

## **MINUTES OF CLIFTON COMMUNITY BOARD**

**FILE REFERENCE:** DP-14-02 DM1521682  
**MEETING DATE:** Wednesday 12 February 2014 at 2.00pm.  
**VENUE:** Urenui Community Centre  
**MEMBERS PRESENT:** Ken Bedford (Chairperson), John Hill, Elaine Selby and Cr  
Craig McFarlane

**APOLOGIES:** Judy Ransom

**STAFF IN ATTENDANCE:** Jan Higley, Julie Straka, Jayne Beer, Mark Hall, Steve  
Bowden, Warren Dalgleish

**NON-MEMBERS PRESENT:** Mayor Andrew Judd, Crs Colin Johnston, Grant Coward and  
John McLeod

Deputy Mayor Heather Dodunski advised her unavailability to attend prior to the meeting

### **PART A**

#### **MATTERS FINALLY DETERMINED BY THE CLIFTON COMMUNITY BOARD UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**

---

1. **Confirmation of Minutes**

File Reference: DP-14-02 DM 1491077

Resolved:

That the minutes of the Clifton Community Board meeting held on 13  
November 2014 were confirmed as a true and accurate record.

2. **Code of Conduct – Community Boards**

File Reference: DM 1517678

The purpose of this report is to provide community boards with the option of  
adopting a Code of Conduct based on the New Plymouth District Council  
Elected Members Code of Conduct.

Resolved:

That having considered all matters raised in the report the Clifton Community  
Board adopts the draft code of conduct attached to this report.

3. **Members Activity Report – Ken Bedford**

File Reference: DP-09-05, DM1516832

The purpose of this report is to provide an update of the Clifton Community  
Board activities of Ken Bedford in the period to 31 January 2014.

Resolved:

That having considered all matters raised in the report, that the report be  
received.

4. **Members Activity Report – John Hill**  
File Reference: DP-09-05, DM1518416  
The purpose of this report is to provide an update of the Clifton Community Board activities of John Hill in the period to 31 January 2014.

Resolved:

That having considered all matters raised in the report, the matters raised considering the Clifton Community Board road trip be received.

Democracy Advisor's note:

The matters relating to the Long Term Plan were not received by the Clifton Community Board.

**PART B**  
**ITEMS FOR FINAL DETERMINATION BY THE COUNCIL**

---

5. **Customer and Regulatory Services Report – Quarter 2 (October – December 2013/2014)**

File Reference: DM 1516080

This report presents data for the second quarter of 2013/2014 from Customer Support and the following regulatory areas: land use and subdivision consents and monitoring, building control, environmental health, animal control, parking, liquor and food licensing and control and bylaw enforcement.

Resolved:

That having considered all matters raised in the report the Council note the information provided.

6. **Activity Report – Environmental Strategy and Policy**

File Reference: DM 1517437 PP-05-05.v01

This report provides an update of the Environmental Strategy and Policy work programme.

Resolved:

That having considered all matters raised in the report this report be received for information.

7. **District Licensing Committee Administration Policy**

File Reference: DM1500820

The purpose of this report is to present the District Licensing Committee Administration Policy.

Resolved:

That having considered all matters raised in the report the District Licensing Committee Administration Policy (Appendix A) is adopted.

8. **Commercial Trading in Public Places Policy and Events in Parks and Reserves Policy**

File Reference: DM 1483329

The purpose of this report is to adopt two new policies, one concerning the use of public space including parks and reserves and road reserves for commercial trading, and the second for events on parks and reserves.

Resolved:

That having considered all matters raised in the report:

1. The Commercial Trading in Public Places Policy (Appendix One) be adopted.
2. The Events on Parks and Reserves Policy (Appendix Two) be adopted.
3. The fees structure at Appendix Three be adopted.
4. The events (2.3.8) and commercial use (2.3.2) sections of the General Policies for Council Administered Reserves (2006) be revoked.
5. Policy P05-014 Organised and Commercial Activity on the Coastal Walkway be revoked.

9. **Parking Prohibitions, Restrictions, Bus Stops and Traffic Control Measures**

File Reference: RT 12 08 05; DM 1517731

The purpose of this report is to recommend the creation of parking prohibitions, restrictions, bus stops and traffic control measures at various locations throughout the New Plymouth District.

Resolved:

That having considered all matters raised in the report, and pursuant to the New Plymouth District Council Consolidated Bylaws 2008 Part 13: Traffic, the following parking prohibitions and restrictions in New Plymouth District be imposed or revoked as appropriate:

NEW PLYMOUTH

*St Aubyn Street (SH44)*

1. Revoke the existing P30 minute parking bay on the north side of St Aubyn Street from 108.5 – 114.5m measured in an easterly direction from the prolongation of the west kerb of Lawry Street.
2. Create a bus stop on the north side of St Aubyn Street from 90.8 – 114.5m measured in an easterly direction from the prolongation of the west kerb of Lawry Street.

*Dawson Street*

3. Revoke the existing “Police Vehicles Only” parking on the east side of Dawson Street from 22 – 34.2m and 40.7 – 45.5m measured in a northerly direction from the prolongation of the north kerb of St Aubyn Street.

4. Restrict parking to a maximum of 60 minutes on the east side of Dawson Street from 22 – 34.2m and 40.7 – 45.5m measured in a northerly direction from the prolongation of the north kerb of St Aubyn Street.

*Courtenay Street*

5. Create the following on the north side of Courtenay Street measured in an easterly direction from the prolongation of the east kerb of Eliot Street:
  - i) 185 – 197.7m P15 minute parking
  - ii) 197.7 – 223.5m Parking Prohibition
6. Revoke the existing P15 minute parking (2 bays) on the north side of Courtenay Street (SH3) from 211.7 – 223.5m measured in an easterly direction from the prolongation of the east kerb of Eliot Street.

*Devon Street West*

7. Prohibit parking on the south side of Devon Street West from 0 – 71.5m measured in a westerly direction from the prolongation of the west kerb of Robe Street.

*Calvert Road*

8. Prohibit parking on the east side of Calvert Road from 46.6 – 64.1m measured in a northerly direction from the prolongation of the north kerb of Devon Street West (SH45).

*Fulford Street*

9. Restrict parking on the south side of Fulford Street to “P120 minute, 8am – 6pm, Mon – Fri” from 58.1 – 70.1m measured in a westerly direction from the prolongation of the west kerb of Dawson Street.

*Beach Street*

10. Revoke existing P30 minute parking on the west side of Beach Street and replace with P60 minute parking from 7.7 – 14.7m and 30.5 – 39.0m measured in a northerly direction from the prolongation of the north kerb of Devon Street East.
11. Revoke existing P30 minute parking on the east side of Beach Street and replace with P120 minute parking from 25.5 – 31.0m measured in a northerly direction from the prolongation of the north kerb of Devon Street East.

*Devon Street East*

12. Revoke existing P30 minute parking and replace with P60 minute parking on the south side of Devon Street East measured in an easterly direction from the prolongation of the east kerb of Paynters Avenue from:
  - i) 46.6 – 54.0m: P60 parking
  - ii) 67.9 – 73.5m: P60 parking
  - iii) 84.5 – 92.6m: P60 parking

*Lemon Street*

13. Revoke the existing “P120 minute, 8am – 6pm, Mon – Fri” parking on the north side of Lemon Street from 65.3 – 74.3m measured in an easterly direction from the prolongation of the east kerb of Eliot Street.

*Gover Street*

14. Prohibit parking on the west side of Gover Street from 0 – 18m measured in a northerly direction from the prolongation from the north kerb of Gilbert Street.
15. Prohibit parking on the west side of Gover Street from 0 – 17m measured in a southerly direction from the prolongation of the south kerb of Gilbert Street.
16. Prohibit parking on the east side of Gover Street from 0 - 14m measured in a northerly direction from the prolongation of the north kerb of Gilbert Street.
17. Prohibit parking on the east side of Gover Street from 0 – 15m measured in a southerly direction from the prolongation of the south kerb of Gilbert Street.

*Gilbert Street*

18. Prohibit parking on the north side of Gilbert Street from 0 – 10m measured in a westerly direction from the prolongation of west kerb of Gover Street.
19. Prohibit parking on the north side of Gilbert Street from 0 – 8.4m measured in an easterly direction from the prolongation of the east kerb of Gover Street.
20. Prohibit parking on the south side of Gilbert Street from 0 – 6m measured in an easterly direction from the prolongation of the east kerb of Gover Street.
21. Prohibit parking on the south side of Gilbert Street from 0 – 7m measured in a westerly direction from the prolongation of the west kerb of Gover Street.

*Powderham Street*

22. Create the following parking prohibitions/restrictions on the south side of Powderham Street measured in a westerly direction from the prolongation of the west kerb of Robe Street:
  - i) 0 – 36.8m: No Stopping
  - ii) 36.8 – 68.5m: P30 minute parking (4 parallel bays)
  - iii) 81.2 – 89.2m: Mobility Parking bay (“Pay at Machine”)
  - iv) 89.2 – 101.5m: No Stopping

*Parsons Street*

23. Prohibit parking on the south side of Parsons Street from 29.4 – 51.8m measured in an easterly direction from the prolongation of the east kerb of Glenpark Avenue.

24. Prohibit parking on the south side of Parsons Street from 0 – 22m measured in a westerly direction from the prolongation of the west kerb of Carrington Street.

*Ridge Lane*

25. Prohibit parking on the west side of Ridge Lane from 56.5 – 121m measured in a northerly direction from the prolongation of the north kerb of Rogan Street.
26. Prohibit parking on the east side of Ridge Lane from 56 – 73m measured in a northerly direction from the prolongation of the north kerb of Rogan Street.

*Marama Crescent*

27. Create a Give Way control on Marama Crescent at its intersection with Paritutu Road.

*Azalea Place*

28. Prohibit parking on the south side of Azalea Place from 0 – 53m measured in a westerly direction from the prolongation of the west kerb of Brooklands Road.

*Gill Street*

29. Revoke the existing parking prohibition on the south side of Gill Street from 113.1 – 118.8m measured in an easterly direction from the prolongation of the east kerb of Liardet Street.
30. Revoke the existing “Pay by Space” bay and replace with a “P5 Loading Zone – Goods Vehicles Only” restricted parking bay on the south side of Gill Street from 107.1 – 118.8m measured in an easterly direction from the prolongation of the east kerb of Liardet Street.

**BELL BLOCK**

*Nugent Street*

31. Prohibit parking on the east side of Nugent Street from 30.2 – 85m measured in a southerly direction from the prolongation of the south kerb of Kingsford Street.
32. Prohibit parking on the west side of Nugent Street from 41.2 – 87.6m measured in a southerly direction from the prolongation of the south kerb of Warkworth Grove.

*Murray Street*

33. Prohibit parking on the south side of Murray Street from 62.5 – 102.5m measured in a westerly direction from the prolongation of the west kerb of Wynyard Street.
34. Prohibit parking on the north side of Murray Street from 62.5 – 103.7m measured in a westerly direction from the prolongation of the west kerb of Wynyard Street.

*Paraite Road*

35. Prohibit parking on the west side of Paraite Road from 49 – 73m measured in a northerly direction from the prolongation of the north kerb of Connett Road West.
36. Prohibit parking on the west side of Paraite Road from 130 – 218.7m measured in a southerly direction from the prolongation of the south kerb of De Havilland Drive West.

*URENUI*

*Ngakoti Street*

37. Prohibit parking on the west side of Ngakoti Street from 35 – 48.3m measured in a southerly direction from the prolongation of the south kerb of Nikorima Street (SH3).

10. **Quarterly Report on Council Energy Management & Greenhouse Gas Reduction Programme - 1 October to 31 December 2013**

File Reference: CM 10 05 04 v03, DM 1504851

The purpose of this report is to table the Energy Management Services Team report on savings made across the spectrum of Council operations in respect of electricity, gas, and fuel consumption and consequential reduction in green house carbon emissions through an in-house Energy Management Programme first initiated in 2006. The report covers the quarterly period 1 October – 31 December 2013.

*Resolved:*

That having considered all matters raised in the report it is noted that:

- a) Since 2006, an Energy Management Policy Programme has been in place with the objective of optimising efficient energy use in order to reduce its impact on the environment; eliminate waste and reduce expenditure for the benefit (both current and future) of the community and ratepayers.
- b) The Energy Management Programme is a continuous improvement programme including monitoring, tracking and reviewing results/targets using quarterly reporting.
- c) The Energy Management Programme is a combination of behavioural change and alterations to existing infrastructure.
- d) The Energy Programme covers the spectrum of energy resources that includes electricity, natural gas and liquid fuels (petrol and diesel) used in buildings; pumping of water (both potable and waste); treatment of wastewater; and vehicle fleet running.
- e) Since inception of the Energy Management Programme actual savings of greater than \$1.1m, and savings against “Business as Usual” of greater than \$1.8m have been made in expenditure.

- f) The Energy Management Report for the quarterly period 1 October to 31 December 2013 is attached as Appendix A.
- g) Unless directed otherwise, further quarterly reports will be provided.

11. **Performance Report – 1 July to 31 December 2013**

File Reference: PP-05-05, DM 1510739

The purpose of this report is to advise of the Council's performance against the objectives in the Long-Term Plan 2012-2022 for the first half of the 2013/14 financial year (1 July 2013 to 31 December 2013).

Resolved:

That having considered all matters raised in the report, that the report on the performance against objectives for the period ending 31 December 2013 be received.

12. **Proposed Ground Only Lease for the Former Scout Hall at Yandle Park**

File Reference: ID 1333, CM-08-20; DM: 1494008v.2

The purpose of this report is to request that the Council approve a new ground only lease to Te Runanga o Ngati Mutunga for the area of the old Scout Hall at Yandle Park.

Resolved:

That having considered all matters raised in the report:

- a) Subject to public notice, a 21 year lease with a 12 year right of renewal to Te Runanga o Ngati Mutunga for part of Yandle Park (see Appendix One), at a rental of \$1 per annum if demanded, be approved. The lease site is the former Scout Hall and associated car park at Section 114 & 115 Town of Urenui, granted pursuant to section 73(3) of the Reserves Act.
- b) It is noted that if no submissions are received opposing the lease, officers will proceed with processing the lease. If objections are received, a new report will be presented to the Council.
- c) It is noted that the Council is empowered through a delegation from the Minister of Conservation to approve leases under section 73(3) of the Reserves Act 1977.

13. **Solid Waste Kerbside Collection Contract Renewal**

File Reference: WW-06-07-04; DM 1490575

The purpose of this report is to seek approval from the Council for Council officers to enter into contract negotiations with the preferred tenderer for the renewal the kerbside collection contract commencing October 2015.

Resolved:

That having considered all matters raised in the report and noting that tenders have been received for the renewal of the solid waste kerbside collection contract with effect from 1 October 2015:



- a) The inconsistency with the LTP forecast from 2015/16 onward is noted, along with the reasons for these inconsistencies as required by the section 80 of the Local Government Act.
- b) Council officers be authorised to enter into contract negotiations with the preferred tenderer and the Chief Executive be authorised to approve and execute the final contract agreement.
- c) Subject to successful tender negotiations, approval is given to adopt Option C of the solid waste kerbside collection contract, being the weekly collection of rubbish bags, fortnightly collection of 240L bin for mixed recyclables and fortnightly collection of a crate for glass (on alternating weeks).
- d) The opt-in greenwaste collection is not provided as part of the kerbside service.
- e) The purpose of the Solid Waste Development Fund (part of Council resolution of 1 November 1993) be revoked.
- f) The new purpose of the Solid Waste Development Fund be approved as follows:

*To receive, hold and disburse monies primarily for capital, renewal and emergency maintenance works associated with the District's solid waste systems including landfills and transfer stations. Also to disburse monies to smooth the financial impacts of operational costs arising from service level changes. This may include expenditure on feasibility studies, design, land purchase, physical works and any other aspects of the overall project.*
- g) It is noted that the Solid Waste Development Fund will be used to fund the purchase of the bins required for the new service and that \$1.5m from the fund will be used to fund a portion of operating costs in 2015/16 and 2016/17 in order to smooth the impact on rates of the new collection system.

The meeting closed at 2.40pm.

