

MINUTES OF FINANCE, AUDIT AND RISK COMMITTEE

File Reference: ECM8194144

Meeting Date: Tuesday, 10 December 2019

Venue: Civic Centre, Liardet Street, New Plymouth

Members Present: Mayor Neil Holdom, Councillor Richard Handley (Chairperson); Ms Adrienne Young-Cooper (Deputy), Councillors Tony Bedford, Amanda Clinton-Gohdes, Stacey Hitchcock and Richard Jordan.

Non Members Present:

Councillors Dinnie Moeahu, Anneka Carlson, David Bublitz, Sam Bennett, Colin Johnston, Harry Duynhoven and Marie Pearce

Waitara Community Board Chairperson - Jonathan Marshall

Inglewood Community Board - Mel Cook (Chairperson) and Graeme Sykes

David Seath – Deloitte

Staff in Attendance:

Craig Stevenson, Nadia Phillips, Julie Straka, Joy Buckingham, Alison Trustrum-Rainey, Carla Freeman, Rowan Betts, Kelvin Wright, Mary Johnson, Jacqueline Baker, Mitchell Dyer, David Langford, Steve McIntosh and Ben Brown

Declarations

- Committee members confirmed their independence and declared that there were no conflicts of interest.
- Management confirmed that there had been no security breaches.
- Management confirmed that there were no concerns regarding internal controls.
- Management confirmed that Council is compliant with legislation relevant to its activities.

MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD

1. Proposed Finance, Audit and Risk Committee Work Programme for the 2019-22 Term

ECM8156086

This report provides the Finance, Audit and Risk Committee with a proposed work programme that will enable the committee to fulfil its responsibilities as delegated by the full Council.

Finance, Audit and Risk Committee Resolution:

Cr Hitchcock)

Cr Jordan)

That, having considered all matters raised in the report, the proposed work programme for the Finance, Audit and Risk Committee for 2019 be approved.

Carried

2. NPDC Performance Report for Period 1 July to 30 September 2019

ECM8147320

The purpose of this report is to advise of the Council's performance for the period 1 July to 30 September 2019 of the 2019/20 financial year.

Finance, Audit and Risk Committee Resolution:

Mayor Holdom)

Cr Clinton-Gohdes)

That, having considered all matters raised in the report, the report be noted.

Carried

3. 2018/19 Audit Opinions

ECM8161794

Audit New Zealand have issued their audit reports in relation to the 2018/19 Annual Reports of New Plymouth District Council and its Council Controlled Organisations.

Finance, Audit and Risk Committee Resolution:

Cr Jordan)

Ms Young-Cooper)

That, having considered all matters raised in the report, the report be noted.

Carried

4. Audit Management Reports for the Three CCOs – Venture Taranaki Trust, New Plymouth PIF Guardians Ltd and Papa Rererangi i Puketapu Ltd

ECM8174580

The matter for consideration is to note the Audit Management Reports to the Financial Audit and Risk Committee of the Council's three main Council Controlled Organisations (CCOs) – Venture Taranaki Trust (VTT), New Plymouth PIF Guardians Ltd (NPG) and Papa Rererangi i Puketapu Ltd (PRIP).

Finance, Audit and Risk Committee Resolution:

Cr Jordan)

Cr Clinton-Gohdes)

That, having considered all matters raised in the report, the report be noted.

Carried

5. Legal Compliance Summary December 2019

ECM8175572

This report provides a summary of the process used to demonstrate legal compliance by Council staff and what actions are being taken to address the non-compliances identified.

Finance, Audit and Risk Committee Resolution:

Cr Bedford)

Mayor Holdom)

That, having considered all matters raised in the report, the report be noted.

Carried

6. Risk Management Update December 2019

ECM8175550

This report provides an update of risk management activities for monitoring and review purposes.

Finance, Audit and Risk Committee Resolution:

Cr Hitchcock)

Cr Jordan)

That, having considered all matters raised in the report, the report be noted.

Carried

7. Internal Audit Update December 2019

ECM8176940

This report provides an update of internal audit activities since the September 2019 meeting of the then Audit and Risk Committee.

Finance, Audit and Risk Committee Resolution:

Mayor Holdom)

Cr Handley)

That, having considered all matters raised in the report, the report be noted.

Carried

Ms Young-Cooper left the room at 2.22pm, at the start of the preceding item, and returned to the room at 2.24pm, part-way through the Officer's introduction.

Mayor Holdom left the room at 2.33pm, part-way through the preceding item, and returned at 2.34pm.

ITEMS FOR FINAL DETERMINATION BY THE COUNCIL

8. **Budget Carry-Overs From 2018/19 to 2019/20**

ECM8161379

The matter for consideration by the Council is to consider for inclusion in the revised budgets for 2019/20 various budget items (and their associated funding) not completed during the 2018/19 financial year.

Finance, Audit and Risk Committee Recommendation:

Cr Hitchcock)

Cr Clinton-Gohdes)

That, having considered all matters raised in the report the Council approves the attached schedule of carry-overs of budgeted items from 2018/19 and the associated funding be included in the 2019/20 revised budget.

Carried

9. **Application of General Rate Operating Surplus from 2018/19 Financial Year**

ECM8853175

The matter for consideration by the Council is to consider how the general rate operating surplus from the 2018/19 financial year of \$1.6 million should be allocated.

Finance, Audit and Risk Committee Recommendation:

Mayor Holdom)

Cr Handley)

That, having considered all matters raised in the report, the Council:

- a) allocate the amount of \$1.263 million of the surplus towards a reserve to support ongoing Economic Development in the district over the next three years, and
- b) allocate the amount of \$350,000 of the surplus to climate adaptation and mitigation initiatives over the next three years.

Carried

The meeting closed at 3.20pm.