

## **MINUTES OF CLIFTON COMMUNITY BOARD**

**FILE REFERENCE:** ECM 7338378  
**MEETING DATE:** Thursday 2 February 2017 at 9am.  
**VENUE:** Tongaporutu Hall  
**MEMBERS PRESENT:** Mr Ken Bedford (Chair), Mr Warren Petersen,  
Mr John McLean, Mrs Pam Street and Councillor  
Craig McFarlane

**STAFF IN ATTENDANCE:** Richard Mowforth, Richard Buttimore, Denise Young  
and Julie Straka

**NON-MEMBERS PRESENT:** Councillors Colin Johnston, Alan Melody, John  
McLeod and Harry Duynhoven

### **DECLARATION OF OFFICE**

Mrs Pam Street and Mr John McLean made their declarations of office as  
required by the Local Government Act 2002

### **DEPUTATIONS**

Mr Frank Kerlake (Onaero Foreshore Protection Society Incorporated) –  
request for Community Board support for Long Term Plan proposal for the final  
stage of the rock wall, Western End of Onaero beach (ECM7338309)

### **MATTERS FINALLY DETERMINED BY THE CLIFTON COMMUNITY BOARD UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**

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#### **1. Confirmation of Minutes of Previous Meeting**

File Reference: ECM7288770

*Resolved:*

Moved: Craig McFarlane )

Seconded: Warren Petersen )

That the minutes of the Clifton Community Board meeting dated  
24 November 2016 and the proceedings of the said meeting, as  
previously circulated, be taken as read and confirmed as a true and  
accurate record.

Carried.

#### **2. Members Activity Report – Ken Bedford**

File Reference: ECM7317366

This report advises of the community board activities of Ken Bedford in  
the period to 5 January 2017

Resolved:

Moved: Ken Bedford )

Seconded: Craig McFarlane )

That, having considered all matters raised in the report, the report be noted.

Carried

3. **Members Activity Report – Warren Petersen**

File Reference:

This report advises of the community board activities of Warren Petersen in the period to 11 January 2017

Resolved:

Moved: Ken Bedford )

Seconded: Pam Street )

That, having considered all matters raised in the report, the report be noted.

Carried

4. **Clifton Community Board – Request for Changes to Annual Plan 2017/18**

File Reference ECM7321247

This report advises the Council of the Clifton Community Board's (the Board) request for changes to the Annual Plan 2017/18. The changes are considered to be of importance to the Clifton community, and as such the Board would like them to be included for consideration as part of the Annual Plan for 2017/18.

Resolved:

Moved: Ken Bedford )

Seconded: Warren Petersen )

That, having considered all matters raised in the report, the Clifton Community Board's requested changes be included for consideration as part of the Annual Plan 2017/18.

Carried

**ITEMS FOR FINAL DETERMINATION BY THE COUNCIL**

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5. **Adoption of Local Governance Statement 2016-2019**

File Reference: ECM 7293516

The purpose of this report is to present the Local Governance Statement 2016-2019 for adoption.

Recommendation:

Moved: Pam Street )

Seconded: Warren Petersen )

That, having considered all matters raised in the report the Local Governance Statement 2016-2019 be adopted and released.

Carried.

6. **Schedule of Fees and Charges for 2017-18**

File Reference: ECM7311801

The matter for consideration by the Council is the adoption of the part Schedule of Fees and Charges for the 2017-18 financial year and the adoption of a statement of proposal for special consultative procedure on the remaining fees and charges relating to the proposed changes to trade waste and solid waste fees and charges.

Recommendation:

Moved: Ken Bedford )

Seconded: Warren Petersen )

That having considered all matters raised in the report the Council:

- a) Adopt the part schedule of fees and charges for the 2017/18 financial year.
- b) Adopt the Statement of Proposal for Special Consultative Procedure on the proposed trade waste and solid waste fees and charges.
- c) Note that the submissions received on the Special Consultative Procedure will be assessed and reported to Council at a later date with a recommendation for the adoption of the fees and charges for trade waste and solid waste to complete the schedule of fees and charges for the 2017/18 financial year.

Carried.

7. **Acquisition and Legalisation of a Formed Corner Splay for Vesting as Legal Road – Ngapapa Street, Urenui**

File Reference: ECM 7297645

The matter for consideration by the Council is the purchase of a 7m<sup>2</sup> corner splay of formed road on the corner of Ngapapa and Ritimona Streets, Urenui. The land would be declared and vested as legal road pursuant to the Public Works Act 1981 once all approvals and consents have been obtained.

The Council has entered into a conditional purchase Agreement with the owners of 29 Ngapapa Street, Urenui, subject to the payment of \$860 (inclusive of GST if any) as agreed compensation.

Recommendation:

Moved: Pam Street )

Seconded: John McLean )

That having considered all matters raised in the report the Council:

- a) Acquire and legalise a small triangular splay developed for road purposes via a constructed footpath, based on a conditional Agreement with the landowner and payment of compensation. The acquisition of this land is supported by the Transportation Team and is not subject to a designation in the District Plan.
- b) Approves the declaration and vesting as legal road, 7m<sup>2</sup> of privately owned land held in Computer Freehold Register TN134/146, defined as Section 2 SO Plan 465204, described in the Schedule below pursuant to Section 114(1) of the Public Works Act 1981, and to the payment of agreed compensation of \$860 (inclusive of GST if any) to the owners.
- c) Instruct the Chief Executive to seek the consent of the Minister for Land Information's delegate to the declaration and vesting of the land as legal road and a publication of the required gazettal declaration notice under the Public Works Act 1981.

Land to be acquired for Road			
Shown Marked	Legal Description	CFR	Area (m <sup>2</sup> )
Section 2 SO Plan 465204	Section 84 Township of Urenui	TN134/146 Limited as to parcels	7m <sup>2</sup>

Carried.

8. **Sale of Surplus Land (Former Stopped Road) to the Two Adjoining Land Owners – Uruti Road, Uruti**

The matter for consideration by Council is to seek approval to the conditional "off market" sale offer of 4760m<sup>2</sup> of surplus limited value Council freehold land in one title, to the two adjoining land owners who have sought to purchase the land based on an agreed subdivision split.

The Council has entered into conditional Agreements with the two adjoining owners based on an independently assessed market valuation to an aggregate sum of \$5,950 plus GST (if any).

Recommendation:

Moved: Ken Bedford )

Seconded: Warren Petersen )

That having considered all matters raised in the report the Council:

- a) Approves that Section 35 Block II Upper Waitara Survey District has no further Council work requirement and that the land be formally declared surplus for the purpose of disposal.
- b) Approves an "off market" sale to the two adjoining land owners in accordance with Policy P05 -019 *Approval of Properties for Sale and Method of Sale Policy*, subject to:
  - i) The granting of a land subdivision resource consent to split the land into two allotments to facilitate the sale and the amalgamation of the parcels into the adjoining owners current titles, and subject to the adjoining land owners meeting the cost associated with resource consent, survey and own legal conveyance costs.
  - ii) The land being offered for sale at market value of \$5,950 plus GST (if any) as determined by a registered valuer, based on a pro rata split in value for the two owners as shown in the Schedule below.
  - iii) That should either landowner after three months (or such other reasonable extension as agreed) from the date of the letter of offer, not accept the offer or conditional terms of that offer to purchase their delineated road frontage area (as agreed by the owners), then all of Section 35 be offered for sale to the other owner.
  - iv) That the Property Manager be authorised to enter into conditional Agreements for Sale and Purchase and finalise terms.

SCHEDULE

Disposal Area subject to Subdivision	Adjoining Land Description	Adjoining Landowner	Computer Freehold Register	Proposed Valuation Split
Area "A" 1,600m <sup>2</sup> Subject to survey	Section 16 Block II Upper Waitara Survey District comprising .1337 hectares	Stephen Robert Black, Fiona Black and Canna Ma Hoosie	TNB2/1251 Part- Cancelled	\$2,000 plus GST (if any)

		Trustees Limited		
Area "B" 3,160m <sup>2</sup> Subject to survey	Lot 1 DP 327101 comprising 18.9570 hectares more or less	Andrew Paul Weston and Maxine Alison Beales	110075	\$3,950 plus GST (if any)

Carried.

The meeting closed at 9.52am.