,
Stratford**

Members:

Mayor Andrew Judd (NPDC)

Cr Craig McFarlane (NPDC)

Cr Peter Horton (TRC)

Cr Michael Joyce (TRC)

YARROW STADIUM JOINT COMMITTEE THURSDAY 28 AUGUST 2014

Addressing the committee

Members of the public have an opportunity to address the committee during the public forum section or as a deputation.

A *public forum section* of up to 30 minutes precedes all committee meetings. Each speaker during the public forum section of a meeting may speak for up to 10 minutes. In the case of a group a maximum of 20 minutes will be allowed.

A request to make a *deputation* should be made to the secretariat within two working days before the meeting. The chairperson will decide whether your deputation is accepted. The chairperson may approve a shorter notice period. No more than four members of a deputation may address a meeting. A limit of 10 minutes is placed on a speaker making a presentation. In the case of a group a maximum of 20 minutes will be allowed.

Purpose of Local Government

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. Unless otherwise stated, the recommended option outlined in each report meets the purpose of local government and:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

**YARROW STADIUM JOINT COMMITTEE
THURSDAY 28 AUGUST 2014**

APOLOGIES

None advised.

PUBLIC FORUM

None advised.

DEPUTATIONS

None advised.

A ITEMS FOR DECISION BY COMMITTEE

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A1	UNCONFIRMED MINUTES OF THE YARROW STADIUM JOINT COMMITTEE	4
	<i>Recommendation:</i>	
	That the minutes of the Yarrow Stadium Joint Committee meeting held on 2 July 2014 be confirmed as a true and accurate record.	
A2	YARROW STADIUM: MAJOR MAINTENANCE AND CAPITAL EXPENDITURE - REPORT TO YARROW STADIUM JOINT COMMITTEE	6
	To present a progress report to the joint committee on the various major maintenance and capital expenditure projects since approval was given by the Taranaki Stadium Trust (TST) to proceed with the projects in late 2013 and an update on the Asset Management Plan.	
A3	EXCLUSION OF THE PUBLIC FROM THE REMAINDER OF THE MEETING	10
	This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public. The reports relate to matters undergoing a commercial negotiation. At the conclusion of the negotiations, and upon signing of the relevant contracts, the reports would be made available to the public upon request.	



ITEM FOR DECISION**ITEM A1****YARROW STADIUM JOINT COMMITTEE**

FILE REFERENCE: DP-14-02 DM 1586825
MEETING DATE: Wednesday 2 July 2014 at 8.30am
VENUE: Plymouth Room, Civic Centre
MEMBERS PRESENT: Councillor Peter Horton (Chairperson); Councillors Craig McFarlane and Michael Joyce
NON-MEMBERS PRESENT: Councillor John McLeod
STAFF IN ATTENDANCE: Mike Nield (TRC), Cathy Thurston, Jan Higley, Jim Willson, Andrew Barron, John O'Mahony, Gaye Batty, Ron Murray (NPDC)

APOLOGIES*Yarrow Stadium Joint Committee Resolution:*

Cr Horton)

Cr McFarlane)

That the apologies for absence from Mayor Andrew Judd be received.

Carried**PART A****MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY AND REFERRED TO BOTH COUNCILS FOR INFORMATION AND RECORD****1. Minutes**

File Reference: DP-14-02 DM 1567878

Yarrow Stadium Joint Committee Resolution:

Cr McFarlane)

Cr Joyce)

That the minutes of the Yarrow Stadium Joint Committee meeting held on Wednesday 21 May 2014 be confirmed as a true and accurate record.

Carried**2. Exclusion of the Public from the Remainder of the Meeting****FILE REFERENCE:** DM 1567908

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public. The reports relate to matters undergoing a commercial negotiation. At the conclusion of the negotiations, and upon signing of the relevant contracts, the reports would be made available to the public upon request.

Yarrow Stadium Joint Committee Resolution:

Cr McFarlane)

Cr Joyce) 44

ITEM A1**ITEM FOR DECISION**

That having considered all matters raised in the report, the Councils hereby resolve that, pursuant to the Local Government Official Information and Meetings Act 1987, the public be excluded from the following parts of the proceedings of this meeting:

- a) Confirmation of Previous Minutes
Yarrow Stadium: Current Status of Roof Works
(To enable the Councils to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations), this particular interest being protected by section 7(2)(i) of the Act.);

- b) Yarrow Stadium: Current Status of Roof Works
(To enable the Councils to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations), this particular interest being protected by section 7(2)(i) of the Act.);

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

Carried

YARROW STADIUM: MAJOR MAINTENANCE AND CAPITAL EXPENDITURE - REPORT TO JOINT COMMITTEE

PREPARED BY: John O'Mahony (Team Leader Building Projects)
TEAM: Projects
APPROVED BY: Andrew Barron (Manager Projects)
WARD/COMMUNITY: Region Wide
DATE: 14 August 2014
FILE REFERENCE: CM 08 04 21 10; DM 1586302

PURPOSE

To present a progress report to the Joint Committee on the various major maintenance and capital expenditure projects since approval was given by the Taranaki Stadium Trust (TST) to proceed with the projects in late 2013 and an update on the Asset Management Plan.

EXECUTIVE SUMMARY

Progress on the following projects is reported on:

- ICT infrastructure.
- Scoreboard Upgrade.
- Roofs and Roof Structures.
- Lift upgrades.
- Legends Lounge refurbishment.
- Speaker replacement.
- Road sealing.

All projects are on schedule. Expenditure committed to date is \$950,000.

RECOMMENDATION

That having considered all matters raised in the report, the report be noted.

SIGNIFICANCE

This report is provided for information purposes only, and has been assessed as low significance because it provides an update on implementation of decisions that have already been made by the Taranaki Regional Council (TRC) and the Taranaki Stadium Trust.

ITEM A2

ITEM FOR DECISION

DISCUSSION

1. HEALTH AND SAFETY

- To date there have be no accidents or incidents reported to NPDC.
- The total hours worked on construction related activities in the course of the projects to date is 4,400 hours.

2. PROJECT MANAGEMENT

Project Organisation: The Project Control Group continues to meet to achieve the agreed purpose and reports to the Projects and Asset Management Direction Group.

Timeline: The projects referred to in the discussion below are on schedule. The projects are timed around the major events for the 2014 and 2015 seasons. The ICT infrastructure, TSB stand roof strengthening, Road sealing to the north of Yarrow Stand and speaker replacements were completed prior to the Chiefs games in May 2014. The ITM Rugby started 14 August and finishes in October. The FIFA under 20 World Cup games are set for June 2015.

Budget: To date the project commitments are within budget.

3. ICT INFRASTRUCTURE

This project has been completed within the budget of \$160,000.

4. ROOFS AND ROOF STRUCTURE

4.1 TSB Stand Roof Strengthening

This project was completed in April 2014. The out-turn cost for the works was approximately \$220,000 against a works budget of \$330,000.

4.2 Yarrow Stand Roof

Approval was granted by the joint committee to negotiate a lump sum contract with Fitzroy Engineering Limited to carry out the roof truss strengthening works on the Yarrow Stand.

Beca have completed a roof review and are currently completing the design for the strengthening. Based on the indicative design Fitzroy Engineering has indicated a likely price for the works of \$160,000. The approved budget for this work package is \$300,000 (works only).

4.3 Roof Coverings

Following the meeting of the Joint Committee (2 July 2014) work is progressing on the design of a new covering which will overlay the existing roof. The programme for this is being fast-tracked with an 'Expressions of Interest' enquiry to go to the market before end August 2014.

It is anticipated that a short list of contractors will be established to tender for the contract in early September and that the preferred contractor will be engaged on an ECI (Early Contractor Involvement) basis. It should be noted that:

- Approval has been given to proceed by the Taranaki Stadium Trust to the New Plymouth District Council.
- The out-turn costs for these works is expected to be in the order of \$2m.
- The programme currently shows completion in May 2014.
- Lead in time for key materials is three months and these will need to be ordered in September ahead of contractor appointment.
- We plan to have one main contractor with options for multiple roofing contractors.

5. SCOREBOARD UPGRADE

The 70m² scoreboard is currently being manufactured by Daktronics in South Dakota and delivery is expected in October 2014.

Infrastructural works including a new fibre optic supply are planned to be installed in September.

The approved budget amount for this work package is \$576,000. The order placed with Oceania LED / Monstavision is for \$489,000. Allowing for some minor allowance for infrastructural requirements and consultants, out-turn costs are expected to be in the region of \$500,000.

6. LIFT UPGRADES

Three lift tenders were received and these are currently being evaluated. A full evaluation of the price is being undertaken and at this stage appears to be within budget.

7. LEGENDS LOUNGE REFURBISHMENT

The Lounge has been repainted and new carpet has been laid.

Curtains, screens and wood panelling to the bar surrounds are the next work areas to be done. The choice of materials and colours for these will need to be coordinated with the colour and materials of new chairs which are currently being considered by the stadium operations team.

The approved budget amount for this work package is \$160,000.

The anticipated out-turn cost is \$168,000 (this cost does not include soft fit-out or a partitioning system).

ITEM A2

ITEM FOR DECISION

8. SPEAKER REPLACEMENT

This project has been completed within budget.

9. ROAD SEALING

A price for the sealing of the metalled area just to the north of the Yarrow Stand has been completed. This represents a spend of \$11,000 out of a total budget of \$46,000.

10. ASSET MANAGEMENT PLAN (AMP) PREPARATION

The individual ideas from a series of stakeholder engagement meetings and phone calls are currently being collated. A workshop will be scheduled early September 2014 to determine a collective vision and set priorities which will be used to develop costs and prepare the first draft of the AMP, due end September 2014.

FINANCIAL AND RESOURCING IMPLICATIONS

The TST and TRC have approved budgets for the work described in this report.

Costs arising from major maintenance and capital expenditure projects will be reimbursed to NPDC by the TST.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with both Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of either Council, or would transfer the ownership or control of a strategic asset to or from either Council.

ITEM FOR DECISION**ITEM A3****EXCLUSION OF THE PUBLIC FROM THE REMAINDER OF THE MEETING**

PREPARED BY: Jan Higley (Democracy Advisor)
 TEAM: Democratic Services
 APPROVED BY: Julie Straka (Manager Democratic Services)
 WARD/COMMUNITY: Region Wide
 DATE: 15 August 2014
 FILE REFERENCE: DM 1586841

PURPOSE

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public. The reports relate to matters undergoing a commercial negotiation. At the conclusion of the negotiations, and upon signing of the relevant contracts, the reports would be made available to the public upon request.

EXECUTIVE SUMMARY

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public.

RECOMMENDATION

That having considered all matters raised in the report, the Councils hereby resolve that, pursuant to the Local Government Official Information and Meetings Act 1987, the public be excluded from the following part of the proceedings of this meeting:

- a) **Confirmation of Previous Minutes**
Yarrow Stadium: Current Status of Roof Works
(To enable the Councils to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations), this particular interest being protected by section 7(2)(i) of the Act.);

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

SIGNIFICANCE ASSESSMENT

In terms of the Council's Significance Policy this matter is of:

Low significance Medium significance High significance

This matter has been assessed as low significance because the exclusion of the public is a statutory procedure that will have little or no impact on both Councils strategic issues.



ITEM A3

ITEM FOR DECISION

BACKGROUND

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public.

DISCUSSION

The items recommended for debate with the public excluded relate to information of a private and personal nature.

There is an option available to the council to not pass this resolution and to hold the meeting in the open or to release information regarding a public excluded decision following the meeting.

OPTIONS

The Councils can choose to consider these matters in open meeting. However, excluding the public from meetings can prevent information becoming released, which may adversely affect those dealing with both Councils.

IMPLICATIONS ASSESSMENT

Local Government Purpose

The matter comes within the scope of the Council's lawful powers, including satisfying the purpose statement in section 10 of the Local Government Act 2002. The matter will enable both Councils to meet the current and future needs of communities for good quality (i.e. efficient, effective and appropriate to present and anticipated future circumstances):

- Local Infrastructure Local public services Performance of regulatory function

The exclusion of the public is a procedural matter.

Community Outcomes

This matter contributes to the following community outcomes:

- Connected Skilled Prosperous Secure and Healthy
 Together Vibrant Sustainable

Community outcomes are the outcomes that both Councils aims to achieve in meeting the current and future needs of communities for good-quality local infrastructure, local public services and performance of regulatory functions.

The consideration of community outcomes under section 77(1)(b)(ii) of the Local Government Act 2002 is addressed under 'Options' in this report.

ITEM FOR DECISION**ITEM A3**

The exclusion of the public is a statutory procedure that will have a little or no impact on both Council's strategic issues.

LTP / Annual Plan

Is this matter currently budgeted for? Yes No

There are no budget considerations.

Consistency with Policy and Plans

There are no policy implications.

Legal

The Local Government Official Information and Meetings Act 1987 allows for the public to be excluded from the proceedings (or part thereof) of any meeting provided that the relevant parts are identified as follows:

- a) The general subject of each matter to be considered while the public is excluded.
- b) The reason for passing of a resolution for the exclusion of the public and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.
- c) The specific grounds under Section 48(1) of the said Act for the passing of any resolution excluding the public.

Tangata Whenua Maori

This is a statutory procedure with no implications specific to tangata whenua.

Community Views and Preferences

This is a statutory procedure that enables the councils to perform their functions legally.

Risk Analysis

Excluding the public from meetings can prevent information becoming released, which may adversely affect those dealing with the councils.

