



Te Kaunihera-ā-Rohe o Ngāmotu
NEW PLYMOUTH DISTRICT COUNCIL
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AGENDA

CLIFTON COMMUNITY BOARD

**Thursday 15 November 2018
at 9am**

**Urenui Community Centre,
Urenui**

Chairperson	Mr	Ken	Bedford
Members	Mr	John	McLean
	Mr	Warren	Petersen
	Ms	Pamela	Street
	Cr	John	Williams

Community Boards

Role of community boards (s52 Local Government Act 2002)

- a) represent, and act as an advocate for, the interests of its community; and
- b) consider and report on matters referred by the council and other matters of interest
- c) maintain an overview of services provided by the council within the community; and
- d) prepare an annual submission to the council for expenditure within the community;
- e) communicate with community organisations and special interest groups within the community; and
- f) undertake any other responsibilities that are delegated to it by the territorial authority.

Addressing the community board

Requests for public forum and deputations need to be made at least one day prior to the meeting. The Chairperson has authority to approve or decline public comments and deputations in line with the standing order requirements.

Public Forum

Public Forums enable members of the public to bring matters to the attention of the committee which are not contained on the meeting agenda. The matters must relate to the meeting's terms of reference. Speakers can speak for up to 5 minutes, with no more than two speakers on behalf of one organisation.

Deputations

Deputations enable a person, group or organisation to speak to the meeting on matters contained on the agenda. An individual speaker can speak for up to 10 minutes. Where there are multiple speakers for one organisation, a total time limit of 15 minutes, for the entire deputation, applies.

Purpose of Local Government

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. Unless otherwise stated, the recommended option outlined in each report meets the purpose of local government and:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

END

HEALTH & SAFETY

APOLOGIES

Ken Bedford, Pamela Street

CONFLICTS OF INTEREST

PUBLIC COMMENT

DEPUTATIONS

None advised

COMMUNITY BOARD MINUTES

Recommendation

That the minutes of the Clifton Community Board dated 11 October 2018 (ECM7848553) and the proceedings of the said meetings, as previously circulated, be taken as read and confirmed as a true and correct record.

REPORTS

ITEMS FOR DECISION BY CLIFTON COMMUNITY BOARD

- 1 Members Activity Report – Warren Petersen

ITEMS FOR RECOMMENDATION TO COUNCIL

- 2 Community Board Plan Update

END

Item for Decision

MEMBERS ACTIVITY REPORT – WARREN PETERSEN

PURPOSE

This report advises of the community board activities of Warren Petersen in the period to 31 October 2018.

RECOMMENDATION

That, having considered all matters raised in the report, the report be noted.

ACTIVITIES

- Tongaporutu toilets
- Okau Road
- Ohanga Inland North Road intersection
- Yarrows Sstadium

Report Details

Prepared By:	Warren Petersen
Team:	Clifton Community Board
Ward/Community:	North/Clifton
Date:	1 November 2018
File Reference:	ECM786733

-----*End of Report*-----

COMMUNITY BOARD PLANS UPDATE

PURPOSE

1. The purpose of this report is to provide an update on the outcomes of the Clifton Community Board's submission to the Long-term Plan.

RECOMMENDATION

That, having considered all matters raised in the report, the report be noted.

SIGNIFICANCE AND ENGAGEMENT

2. This report is provided for information purposes only, and has been assessed as being of some importance.

DISCUSSION

3. In 2016, each Community Board was tasked with developing a Community Board Plan. Each Community Board sought feedback through community engagement and determined the vision, issues and aspirations for their communities. Development of the plans was a response to a perceived disconnect between community aspirations and Council commitments and actions.
 4. Development of the Community Board Plans was in line with Workstream 2 ("Keeping it Local") of the Council's Blueprint.
 5. The Community Board Plans provide a more integrated planning framework which can be monitored and allow performance to be measured. This will provide greater transparency and better governance outcomes regarding the Council's work plan and future investment decisions within board areas.
 6. The Community Board Plans have helped inform the Council's Long-Term Plan 2018-28 work plan and investment decisions within board areas. Appendices 1-4 provide an outline of the Long-Term Plan responses to each Community Board's submission in comparison to their Community Board Plan.
 7. Each Community Board has been provided with the responses to their LTP submissions.
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NEXT STEPS

8. Figure 1 sets out the Community Design Process used to develop the Community Board Plans.

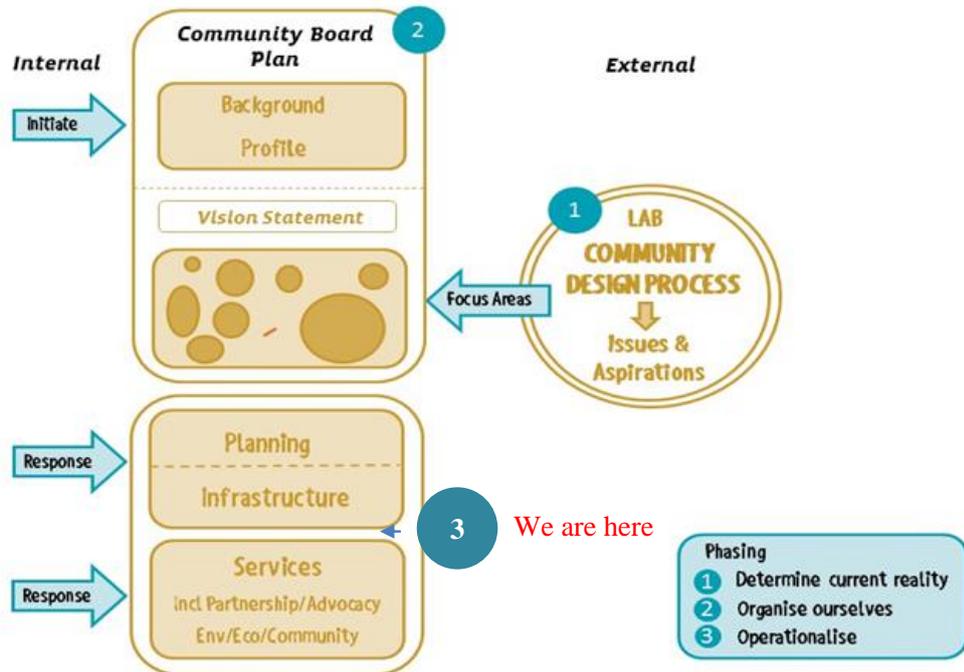


Figure 1

9. The next phase is to incorporate all Long-Term Plan 2018-28 responses, work plans and investment decisions into a Community Investment Plan (CIP). That will capture the extent and timing of projects planned for each community within the board area.
10. Development of the CIPs is a new process for the Council. It is likely to take some time to collate all of the information into an easily monitored framework for the first time.

Community Board Plan Review

11. The Community Boards will begin a review of their Plans in 2019 and undertaken community engagement following the 2019 election. The review will be an opportunity for each board to re-prioritise or confirm the community's issues and aspirations. This information, along with the CIPs, will subsequently inform Long-Term Plan 2021-31 to ensure changing community needs and circumstances are taken into account during the Council's future decision-making processes.

FINANCIAL AND RESOURCING IMPLICATIONS

12. The Council has adopted Long-Term-Plan 2018-28 and the decisions taken will be reflected within the CIP to be developed.
13. In conversations with the focus groups and during community consultation the Community Boards have stressed that resourcing limitations will mean that not all of the priorities, issues or aspirations may be resolved or achieved. Development of a Community Board Plan will however mean that the community board can focus on those matters of greatest importance to the communities that they are tasked with advocating for and regularly review these moving forward.

IMPLICATIONS ASSESSMENT

14. This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:
 - Council staff have delegated authority for any decisions made;
 - Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;
 - Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
 - Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
 - Any decisions made are consistent with the Council's plans and policies; and
 - No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.
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APPENDICES

Community Board Plan Long-term Plan outcomes spreadsheets

Appendix 1 Kaitake Community Board

Appendix 2 Inglewood Community Board

Appendix 3 Clifton Community Board

Appendix 4 Waitara Community Board

Report Details

Prepared By:	Jayne Tidbury-Beer (Community Relations Officer)
Team:	Governance
Approved By:	Mitchell Dyer (Policy Development Lead)
Ward/Community:	Clifton, Waitara, Inglewood and Kaitake communities
Date:	31 October 2018
File Reference:	ECM 7862372

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What we want to achieve	Key Initiatives	Clifton Community Board LTP Submission	LTP Response
Roading and Public Transport - Our communities are well connected to each other, and New Plymouth via efficient and safe rural roads and public transport			
A pedestrian crossing on SH3 in Urenui to provide a safe crossing for all and connect the township.	Consult with NZTA to investigate and create a safe pedestrian crossing in the Urenui township.	Urenui is divided by State Highway (SH3), with the school and play centre on one side, and some businesses, shops and residents on both sides and this requires people to cross SH3 on a regular basis. The speed of traffic on SH3 within the village boundaries is dangerous, in particular for children and the elderly, and there are no safe points to cross the road. The Board would like an investigation into suitable safety measures undertaken to slow the traffic down and ask that Council work with NZTA and Police to investigate a safe solution for the Urenui community.	The issue of speeds in Urenui has been raised with NZTA.
Improved maintenance of rural roads used by heavy vehicles	Request a feasibility study on offsetting costs of road maintenance issues caused by heavy vehicle usage, such as logging and gas trucks.	Okau Rd takes tourists up to Mt Damper Falls, is now being used by logging trucks on a daily basis and needs urgent attention to make the road safer for all road users. The road constantly has under-slips following inclement weather and in some areas it is impossible for two vehicles to pass. The Board would like serious consideration given to putting in safety barriers in areas where the road is too narrow to raise driver awareness of the dangers on this road.	This has been referred as a service request.
Identify and support provision of more accommodation and facilities for visitors in appropriate areas along SH3 route from south of Mokau to Onaero.	Identification of a suitable area for an accessible effluent dump station on SH3 for freedom campers. **	Clifton is the first point of call for visitors from the North and Tongaporutu Reserve has a very high use for freedom campers. There is an animal effluent dump station on SH3 and the Board believe this would be a suitable area for the establishment of a motorhome dump station (septic tank) for visitors to our region. This would also prevent motorhomes users from dumping their waste in the animal effluent dump, which is a serious health hazard. The Board request that Council investigate establishing a suitable dumpsite in this area with NZTA and local iwi, or another suitable area within the Clifton Ward.	These comments will be considered as part of the review of the Freedom Camping Bylaw.
	<p>Picnic tables and well defined picnic area at Tongaporutu Reserve</p> <p>Improved public facilities e.g. toilets, waste disposal, picnic areas, playgrounds, carparks in tourist "hot spots", including but not limited to Tongaporutu and White Cliffs walkway.</p>	Tongaporutu Reserve is extremely popular for tourists coming to New Plymouth from the North. Clifton Road provides entry to the baches, freedom camping area and the Three Sisters carpark and toilets, and pedestrians are required to walk on the road as there is no room for a footpath at some points along the road. There are areas of the road that do not permit two cars to pass, let alone allow pedestrians to walk safely along. The Board endorse a request from the users and owners of the Tongaporutu baches for officers to investigate a suitable solution for traffic calming measures along this road to slow the traffic and provide a safer pedestrian walkway.	High trim along Clifton Road and drain/culvert clearing works has been arranged for 2018/19 year, prior to summer holidays. Gas company has some major repairs to the Maui Pipeline near the Whitecliffs so this will cause additional construction traffic on Clifton Road over early summer. Any damaged caused will be repaired once the pipeline works are complete. Improved toilet facilities are currently being planned and will be built in 2019/2020 financial year along with an improved sewerage disposal system.

What we want to achieve	Key Initiatives	Clifton Community Board LTP Submission	LTP Response
Waste Management - We will strive to advocate for healthy environment through good waste management infrastructure so that future generations can enjoy Clifton as much as we do			
Improved recycling facilities and education on composting	Encourage public submissions to the Waste Minimisation Management Plan	The Clifton Community Board would like to see a recycling depot established at Tongaporutu and Urenui as a step towards the goal of Zero Waste.	The Council Zero Waste 2014 initiative includes extension of collection area - Provide recycling service at early childhood centres – support in educating Tamariki - Recycling facilities in rural areas / for rural households - Recycling service for community groups, businesses/commercial, clubs etc. (even if subsidised – make it affordable) - Resume business / CBD waste collection (as business / industrial rates are higher)
A suitable, workable sewerage system for Urenui and Onaero	Initiate a feasibility study to identify a suitable sewerage system for Urenui and Onaero.	The Clifton Community Board have strongly advocated for a suitable sewerage system in Onaero and Urenui for many terms. There have been three feasibility studies undertaken with no progress on this matter. The Board would like to see a suitable plan to establish a sewerage system put in place.	Sewering of Urenui and Onaero is not considered to be required as there are no known community wide environmental or health issues associated with the existing septic tanks. The low density development of these townships lends itself to on site treatment and disposal. The cost of sewerage these townships is not considered financially viable.
Citizens and Environment - We will work together for our community and future generations, and acknowledge a partnership with iwi and hapu			
Protection of our rivers, wetlands and beaches	Ensure authorities are aware of problem areas, such as erosion, and implement appropriate strategies to protect and maintain our coastlands and rivers.	The Clifton Community Board would like to see the development of a coastal erosion plan and support completion and continued maintenance of seawalls at Urenui and Onaero.	The Council resolved in principle to: i) Transfer the Onaero seawall extension consent to a private organisation or entity representing at least the 11-13 Onaero property owners most at risk to coastal erosion; and ii) enter into a lease agreement to provide for the construction and occupation of the seawall at the seaward base of the eroded Council reserve including the provision of general public access.
Additional (Not in Community Board Plan)			
Water Infrastructure – Urenui	The Clifton Community Board have been made aware of quite a few burst water pipes around Urenui, in particular following the recent water crisis. The Board would like to have assurance that renewal of the water infrastructure in Urenui will be considered in the Master Water Plan development.	There have been five water main breaks in Urenui since September 2017 and two since the water outage during Gita - these were in April 2018. Some of the AC Pipes in Urenui are up for renewal in 2017/18.	
Urenui Domain – Additional Lighting	With the installation of LED streetlights at Urenui Domain, there is now an increase in “dark spots” within the Domain. The Board support an application for increased street lighting in the Domain.	Lighting at Urenui Domain has been updated recently as part of “the invest to save programme” for lighting in the district. The current LED lamp heads are the same lamp heads used throughout Urenui and display a much more targeted light area onto the road. As such, lights don't scatter onto as wide an area as previous lighting. Poles have been mapped and a design and price has been received. The build is not currently budgetted for in the LTP.	