

## MINUTES OF COUNCIL MEETING

**File Reference:** ECM 7781110  
**Meeting Date:** Tuesday 24 July 2018 at 3.30pm  
**Venue:** Civic Centre, Liardet Street, New Plymouth.  
**Members Present:** Mayor Neil Holdom, Councillors Shaun Biesiek, Gordon Brown, Murray Chong, Harry Duynhoven, Richard Handley, Stacey Hitchcock, Colin Johnston, Richard Jordan, John McLeod, Alan Melody, Mike Merrick, Marie Pearce, Roy Weaver (via audio link) and John Williams

### Non Members Present:

Community Board Chairpersons Ken Bedford (Clifton), Karen Moratti (Inglewood) and Andrew Larsen (Waitara)

### Staff in Attendance:

Kelvin Wright, Liam Hodgetts, Jan Holdt, Rowan Betts, Morgan Harrison, Callum Williamson, David Langford, David Brown and Delwyn Masters

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### Apologies

#### Council Resolution:

Cr Brown )

Cr Williams )

That the apologies for absence from Cr Colin Johnston be received.

Carried

*Cr McLeod requested that his vote against the motion be recorded.*

### Audio Link

Cr Roy Weaver attended the meeting remotely through an audio connection.

### Public Forum

- Inspector Borrell, Tess Casey, National Chairperson of NZ Neighbourhood Support and Debbie Gut, North Taranaki Chairperson

### Deputation

- Lance Girling-Butcher (Tab 1 - Age Friendly Accreditation)

### Minutes

#### Council Resolution:

Cr Jordan )

Cr Handley )

That the minutes of the following meeting of the Council, and the proceedings of the said meeting, as circulated, be taken as read and confirmed as a true and correct record:

15 May 2018  
28-30 May 2018 (LTP Hearings)  
6 June 2018 (LTP Deliberations)  
27 June 2018 (Adoption of LTP)

Carried

## **Committee Minutes**

### Council Resolution:

Cr Jordan )

Cr Handley )

That the minutes of the following meetings, as circulated be received and:

- a) Decisions made under delegated authority by the committees be incorporated in the minutes of this meeting of the Council.
- b) Recommendations made by committees be included in the business to be considered at this meeting of the Council.

Performance Committee 7 June 2018

Audit and Risk Committee 21 June 2018

Te Huinga Taumatua 5 July 2018

Planning Committee 12 July 2018

Performance Committee 12 July 2018

Carried

## **Decisions from the Planning Committee**

Meeting Date: Thursday 12 July 2018 at 3.30pm

Members Present: Councillor Stacey Hitchcock (Chairperson); Mayor Neil Holdom, Councillors Shaun Biesiek, Richard Handley, Alan Melody, Mike Merrick, Roy Weaver (via audio link)

Apologies: Councillor Murray Chong.

Non-Members Present: Councillors Richard Jordan, Colin Johnston, John Williams, Gordon Brown, John McLeod, Marie Pearce

Community Board Chairperson Karen Moratti (Inglewood)

## **APOLOGIES**

### Planning Committee resolution:

Cr Biesiek )

Mayor Holdom )

That the apologies for absence from Cr Murray Chong be received.

Carried

## **Audio Link**

Cr Roy Weaver attended the meeting remotely through an audio connection.

## **Deputations**

- Graham O'Brien and Ralph Broad - NZ Automobile Association - Taranaki District Council (Tab 2)

## **Minutes**

### Planning Committee Resolution

Cr Melody )

Cr Handley )

That the minutes of the Planning Committee meeting (2 May 2018) and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and accurate record.

Carried

### **Decisions from the Performance Committee**

Meeting Date: Thursday 12 July 2018 at 4.36pm

Members Present: Councillor Richard Jordan (Chairperson); Mayor Neil Holdom, Councillors Marie Pearce, Gordon Brown, Harry Duynhoven, Colin Johnston, John McLeod, John Williams

Apologies: Councillor Harry Duynhoven.

Non-members Present: Councillors Richard Handley, Murray Chong, Mike Merrick, Alan Melody, Shaun Biesiek and Stacey Hitchcock

Community Board Chairperson Karen Moratti (Inglewood)

### **Minutes**

#### Performance Committee Resolution

Cr Pearce )

Cr Johnston )

That the minutes of the Performance Committee meeting (7 June 2018) and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and accurate record.

Carried

### **MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD**

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#### **1. Amendments to Parking Controls**

ECM 7737211

The matter for consideration by the Council is amendments to parking controls at various locations across the New Plymouth District.

#### Performance Committee Resolution:

Mayor Holdom )

Cr Pearce )

That having considered all matters raised in the report and pursuant to the New Plymouth District Council Consolidated Bylaws 2008 Part 13: Traffic, the following parking controls in the New Plymouth District be imposed:

##### *1. Mangorei Road, New Plymouth*

- Prohibit parking on the east side of Mangorei Road from 57.3m – 83.1m (25.8m) measured in a southerly direction from the prolongation of the south kerb of Taylor Place.

##### *2. Miro and Rata intersection, Inglewood*

- Prohibit parking on the west side of Miro Street from 15.2m – 37.5m (22.3m) measured in a southerly direction from the prolongation of the south kerb of Rata Street (SH3).
- Prohibit parking on the east side of Miro Street from 0.0m – 28.4m (28.4m) measured in a southerly direction from the prolongation of the south kerb of Rata Street (SH3).
- Prohibit parking on the north side of Rata Street (SH3) from 10.1m – 23.4m (13.3m) measured in a westerly direction from the prolongation of the west kerb of Miro Street.
- Prohibit parking on the north side of Rata Street (SH3) from 18.8m – 26.1m (7.3m) measured in an easterly direction from the prolongation of the west kerb of Miro Street.
- Prohibit parking on the south side of Rata Street (SH3) from 8.1m – 37.9m (29.8m) measured in an easterly direction from the prolongation of the east kerb of Miro Street.

3. *Niger Terrace, New Plymouth*

- Revoke parking prohibitions (7am - 5pm, Monday - Friday) on the south side of Niger Terrace from 81.1m – 108.6m (27.5m) measured in a westerly direction from the prolongation of the west kerb of Hobson Street.
- Prohibit parking on the south side of Niger Terrace from 61.5m – 122.9m (61.4m) measured in a westerly direction from the prolongation of the west kerb of Hobson Street.
- Revoke parking prohibitions on the north side of Niger Terrace from 52.3m – 85.3m (23.0m) measured in a westerly direction from the prolongation of the west kerb of Hobson Street.

4. *Tasman Parade, Oakura*

- Prohibit parking on the north side of Tasman Parade from 17.2m – 46.4m (29.2m) measured in a westerly direction from the prolongation of the west kerb of Wairau Road.

5. *South Road (SH45), Oakura*

- Create two restricted parking spaces (P30) on the east side of South Road (SH45) from 17.0m - 29.0m (12.0m) measured in a southerly direction from the prolongation of the south kerb of Butlers Lane.

6. *Tothill Street, New Plymouth*

- Prohibit parking on the north side of Tothill Street from 91.3m – 98.1m (6.8m) measured in a westerly direction from the prolongation of the west kerb of Glenpark Avenue.

7. *Wills and Papawhero intersection, New Plymouth*

- Prohibit parking on the east side of Wills Road from 0.0m – 12.7m (12.7m) measured in a northerly direction from the prolongation of the north kerb of Papawhero Drive.
- Prohibit parking on the east side of Wills Road from 0.0m – 18.4m (18.4m) measured in a southerly direction from the prolongation of the north kerb of Papawhero Drive.

8. *Young Street, New Plymouth*

- Revoke parking prohibitions on the south side of Young Street from 2.5m – 9.2m (6.7m) measured in a westerly direction from the prolongation of the west kerb of Weymouth Street.

Carried

2. **Exclusion of the Public for the Remainder of the Meeting**

ECM 7739896

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public.

Performance Committee Resolution:

Cr Johnston            )

Mayor Holdom        )

That having considered all matters raised in the report, the Council hereby resolves that, pursuant to the Local Government Official Information and Meetings Act 1987, the public be excluded from the following parts of the proceedings of this meeting:

a) Lease

The withholding of the information is to enable the Council to carry out negotiations of a commercial nature. This particular interest being protected by section 7(2)(i) of the Act.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

Carried

**Decisions from the Audit and Risk Committee**

Meeting Date:           Thursday 21 June 2018 at 10am

Members Present:       Councillor Richard Handley (Chairperson); Mayor Neil Holdom, Councillors Richard Jordan and Roy Weaver and Ms Adrienne Young-Cooper

Non-members Present:   Councillors Stacey Hitchcock and John McLeod

**Minutes**

Mayor Holdom        )

Cr Jordan             )

That the minutes of the Audit and Risk Committee meeting (21 March 2018), and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and accurate record.

Carried

2. **Risk Management Update**

ECM7739367

This report provides an update of risk management activities for monitoring and review purposes.

*Resolved:*

Cr Handley )

Mayor Holdom )

That, having considered all matters raised in the report:

- a) The report be noted.
- b) Officers prepare a report and draft Terms of Reference for undertaking a Deep Dive focussing on Risk 155.

Carried

3. **Insurance Summary**

ECM7735877

This report provides an update of the work underway in preparation for the renewal of the Council's insurance arrangements for 2018/19.

*Resolved:*

Cr Weaver )

Cr Mayor Holdom )

That, having considered all matters raised in the report, the work underway in preparation for the renewal of the Council's insurance arrangements for 2018/19 is noted.

Carried

4. **Quarter 3 Legal Compliance Summary**

7736008

This report provides a summary of the process used to demonstrate legal compliance by Council staff and what actions are being taken to address the non-compliances identified.

*Resolved:*

Mayor Holdom )

Cr Jordan )

That, having considered all matters raised in the report, the report be noted.

Carried

5. **Interim Management Letter**

ECM7738793

The matter for consideration by the Council is to note the Interim Management Letter prepared by Audit New Zealand as part of the annual audit of the 2018 Annual Report.

*Resolved:*

Ms Young-Cooper )

Cr Jordan )

That, having considered all matters raised in the report, the report be noted.

Carried

6. **Revised Fraud or Corruption Policy**

ECM7735878

This report provides a draft revision of the Fraud or Corruption Policy for adoption. The policy is one part of a broader fraud control framework in place at the Council.

*Resolved:*

Cr Jordan )

Cr Weaver )

That having considered all matters raised in the report the revised Fraud or Corruption Policy be noted.

Carried

7. **Exclusion of the Public**

ECM7743004

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public.

*Resolved:*

Cr Jordan )

Mayor Holdom )

That having considered all matters raised in the report, the Council hereby resolves that, pursuant to the Local Government Official Information and Meetings Act 1987, the public be excluded from the following parts of the proceedings of this meeting:

a) Internal Audit Update

The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage, this particular interest being protected by section 7(2)(j) of the Act.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

Carried

## **Recommendations from the Planning Committee**

Meeting Date: Thursday 12 July 2018 at 3.30pm  
Members Present: Councillor Stacey Hitchcock (Chairperson); Mayor Neil Holdom, Councillors Shaun Biesiek, Richard Handley, Alan Melody, Mike Merrick, Roy Weaver (via audio link)  
Apologies: Councillor Murray Chong.  
Non-Members Present: Councillors Richard Jordan, Colin Johnston, John Williams, Gordon Brown, John McLeod, Marie Pearce  
Community Board Chairperson Karen Moratti (Inglewood)

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### **1. World Health Organisation Age Friendly Community Accreditation**

ECM 7698534

The matter for consideration by the Council is whether to commit to becoming a World Health Organisation (WHO) accredited Age Friendly Community.

*Planning Committee Recommendation:*

Cr Hitchcock )

Cr Handley )

That having considered all matters raised in the report Council makes a commitment to becoming a WHO accredited Age Friendly Community.

Carried

*Council Resolution:*

Cr Brown )

Cr Hitchcock )

a) That having considered all matters raised in the report Council makes a commitment to becoming a WHO accredited Age Friendly Community.

*An amendment was moved at the Council meeting*

Cr Merrick )

Cr Biesiek )

b) That Council receive an updated report on an annual basis on Council's Age Friendly performance.

*The amendment was carried*

The substantive motion was carried.

*A Division was called at the Council meeting (ECM7781023):*

*Those voting for the motion were Mayor Holdom, Crs Biesiek, Brown, Duynhoven, Handley, Hitchcock, Jordan, Melody, Merrick, Pearce, Weaver and Williams.*

*Those voting against the motion were Crs Chong and McLeod.*

Committee Advisers note

*The resolution is provided in its entirety for clarity.*

1. **World Health Organisation Age Friendly Community Accreditation**

ECM 7698534

*The matter for consideration by the Council is whether to commit to becoming a World Health Organisation (WHO) accredited Age Friendly Community.*

- a) *That having considered all matters raised in the report Council makes a commitment to becoming a WHO accredited Age Friendly Community.*
- b) *That Council receive an updated report on an annual basis on Council's Age Friendly performance.*

2. **New Plymouth Speed Management Guiding Principles**

ECM 7695362

The matter for consideration by the Council is the adoption of the New Plymouth District Speed Management Guiding Principles, following the new speed management guidelines issued from the New Zealand Transport Agency (NZTA).

Planning Committee Recommendation:

Cr Melody )

Cr Biesiek )

That having considered all matters raised in the report the Council adopt the new speed management guiding principles and commence a comprehensive, district wide speed limit review.

Carried

*At the Planning Committee meeting Mayor Holdom requested that his vote against the motion be recorded.*

*At the Planning Committee meeting Cr Biesiek abstained from voting on the preceding motion.*

Council Resolution:

Cr Duynhoven )

Cr Pearce )

That the Planning Committee recommendation in relation to New Plymouth Speed Management Guiding Principles be adopted.

Carried

*A Division was called at the Council meeting (ECM7781023):*

*Those voting for the motion were Crs, Brown, Duynhoven, Handley, Hitchcock, Jordan, Melody, Merrick, Pearce, Weaver and Williams.*

*Those voting against the motion were Mayor Holdom, Crs Biesiek, Chong and McLeod.*

Council Resolution:

Cr Handley )

Mayor Holdom )

That the following recommendations of the Audit and Risk Committee be adopted by the Council and form part of the proceedings of and be entered in the minutes of this council meeting.

Carried

**Recommendations from the Audit and Risk Committee**

Meeting Date: Thursday 21 June 2018 at 10am

Members Present: Councillor Richard Jordan (Chairperson); Mayor Neil Holdom, Councillors Marie Pearce, Gordon Brown, Harry Duynhoven, Colin Johnston, John McLeod, John Williams

Non-members Present: Councillors Stacey Hitchcock and John McLeod.

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1. **Revised Risk Management Framework**

ECM7735852

This report provides a draft revision of the Risk Management Framework for adoption.

Recommendation:

Mayor Holdom )

Cr Weaver )

That, having considered all matters raised in the report, the revised Risk Management Framework be adopted.

Carried

**EXCLUSION OF THE PUBLIC FOR THE REMAINDER OF THE MEETING**

ECM7767231

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public.

Council Resolution:

Cr Jordan )

Cr Biesiek )

That having considered all matters raised in the report, the Council hereby resolves that, pursuant to the Local Government Official Information and Meetings Act 1987, the public be excluded from the following parts of the proceedings of this meeting:

a) Consideration of Citizens' Award Nominations 2018

The withholding of the information is necessary to protect the privacy of natural persons, including the deceased persons, this particular interest being protected by section 7(2)(a) of the Act.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

Carried