

AUDIT AND RISK COMMITTEE

File Reference: ECM7881230
Meeting Date: Tuesday, 20 November 2018 at 2.00pm
Venue: Council Chamber
Members Present: Councillor Richard Handley (Chairperson); Mayor Neil Holdom, Councillors Richard Jordan, Roy Weaver and John Williams; Ms Adrienne Young-Cooper

Non-members Present: Crs Harry Duynhoven, Alan Melody, Stacey Hitchcock, Gordon Brown, Shaun Biesiek, John McLeod, Mike Merrick and Marie Pearce

Staff in Attendance: Alan Bird, Julie Straka, Rowan Betts, Paul Drake, Richard Gater, Juliet Johnson, Alison Trustrum-Rainey, Steve Ilkovics, David Langford

Declarations:

- Committee members confirmed their independence and declared that there were no conflicts of interest
- Management confirmed that there had been no security breaches.
- Management confirmed that there were no concerns regarding internal controls.

Minutes

Audit and Risk Committee Resolution

Cr Weaver)

Cr Jordan)

That the minutes of the Audit and Risk Committee meeting (15 October 2018), and the proceedings of the said meeting, as previously circulated, be taken as read and confirmed as a true and accurate record.

Carried

MATTERS FINALLY DETERMINED BY THE COMMITTEE UNDER DELEGATED AUTHORITY AND REFERRED TO THE COUNCIL FOR INFORMATION AND RECORD

1. Risk Management Update November 2018

ECM7819480

This report provides an update of risk management activities for monitoring and review purposes.

Audit and Risk Committee Resolution:

Mayor Holdom)

Ms Young-Cooper)

That, having considered all matters raised in the report, the report be noted.

Carried

2. Legal Compliance Summary November 2018

ECM7817306

This report provides a summary of the process used to demonstrate legal compliance by Council staff and what actions are being taken to address the non-compliances identified.

Audit and Risk Committee Resolution:

Cr Weaver)

Cr Jordan)

That, having considered all matters raised in the report, the report be noted.

Carried

3. Coastal Hazard Zone and Council Decision Making

ECM 7853203

This report addresses a request from the Audit and Risk Committee for Officers to consider the Council's legal liability relating to coastal erosion and the coastal hazard areas in the District Plan. The report also considers how we are obliged to manage coastal hazard information. Further responses will be provided through the development of the District Plan Review.

Audit and Risk Committee Resolution:

Mayor Holdom)

Cr Williams)

That, having considered all matters raised in the report, the report be noted.

Carried

ITEMS FOR FINAL DETERMINATION BY THE COUNCIL

4. Update to Council's Delegations Register

ECM7821633

The matter for consideration by the Council is updating the Council's Delegation Register to ensure that the delegations are current and delegated to the appropriate level.

The report recommends that the Council delegates its powers and duties to specified Council officers, as set out in the attached Schedule, to ensure that the Council officers have the necessary authority to undertake the functions, powers, or duties on behalf of the Council.

Audit and Risk Committee Recommendation:

Cr Weaver)

Mayor Holdom)

That having considered all matters raised in the report the Council:

- a) delegates the powers and duties, as set out in the attached Schedule, to the specified Council officers;
- b) delegates all powers and duties currently delegated to the Council's "Planning Lead" officer in the electronic Delegations Register (available at: <http://delegations.npdc.nz/>) to the new position of "Regulatory Solution Lead";
- c) revoke all delegations made under the Land Transfer Act 1952 in the Delegations Register due to its repeal effective from 12 November 2018;
- d) directs that the Council's Delegations Register be updated accordingly.

Carried

5. Acknowledgement of Service

The Chairperson acknowledged that Alan Bird (CFO) would shortly be leaving his role with the Council. On behalf of the Committee, the Chairperson thanked Mr Bird for his service making particular note of guidance provided to the Audit and Risk Committee, the establishment of the Airport CCO, the sale of Tasman Farms and the Waitara Lands Bill. Members stood and acknowledged Mr Bird's contributions with acclamation.

6. Exclusion of the Public for the Remainder of the Meeting

ECM7832668

This report details items that are recommended should be considered with the public excluded, and the reason for excluding the public.

Audit and Risk Committee Recommendation:

Cr Jordan)

Mayor Holdom)

That having considered all matters raised in the report, the Council hereby resolves that, pursuant to the Local Government Official Information and Meetings Act 1987, the public be excluded from the following parts of the proceedings of this meeting:

- a) Internal Audit Update:
The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage, this particular interest being protected by section 7(2)(j) of the Act.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987.

Carried