



Te Kaunihera-ā-Rohe o Ngāmotu  
**NEW PLYMOUTH DISTRICT COUNCIL**  
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## **AGENDA**

### **WAITARA COMMUNITY BOARD**

**Friday 16 November 2018  
at 9am**

**Waitara Library & Service  
Centre**

Chairperson  
Members

Mr	Andrew	Larsen (Chair)
Mr	Joe	Rauner (Deputy)
Mr	Trevor	Dodunski
Mr	Jonathan	Marshall
Cr	Colin	Johnston

## **Community Boards**

### **Role of community boards (s52 Local Government Act 2002)**

- a) represent, and act as an advocate for, the interests of its community; and
- b) consider and report on matters referred by the council and other matters of interest
- c) maintain an overview of services provided by the council within the community; and
- d) prepare an annual submission to the council for expenditure within the community;
- e) communicate with community organisations and special interest groups within the community; and
- f) undertake any other responsibilities that are delegated to it by the territorial authority.

### **Addressing the community board**

Requests for public forum and deputations need to be made at least one day prior to the meeting. The Chairperson has authority to approve or decline public comments and deputations in line with the standing order requirements.

#### Public Forum

Public Forums enable members of the public to bring matters to the attention of the committee which are not contained on the meeting agenda. The matters must relate to the meeting's terms of reference. Speakers can speak for up to 5 minutes, with no more than two speakers on behalf of one organisation.

#### Deputations

Deputations enable a person, group or organisation to speak to the meeting on matters contained on the agenda. An individual speaker can speak for up to 10 minutes. Where there are multiple speakers for one organisation, a total time limit of 15 minutes, for the entire deputation, applies.

### **Purpose of Local Government**

The reports contained in this agenda address the requirements of the Local Government Act 2002 in relation to decision making. Unless otherwise stated, the recommended option outlined in each report meets the purpose of local government and:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

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END

## **HEALTH & SAFETY**

## **APOLOGIES**

## **CONFLICTS OF INTEREST**

## **PUBLIC COMMENT**

## **DEPUTATIONS**

None advised

## **COMMUNITY BOARD MINUTES**

### **Recommendation**

That the minutes of the Waitara Community Board dated 12 October 2018 (ECM7847513) and the proceedings of the said meetings, as previously circulated, be taken as read and confirmed as a true and correct record.

## **REPORTS**

## **ITEMS FOR DECISION BY WAITARA COMMUNITY BOARD**

- 1 Members Activity Report – Trevor Dodunski

## **ITEMS FOR RECOMMENDATION TO COUNCIL**

- 2 Community Board Plan Update

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END

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## Item for Decision

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**MEMBERS ACTIVITY REPORT – TREVOR DODUNSKI**

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**PURPOSE**

This report advises of the community board activities of Trevor Dodunski in the period to 31 October 2018.

**RECOMMENDATION**

**That, having considered all matters raised in the report, the report be noted.**

**ACTIVITIES**

- 7/9/2018      Attended Waitara Community Board meeting at Waitara Library
- 12/9/2018      WCB Workshop. To prepare the boards submission to the freedom camping consultation which closed on the 26/9/2018
- 21/9/2018      WCB Extraordinary meeting held at the Civic centre. This meeting was to consider the Board's submission to the freedom camping bylaw review.
- 25/9/2018      Attended a meeting on update on New Plymouth and Inglewood waste water treatment plant and Waitara outfall operations.
- 1/10/2018      Rang in a complaint from member of the Waitara community about the height of the Pohutakawa at the beach camp as they are causing dampness in houses close by. Left message with council officer. I have not heard anything as yet.
- Committee Advisor Note: The above matter has been submitted as a service request on 6 November.*
- 6/10/2018      Got a call from a member of the community to say a boat had flipped on the Waitara Bar at 6am. I went down to help with the police on their way. Matt Turner from Midhurst had flipped his boat and it had settled on Mouatt Street side of the river.
- All on board were wearing lifejackets. Two people were sent to hospital with hypothermia. It took almost all day to remove the boat from the beach.
- 1/10/2018      Taranaki Regional Event: Coastal Hazards and sea level Rise. Latest science and preparing for change. Puke Ariki Foyer.
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### Item for Decision

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- 1/10/2018      Attended a Civil Defence Workshop held at the NPDC (Waitara Meeting Room)
- 9/10/2018      WCB Workshop to discuss the TET Christmas lighting.
- 30/10/2018     On site meeting at 9am with Rob Campbell at community orchard regarding drains and progress on orchard.
- 30/10/2018     On site meeting at 10am with Conrad Patterson from Parks at community orchard regarding drain pipe and seating. He will get back to me at a later date.
- 30/10/2018     Meeting at NPDC on freedom camping. Put a 10 minute submission in.

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### Report Details

Prepared By:	Trevor Dodunski
Team:	Waitara Community Board
Ward/Community:	North/Waitara
Date:	6 November 2018
File Reference:	ECM7867179

-----*End of Report*-----

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## COMMUNITY BOARD PLANS UPDATE

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### PURPOSE

1. The purpose of this report is to provide the Waitara Community Board with an update on the outcomes of the Community Board's submission to the Long-term Plan.

### RECOMMENDATION

**That, having considered all matters raised in the report, the report be noted.**

### SIGNIFICANCE AND ENGAGEMENT

2. This report is provided for information purposes only, and has been assessed as being of some importance.

### DISCUSSION

3. In 2016, each Community Board was tasked with developing a Community Board Plan. Each Community Board sought feedback through community engagement and determined the vision, issues and aspirations for their communities. Development of the plans was a response to a perceived disconnect between community aspirations and Council commitments and actions.
  4. Development of the Community Board Plans was in line with Workstream 2 ("Keeping it Local") of the Council's Blueprint.
  5. The Community Board Plans provide a more integrated planning framework which can be monitored and allow performance to be measured. This will provide greater transparency and better governance outcomes regarding the Council's work plan and future investment decisions within board areas.
  6. The Community Board Plans have helped inform the Council's Long-Term Plan 2018-28 work plan and investment decisions within board areas. Appendices 1-4 provide an outline of the Long-Term Plan responses to each Community Board's submission in comparison to their Community Board Plan.
  7. Each Community Board has been provided with the responses to their LTP submissions.
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**NEXT STEPS**

- 8. Figure 1 sets out the Community Design Process used to develop the Community Board Plans.



**Figure 1**

- 9. The next phase is to incorporate all Long-Term Plan 2018-28 responses, work plans and investment decisions into a Community Investment Plan (CIP). That will capture the extent and timing of projects planned for each community within the board area.
- 10. Development of the CIPs is a new process for the Council. It is likely to take some time to collate all of the information into an easily monitored framework for the first time.

*Community Board Plan Review*

- 11. The Community Boards will begin a review of their Plans in 2019 and undertaken community engagement following the 2019 election. The review will be an opportunity for each board to re-prioritise or confirm the community’s issues and aspirations. This information, along with the CIPs, will subsequently inform Long-Term Plan 2021-31 to ensure changing community needs and circumstances are taken into account during the Council’s future decision-making processes.

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## **FINANCIAL AND RESOURCING IMPLICATIONS**

12. The Council has adopted Long-Term-Plan 2018-28 and the decisions taken will be reflected within the CIP to be developed.
13. In conversations with the focus groups and during community consultation the Community Boards have stressed that resourcing limitations will mean that not all of the priorities, issues or aspirations may be resolved or achieved. Development of a Community Board Plan will however mean that the community board can focus on those matters of greatest importance to the communities that they are tasked with advocating for and regularly review these moving forward.

## **IMPLICATIONS ASSESSMENT**

14. This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:
    - Council staff have delegated authority for any decisions made;
    - Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;
    - Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
    - Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
    - Any decisions made are consistent with the Council's plans and policies; and
    - No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.
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**APPENDICES**

Community Board Plan Long-term Plan outcomes spreadsheets

Appendix 1 Kaitake Community Board

Appendix 2 Inglewood Community Board

Appendix 3 Clifton Community Board

Appendix 4 Waitara Community Board

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**Report Details**

Prepared By:	Jayne Tidbury-Beer (Community Relations Officer)
Team:	Governance
Approved By:	Mitchell Dyer (Policy Development Lead)
Ward/Community:	Clifton, Waitara, Inglewood and Kaitake communities
Date:	31 October 2018
File Reference:	ECM 7862372

-----*End of Report*-----

Priority Aspiration	BOARD LTP 2018 Submission	LTP RESPONSE
Papakainga Housing  Managed growth in Lepperton to protect rural character.	The Waitara Community request that the Council support the community and iwi consultation on Papakainga housing within Waitara which is a priority identified in the Waitara Community Board Plan 2016-2019.  We support a green space in the centre of Lepperton along with public toilets. We request budget in the LTP for these. We also request funding for rubbish bins in Lepperton.	The New Plymouth District Plan manages what people can do on their land. The Council is currently reviewing its district plan and released the draft district plan for community feedback earlier this year. The top areas of focus for the review are the central city and local centres, residential growth, managing industry and coastal management. The district plan also manages special features such as historic heritage and notable trees. Comments received through the LTP on a range of District Plan issues will be considered with other feedback on the District Plan  The Council has already determined to sell the Lepperton hall and associated land with the proceeds contributing to a new community facility in partnership with the Lepperton School.
Storm water and wastewater upgrades in the Waitara and Lepperton townships	We support the allocation of \$9 million in the LTP from 2020 – 2025 to upgrade Waitara storm water. We look forward to seeing the completed Waitara West and East water catchment plans so that a start can be made on prioritising the work required. The Waitara Community Board would like the opportunity to have further consultation with staff to discuss a new and different storm water solutions.	We are addressing this with long term planning by updating our Storm water Management Plans. This will then enable us to determine what future improvements are needed and how much these will cost. <b>STORMWATER : COUNCIL RESOLUTION:</b> <i>The Council approves the capital and operational works programmes for the Long Term Plan 2018-2028 including capex service level improvements, highlighting the following: Capex of \$9.1m over years Two to Seven to provide for Waitara stormwater upgrades.</i>  <b>WASTEWATER : COUNCIL RESOLUTION:</b> The Council approves the capital and operation works programmes for the Long Term Plan 2018-2018 including Capex of \$1.1m across Years three and four to provide for elimination of use of the Waitara Outfall.
Kerb and channelling upgrades throughout the two main townships (Waitara and Lepperton) to improve movement and ensure that they are safe and accessible for all mobility types.	With storm water upgrades new kerb and channelling will be needed. We ask that this work be carried out in conjunction with the storm water upgrades and that a budget be allocated accordingly.	There is a small budget in the LTP to allow additional footpath and kerb and channel to be built where there is a high priority for its installation and existing storm water systems are provided.
Planning and completion of the Walkway connection between Waitara (West Quay) and New Plymouth (starting from Waitara)	We support the planned work on the extension of the walkway to Waitara as outlined in the LTP and the allocation of budget in the 2020 – 2021 years.	The extension of a walking and cycling connection between Bell Block to Waitara is proposed in the LTP. The connection will benefit the residents of Waitara and New Plymouth by providing an off-road commuter route to Bell Block and NP.\$8.6m has been estimated for the budget. Funding assistance will also be sought from NZTA. There is currently \$1.6m in 2019/20 with the balance sitting in 2020/21.
Enhancement of community amenities throughout the two key townships (rubbish bins, shelter, seats up and upgrades, BBQ areas)	We request budget within the 2018 – 2028 LTP for community facilities. These include: • Toohill Park upgrade and picnic facilities; • Upgrade of skate parks and playgrounds within Waitara and Lepperton; • BBQ areas and exercise areas in Marine Park and along the walkway; • Pennington Park upgrade and toilet facilities; and • Upgrade of Toilets at Marine Park.	• An upgrade of the toilets at Marine Park was completed in the 2017/2018 financial year. • Pennington Park skate ramp was replaced in 2017. • Installation of public toilets is prioritised through the Toilet Strategy. • There are no plans to introduce BBQs in the New Plymouth District and existing BBQs (two) will not be renewed when due for replacement.

Priority Aspiration	BOARD LTP 2018 Submission	LTP RESPONSE
Equitable funding for urupa (to align with revenue and finance policy for cemetery and crematorium)	Consideration be given to funding for Urupa maintenance.	Under the Burial and Cremation Act 1964, the Council is responsible for the burial, establishment and maintenance of cemeteries within the District. Urupa are exempt from the Act, as they are established under the Te Ture Whenua Maori Act 1993. Responsibility for their administration and management is vested in a body corporate of owners or trustees. Further work is needed to fully consider the feasibility of the how and where Council could assist with the management and maintenance of urupa. Therefore it is proposed that Council staff will work with iwi to prepare a report to better understand options for the Council to consider the potential for future assistance with the management and maintenance of urupa.
Signage across the community board area to be bilingual with all new names culturally relevant to Māori and Pākehā	We request budget within the first three years (2018 – 2018) of the LTP for the installation of welcome signs at all four entrances to the Waitara area, these being Bayly Street, Princess Street, Nelson Street and Raleigh St.	There is \$10,000 annually for signage across the district which can be utilised to work with community boards regarding entrance signage to villages.
Cycleway and walkway development (river track to Bertrand Road bridge, bypass walkway and clip on bridge, Lepperton river tracks)	We request budget to allow for cycleway and walkway development as follows: • River track from Waitara to Bertrand Rd bridge; • Bypass walkway and pedestrian walkway on bypass bridge – SH3; and • Lepperton river tracks.	The Let's Go project is funded in the LTP to continue with improving cycle lanes as part of the district's walking and cycling network. There is no funding specifically allocated to the new development of shared pathways in the neighbourhood network, except when part of a wider strategic network. There are a number of new public access corridors identified in the draft district plan to improve walking and cycling connectivity. If approved through the district plan review process future consideration will need to be given to funding these networks in the next LTP
History and heritage trail, Waitara history centre / museum	We support the development of a Waitara history and Heritage trail, to include L Pa. We request funding for interpretive signage at various locations.	The Council has a heritage strategy that guides the management of the Council's heritage assets. A budget has been allocated for bilingual signage in the Waitara Community.
West Quay development (boardwalk, retail and recreation space, amenities, art and sculpture, stories, signage)	We support the development of this area and ask that the Council support this in principle. (not funded but in LTP)	Eel head artwork is ready for placement. Boardwalk build will begin in February 2019.
Regional water centre (to provide a home for waka ama, canoeing, rowing and other river based water activities)	We ask that the council support this in principle and allocate finance to allow a feasibility study to be carried out.	Submission noted. A business case and feasibility study could be undertaken.
<b>Additional (Not in Community Board Plan)</b>	<b>LTP Response</b>	
War Memorial Hall	Earthquake strengthening investigations for the Waitara War Memorial Hall have indicated that costs exceed the \$250k provided in the 2017/2018 budget. There is therefore no budget to upgrade the theatre and additional budget is required to be sought to complete the earthquake strengthening. The Council has a number of earthquake prone buildings requiring strengthening upgrades and is now required to consider the programme of all upgrades in a strategic coherent manner to determine priority and timing.	
Waitara Bar Boardriders Club – Erosion and Maintenance	Waitara East will be looked at as a priority hotspot area noting the current threat of coastal processes to this community. A more detailed assessment of erosion and wave run-up will be undertaken as part of the hotspot work and an updated coastal erosion area will be included in the Proposed District Plan. The Council engaged independent expert advice as to whether the half tide wall was resulting in erosion of the Rohutu block. The results were inconclusive. The Council has notified Powerco of the risk from erosion to the power pole.	
Clifton Park	The development of Clifton Park provides a level of parking suitable for most events. It is understood that parking for larger events will use the parking surrounding the venue. There are no plans to increase the on-street parking in this area.	